



**City of Milpitas
Economic Development Commission
October 10, 2011 6:00 p.m.
First Floor Committee Conference Room
City Hall
455 East Calaveras Blvd.
AGENDA**

- I. Flag Salute
- II. Roll Call and Approval of Alternates
- III. Announcements:
 - A. Council Liaison Report
 - B. Commissioner Updates
 - C. Staff Report
- IV. Public Forum:

Members of the audience are invited to address the Commission on any subject not on tonight's agenda. Speakers must stand, state their name and address for the record, and limit their remarks to no more than three minutes. As an item that is not on the agenda, no response is required of the Commission or city staff; however, the Commission may agendize the item for a future meeting.
- V. Approval of Agenda
- VI. Approval of Minutes – September 12, 2011* and October 3, 2011
- VII. Old Business
 - A. South Main Street Entry Sign Update (Barnhart)
 - B. Subcommittee Updates
 - 1. Marketing and Business Attraction Subcommittee
 - 2. Business Retention and Workforce Development
 - 3. Development Review Assistance/Conditional Use Permit Subcommittee Status Report (Peoples)
- VIII. New Business
 - A. Abandoned and Vacated Properties. Staff and Commissioners toured the City on Monday, October 3rd as a follow-up from the September Commission discussion of vacated and abandoned buildings. Commissioners Wettenstein and Ablaza were joined by Alternate Commissioners Suri and Bhambrha for the tour. Other Commissioners indicated that they would tour the City on their own.

At the September meeting, three recommendations were identified for consideration by the Commission once the tour was completed. The intent of the recommendations is to provide conditions or guidelines that will work to ensure continued maintenance of property after project approval and prior to actual construction. These recommendations would be presented to the City Council at a future meeting.

Recommended Actions:

1. Those property owners of rezoned or approved projects are required to maintain the buildings and site as if the buildings were occupied.
2. Those property owners of vacated sites/buildings are required to maintain the site/buildings as if they were occupied.
3. Those property owners of shopping centers or multi-tenant office properties are required to maintain vacancies as if they were occupied.

B. Participation in Small Business Workshop (Mandarin): November 9, 2011.

Recommendation: That the Economic Development Commission recommend to the City Council support of the Small Business Workshop (Mandarin) for new and existing businesses in Cupertino on November 9th.

C. Incentives for Business Development: Attached is the CA Investment Guide that identifies statewide incentives. Staff will present a summary of incentives used by local governments to enhance business development.

D. Milpitas Unified School District Update (Grilli)

IX. Other Business

X. Upcoming Events

XI. Future Agenda Items

- A. BART Update
- B. Main Street Parking Report
- C. Open Government Ordinance Review (City Clerk Lavelle)
- D. Retail Marketing Study (Econ. Development Manager Barnhart)

XII. Next Meeting: November 14, 2011.

*Attachment to the emailed agendas

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Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

Materials related to an item on this agenda submitted to the Economic Development Commission after initial distribution of the agenda packet are available for public inspection at the City Clerk's office at Milpitas City Hall at 455 E. Calaveras Blvd., Milpitas during normal business hours.

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E-mail: mogaz@ci.milpitas.ca.gov / Fax 408/586-3030 / Phone 408/586-3040

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- A recorded agenda or minutes on standard cassette or printed in large typed will be provided upon request by the City Manager's Office for the visually impaired.
- In compliance with the American Disabilities Act, individuals requiring accommodation for this meeting should notify the city prior to the meeting at (408) 586-3000, TDD (408) 586-3013.