



# AGENDA

## Community Advisory Commission

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**Wednesday, March 5, 2014**

Milpitas City Hall, Council Chambers

455 E. Calaveras Blvd.

7:00 p.m.

**I. Roll Call:** Samantha Beard, Thelma Batilo, Edna Andres, Oscar Leon, Ray Maglalang, Michelle Manassau, Syed Mohsin, Jose Rosario, Councilmember Gomez  
Alternates: Van Lan Truong, Jacqueline Holland, Dau Do

**II. Seating of Alternates:**

**III. Pledge of Allegiance:**

**IV. Approval of Agenda:** March 5, 2014

**V. Approval of Minutes:** February 5, 2014

**VI. Public Forum:**

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Members of the audience are invited to address the Commission on any subject not on tonight's agenda. Speakers are asked to supply their name and address for the record. Each person wishing to speak on an item before the CAC at a regular or special meeting shall be permitted to be heard once for a maximum of three minutes. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

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**VII. Announcements**

**VIII. Liaison Reports**

**City Council Report:** Councilmember Gomez

**IX. Commissioners' Round Table**

**Background:** This time is for any Commissioner to share information they feel may be of interest to the Commission.

**X. New Business - Hold Community Development Block Grant (CDBG) Public Hearing**

**A. Review of Community Development Block Grant (CDBG) Program Applications for FY 2014-15.**

The Commission will conduct the annual review of the CDBG proposals for FY 2014-15. The CDBG applications booklet and staff's funding recommendations were available to the Commission for their review on February 18, 2014. The City received a total of 15 eligible applications. The CAC is reviewing 12 applications in public services and three in non-public services. It is anticipated that the City of Milpitas CDBG Grant for FY 2014-15 will be **\$375,646**.

As provided by federal regulations, **20% or \$75,129** of the total grant will be used for General Program Administration.

Per federal regulations, a total of **15% or \$56,347** is available to fund Public Services. **65% or \$244,170** is available to be allocated to Non-Public Services. A schedule of presentations is included in the Commission's agenda packets, along with staff's funding recommendations.

On December 3, 2013, the City Council reviewed the CDBG two-year funding priorities and added Code Enforcement to the Public Services priorities and Historic Preservation to Non-Public Services. For the public service category, the following priorities were established, in order of preference:

1. Senior Services
2. Youth Teen Services
3. Homeless Sheltering/Services
4. Child Care
5. Battered Women Sheltering/Services
6. Code Enforcement

For the non-public service applications, the following priorities were approved:

1. Home Repair/Rehabilitation
2. Affordable Housing
3. Rental Apartment Rehabilitation
4. Historic Preservation

The City Council also reaffirmed the following established policies relating to the CDBG Program:

- 25% of all Public Service funds shall be allocated to the City of Milpitas Programs; the Recreation Assistance Program and Milpitas Unified School District are under this category. 25% of \$56,347 is \$14,086.
- A minimum funding level of \$5,000 shall be allocated for all Public and Non-Public services; and.
- \$10,000 from CDBG Program Administration for Fair Housing Services.

The CAC recommendations for CDBG funding for FY 2014-15 will be forwarded to the City Council. The Council will review and approve the CDBG funding allocation at its meeting of May 6, 2014.

### **Single Family Rehabilitation Program Income/Revolving Loan Fund**

In addition to the \$375,646 CDBG Grant Funding for FY 2014-2015, staff will be allocating \$300,000 from the Single Family Rehabilitation Program Income and Revolving Loan Fund. This funding is separate from the CDBG Grant FY 2014-15, in which loans that are repaid from the Single Family Rehabilitation Loan Program by federal regulations must be put back into the program to fund future

projects. Currently, there is approximately \$600,000 in the revolving loan fund and our HUD Representative has recommended that we start using these funds to reduce our balance.

Because these funds are not part of the overall CBDG FY 2014-15 grant allocation, no application is required, but the use of the funds must be reported to HUD.

**Recommendation:**

1. Open the Public Hearing
2. Hear each of the applicants
  - a. Three minutes for presentations
  - b. Two minutes for questions from the Commission
3. Close the Public Hearing
4. Direct staff to forward CAC recommendations on CDBG funding allocations for fiscal year 2014-2015 to the City Council.

**B. Review of CAC Tree Planting Event-February 15, 2014**

Chair Beard has requested a brief summary of the Tree Planting Event held on Saturday, February 15, 2014. The feedback, input and comments will assist the commission on planning future activities and events.

**Recommendation: Provide Staff and Commission Feedback on the Tree Planting Event. Note Receipt and File**

**XI. Unfinished Business – No items**

**XII. Adjournment: to April 2, 2014**

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Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

Materials related to an item on this agenda submitted to the **Community Advisory Commission** after initial distribution of the agenda packet are available for public inspection at the **Planning Department Office at Milpitas City Hall at 455 E. Calaveras Blvd., Milpitas** during normal business hours.

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e-mail: [mogaz@ci.milpitas.ca.gov](mailto:mogaz@ci.milpitas.ca.gov) / Fax: 408-586-3056 / Phone: 408-586-3040

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