



CEPAC

APPROVED MINUTES

July 19, 2007

I. Call to Order: Called the meeting to order at 7:03 P.M.

Attendance: Present: Russ Cherry, Brian Shreve, Bill Nolan, Lori Bersabe,
Tim Howard, Cliff Baughn, Mike Berryhill

Absent: Jaime Odena

Excused: Michelle Celones, Nancy Martinez,

Liaison: Althea Polanski

Staff: Albert Zamora, Sean Simonson

II. Pledge of Allegiance

III. Approval of Minutes: Approval of the minutes was moved and seconded.

IV. Public Forum - none

V. Announcements /Correspondence:

1. Bill informed the group about the "Ending Homeless" March on 8/27/07.
2. Councilmember Polanski announced the correct date of the National Night Out, which is 8/9/07.

VI. Approval of Agenda: Approval of the agenda was moved and seconded.

VII. Staff Reports:

1. Earthquake Shut-Off Valves
 - The ordinance has been passed; effective date is 7/19/07.
 - A similar ordinance for remodeled homes needs to be agendized for a future meeting.
2. SAFE – Sean reported the following:
 - There are 175 CERT members in the updated roster.
 - A Mass Training Drill is scheduled in August.
 - The next SAFE class starts on 9/13/07.
 - Russ passed out copies of the City of Pleasant Hill's CERT registration form.
3. Equipment Caches:
 - The locks on all caches have been replaced; code will be the same for all. Sean will arrange to set up the lock boxes in the schools, and Brian will set up the codes once the lock boxes are in places.

- Russ expressed the need to come up with a written policy on accessing and utilizing the caches. Sean asked the group to send inputs/ideas for this policy.
4. EMA CERT Subcommittee: An annual drill will be held at the NASA facility. Sean is the PIO for this event.

VIII. New Business:

1. Special Needs Population:
- Russ explained the need for the City's "Disabled Person Registration Program" to be strengthened. Tim suggested advertising this program. Albert suggested that information on residential care facilities (which is already in database) can be incorporated into the program.
 - Russ also suggested for SAFE members to be utilized to conduct door-to-door check to identify where disabled residents are. A brochure, similar to the "Earthquake Guide for Seniors," can also be developed for the special needs population.
 - Bill reported that the Oakland Health Department passes information regarding disabled residents to the Fire Department.
 - Sean reported on the conference he attended on Special Needs Population. Russ requested copies of the information sheet to be given to CEPAC members.
 - Russ distributed a handout on Florida's "Disaster Preparedness Plans for Disabilities Community."

IX. Unfinished Business:

1. Goals and Objectives
- Russ stated that there are enough to work on until next year, but to continue bringing up ideas if there are more.

X. Committee Reports:

1. Information Subcommittee
- Mike presented the draft of the CEPAC brochure. A discussion was made on how to improve it, and ways to advertise CEPAC through this brochure. Tim will e-mail a copy of the brochure to Russ, who will have it printed.
 - CEPAC will be holding a booth during the "Celebrate Milpitas" event. Tim passed the sign-up sheet for manning the booth.
 - A discussion was made regarding CEPAC's participation in the "Neighborhood Night Out" event. Tim suggested that a pair should go at least three "night outs."
 - Councilmember Polanski will talk to the City Manager about obtaining hats or badges to identify CEPAC members in public events.
 - A discussion was made about dialing 9-1-1 from cell phones. Sean informed the group that the emergency number to call when calling from a cell phone is (408) 263-1212 to reach Milpitas Dispatch.

Adjournment: Meeting adjourned at 8:30 P.M.

Next Meeting: September 20, 2007, 7:00 pm - Committee Meeting Room