

**FOLLOW-UP ASSIGNMENTS AND TASKS
FRIENDLY VILLAGE ESTATES MOBILEHOME PARK
SPRING CLEAN UP EVENT
SATURDAY, MAY 31, 2014
9:00AM to 1:00PM**

Breakfast Snacks and Drinks

- Donations and Shopping
- Water, Coffee and Orange Juice,
- Bagels and Cream Cheese
- Donuts and Pastries
- Fruit
- Plastic Utensils, Paper Plates & Napkins
- Shopping for Breakfast Snacks and Drinks
- Supervision of Breakfast Activities

Assigned Tasks CAC/Staff: _____

Contacting Volunteers and Media

- Contact Church Determine Number of Volunteers Needed
- Organization of Volunteers on Mobilehome Park Site
- Milpitas Post, etc.

Assigned Tasks CAC/Staff: _____

Equipment, Tools and Dumpster

- Making Sure Equipment, Tools, Bags, Gloves are Provided
- Contact Old Republic for Location of Dumpster

Assigned Tasks CAC/Staff: _____

Designated CAC Supervisors for Mobilehome Park Clean-Up Areas

- Assign CAC Designated Area and Supervision of Volunteers

Assigned Tasks CAC/Staff: _____

Other Required Preparation

- Posting of CAC Signage on Site
- Contacting the Milpitas Post/Tri-Cities Newspaper\
- Invite City Council Liaison (Gomez) to Thank Volunteers
- Invite the Mayor

Assigned Tasks CAC/Staff: _____