

MEETING MINUTES

MILPITAS COMMUNITY ADVISORY COMMISSION Milpitas City Hall – Committee Conference Room Wednesday, July 2, 2014

- I. **Call to Order and Roll Call** Chair Beard called the meeting to order at 7:04 p.m.
Present: Chair Beard, Vice Chair Batilo, Commissioners Leon, Maglalang, Manassau, Mohsin, Rosario, Truong

Alternate Commissioners Present: Holland

Absent: Andres, Do, Kathapurkar, Sharma, Councilmember Gomez
- II. **Seating of Alternates** – Commissioners Holland
- III. **Pledge of Allegiance** – Chair Beard led the Pledge of Allegiance.
- IV. **Approval of Agenda** – Staff Liaison Reliford requested adding National Night Out to the agenda. Commissioner Holland motioned, and Commissioner Maglalang seconded, for approval of the amended agenda. Motion carried unanimously.
- V. **Approval of Minutes – Minutes of June 4, 2014** – Commissioner Rosario motioned, and Commissioner Holland seconded, for approval of the meeting minutes. Motion carried unanimously.
- VI. **Public Forum** – No items
- VII. **Announcements** – Staff Liaison Reliford announced that the City has come to an agreement with the County of Santa Clara Oversight Board regarding the dissolution of the Redevelopment Agency.
- VIII. **Liaison Report** – Councilmember Gomez was not present
- IX. **Commissioners' Round Table** – No items
- X. **New Business:**

A. Neighborhood Beautification Awards

Staff Liaison Reliford said that multiple people have expressed concerns about the criteria of providing before and after photographs of their property because they were unable to provide before photographs. He also recommended that the CAC encourage friends, family members and neighbor's to participate. At this time no nominations have been received and the commissioners discussed the possible elimination of this program.

Commissioner Holland motioned, and Commissioner Leon seconded, to continue discussion of this item in September. The motion carried unanimously.

B. Tree Planting Event Fundraising

Chair Beard believes the commission should postpone tree planting efforts due to the drought. Vice Chair Batilo would like to continue training for students and new volunteers and it was agreed that commissioners would continue to try to raise money and plan for an event early next year.

Commissioner Holland motioned, and Vice Chair Batilo seconded, to continue discussion of this item in September. The motion carried unanimously.

C. Official City Flower

Staff Liaison Reliford suggested forwarding the recommendation for an official City flower to the City Council at the same time as the recommendation for the Jacaranda Mimosifolia as the official City tree.

Commissioner Rosario prepared five criteria for the selection of the flower: 1) represent the history of Milpitas, 2) native to the area, 3) easily maintained, 4) abundant and easy to propagate, and 5) drought tolerant.

Commissioner Holland motioned, and Vice Chair Batilo seconded, to continue discussion of this item in August when the City arborist can present various types of acceptable flowers for the commission's consideration. The motion carried unanimously.

D. National Night Out

Commissioners agreed to pair into teams of two to attend City commission meetings to discuss National Night Out during Public Forum, distribute flyers for the event, and encourage commissioners to host a neighborhood party or attend one.

XI. Unfinished Business

A. CAC Budget/Donations Strategy

Staff Liaison Reliford informed the commission that the new fiscal year has begun. Chair Beard had hoped that two t-shirts would be purchased with the approximately \$60 left in the last budget. There was discussion about the limited budget and expenses for commissioners, and it was agreed that a commissioner should attend three meetings before ordering a nameplate, six meetings before receiving a t-shirt and 12 meetings before ordering business cards. Staff Liaison Reliford was asked to create a document showing the status of commissioners in regards to the timeline above, including the Spring Cleanup event and Make a Difference Day.

Commissioner Holland motioned, and Vice Chair Batilo seconded, to enact this attendance policy and continue discussion of this item in August to assess the tracking document. The motion carried unanimously.

B. Make a Difference Day 2014 - Subcommittee

Vice Chair Batilo recommended having three members for each of the subcommittees, rather than two, so that if one was unavailable to meet there is an alternate available. She would like to see an increase in the number of attendees at this year's Make a Difference Day and is concerned with the venue. Commissioner Holland replaced Commissioner Andres on the subcommittee and volunteered to help with marketing the event, and Commissioner Leon was also added to the subcommittee.

Chair Beard asked that the Tree Planting Committee be added to the subcommittee list with members Holland, Maglalong and Troung.

C. Review Subcommittee Member Assignments and Update as Needed

NBO Awards:	Manassau, Rosario, Leon
Adopt-A-Neighborhood/Graffiti:	Rosario, Batilo
Spring Cleanup Day:	Beard, Leon, Manassau
National Night Out:	Mohsin, Manassau
Make a Difference Day:	Batilo, Andres, Holland, Leon
Community Outreach:	Mohsin, Maglalong

XII. Adjournment – Commissioner Maglalang moved, and Commissioner Holland seconded, to adjourn the meeting at 8:12 pm to the next meeting of August 6, 2014. The motion carried unanimously.