



CEPAC

APPROVED MINUTES

March 15, 2007

I. Call to Order: Called the meeting to order at 7:03 P.M.

Attendance: Present: Russ Cherry, Brian Shreve, Teresa Chaves, Bill Nolan, Lori Bersabe, Cliff Baughn, Mike Berryhill, Tim Howard, Jaime Odena

Excused: Nancy Martinez, Michelle Celones

Liaison: Althea Polanski

Staff: Patti Joki

II. Pledge of Allegiance

III. Approval of Minutes: Approval of the minutes was moved and seconded.

IV. Public Forum - none

V. Announcements /Correspondence:

1. Patti announced the Commissioners' Recognition Event on April 18, 2007.
2. Russ passed a handout on the Silicon Valley Regional Interoperability project.

VI. Approval of Agenda: Approval of the agenda was moved and seconded.

VII. Staff Reports:

1. County Medical Response Systems

- Patti informed the group that the "Portable on Demand Sheds" (PODS) has been renamed as Medication Center (MC), and explained its functions. The Sports Center will be the location for Milpitas; the location for San Jose is near Piedmont Hills High School.

2. SAFE

- Patti reported that Fire Engineer Jerry Ornellas is working on completing the updates on the SAFE contact information.
- Russ pointed out that the SAFE information on the City website is outdated. Patti will have Battalion Chief Americo Silvi update the information.
- The next SAFE class will begin on April 5, 2007.
- CPR classes and CPR recertifications will be held in May.

3. Earthquake Shut-Off Valves

- Patti and Russ attended the public hearing in San Francisco in January. Patti reported that PG&E has no position on this matter.

- Tim pointed out the need to have Keyvan Irannejad (Chief Building Official) move faster towards having an ordinance enacted. Althea explained that Planning and Building are stretched out and this matter has not been a priority for them. She will talk to the City Manager about it.
- Patti reported that a report to the Council has been drafted and will be submitted to the Council in May. No jurisdiction in the County has adopted an ordinance. Althea pointed out that Milpitas should be the first, and the report should be submitted as an agenda item in April.
- Russ would like to have vendors or manufacturers do a presentation of shut-off valves. Patti will contact vendors and schedule a presentation at the next meeting.
- Patti distributed copies of the “Auto Gas Shut-Off Valves” documents from the San Francisco hearing and copies of Keyvan’s memo.

VIII. New Business - none

IX. Unfinished Business:

1. Equipment Cache Location

- Brian and Patti went to look at possible locations. Brian presented maps of the Sports Center and Milpitas high School and pointed out viable locations of caches. Russ pointed out the need for fallback locations. Patti will contact vendor for cost, and do a research of other requirements (i.e. permits). The budget for the cache has been requested in the new fiscal year.
- Russ asked where the caches are at the fire stations. Patti pointed out that the caches have been inventoried and will be rechecked every six months.
- Russ asked how the caches will be opened in the event of an emergency, and the need to have a procedure in place for accessing the codes. Patti will research on this.

2. Commission Goals and Objectives

- Tim suggested having cell phones tied to residential addresses so Teleminster can notify residents even when they are away from home. Brian discussed “Connect Ed,” which is the notification system used by the School District to send messages to staff.
- Russ asked the group to bring more ideas at the next meeting for the goals and objectives.

X. Committee Reports:

1. Information Subcommittee

- Lori discussed ideas to disseminate emergency preparedness information, such as quiz questions for kids by using the “Spin the Wheel” concept. Patti will find out the cost for the wheel, and will have Americo develop the questions.
- Lori pointed out that the certificate given to donors for the Mass Feed Exercise Drill should indicate that it is a joint project of the City of Milpitas, MUSD and CEPAC.

2. School Drill

- Bill reported on the preparations for the drill. He also pointed out that Public Works will not be available to deliver food in an actual emergency.
- Brian suggested for the Commission to decide if it wants to continue doing the drill as the requirement for participation is huge, and as it is a lot of work being done only by a few people. Russ pointed out the need to make the drill more interesting so it could attract more participation.
- Brian presented a summary of the drill plan.

Adjournment: Meeting adjourned at 8:45 P.M.

Next Meeting: May 17, 2007, 7:00 pm - Committee Meeting Room