



# AGENDA

## Community Advisory Commission

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**Wednesday, March 2, 2016**

Milpitas City Hall, City Council Chambers  
455 E. Calaveras Blvd.  
6:30 PM

- I. **Roll Call:** Syed Mohsin, Oscar Leon, Thelma Batilo, Mike Bilbao, Ashish Kathapurkar, Michelle Manassau, Jose Rosario, Ashok Sharma, Van Lan Truong  
Alternates: Michael Lee, Evan Bell, George Chen, Vishal Gandhi
- II. **Seating of Alternates:**
- III. **Pledge of Allegiance:**
- IV. **Approval of Agenda:** March 2, 2016
- V. **Approval of Minutes:** February 3, 2016, February 22, 2016
- VI. **Public Forum:**

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Members of the audience are invited to address the Commission on any subject not on tonight's agenda. Speakers are asked to supply their name and address for the record. Each person wishing to speak on an item before the CAC at a regular or special meeting shall be permitted to be heard once for a maximum of three minutes. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

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- VII. **Announcements**
- VIII. **Liaison Report**  
**City Council Report:** Vice Mayor Carmen Montano

- IX. **Commissioners' Round Table**

**Background:** This time is for Commissioners to share information they feel may be of interest to the Commission.

- X. **New Business**

- A. **2016 Spring Cleanup Day**

The Spring Cleanup Day subcommittee will report to the full commission with recommendations for a site for this year's event.

Recommendation: Receive subcommittee report and recommend a site for the 2016 Spring Cleanup day.

## **B. Review of Community Development Block Grant (CDBG) Program Applications for FY 2016-17.**

The Commission will conduct the annual review of the CDBG proposals for FY 2016-17. The CDBG applications booklet and staff's funding recommendations were available to the commission for their review on February 17, 2016. The City will receive \$420,364. Funding recommendations were emailed to the CAC on February 19, 2016. The City received a total of 22 eligible applications and the CAC will review 16 applications in public services and 6 in non-public services.

As provided by federal regulations, a total of 15% or \$63,054.60 is available to fund Public Services. 65% or \$273,236.60 is available for Non-Public Services. A schedule of presentations is included in the commission's agenda packets, along with staff's funding recommendations.

On December 18, 2014, the City Council adopted the two-year (2015-2016) funding priorities as guidelines to assist the CAC in evaluating the grant applications. For the public services category, the following priorities were established, in order of preference:

1. Senior Services
2. Youth Teen Services
3. Homeless Sheltering/Services
4. Child Care
5. Battered Women Sheltering/Services

For the non-public services applications, the following priorities were approved:

1. Home Repair/Rehabilitation
2. Affordable Housing
3. Rental Apartment Rehabilitation

As recommended by the CAC, on December 18, 2014 the City Council reaffirmed three established policies relating to the CDBG Program:

- 25% of all Public Services funds must be spent within the City of Milpitas. Based on the CDBG Program allocation for public services (\$59,023.50), 25% of these funds is \$14,756;
- A minimum funding level of \$5,000 shall be allocated for all public and non-public services; and
- \$10,000 from CDBG Program Administration for Fair Housing Services.

The CAC recommendations for CDBG funding for FY 2016-17 will be forwarded to the City Council for review and approval at the meeting of April 19, 2016.

### **Recommendation**

1. Open the Public Hearing
2. Hear each of the applicants
  - a. Three minutes for presentations
  - b. Two minutes for questions from the Commission
3. Close the Public Hearing

4. Direct staff to forward the CAC recommendations on CDBG funding allocations for fiscal year 2016-2017 to the City Council.

**XI. Unfinished Business:** No items

**Review Subcommittee Member Assignments and Update as Needed**

Make a Difference Day:	Batilo, Mohsin, Lee, Sharma (A)
National Night Out:	Mohsin, Manassau, Truong, Bilbao (A)
NBO Awards:	Manassau, Rosario, Bilbao, Leon (A)
Spring Cleanup Day:	Sharma, Bell, Manassau, Batilo (A)
Town Hall Meeting:	Batilo, Leon, Kathapurkar, Sharma (A)
Tree Planting:	Kathapurkar, Bilbao, Rosario, Mohsin (A)

**XII. Adjournment:** to April 6, 2016

**KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

Materials related to an item on this agenda submitted to the Community Advisory Commission after initial distribution of the agenda packet are available for public inspection at the Neighborhood Services Division at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, during normal business hours.

For more information on your rights under the Open Government Ordinance or to report a violation of the ordinance, contact the City Attorney's office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, CA 95035 Phone 408-586-3040

*The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City's website [www.ci.milpitas.ca.gov](http://www.ci.milpitas.ca.gov) by selecting the Milpitas Municipal Code link.*