



CEPAC

APPROVED MINUTES

January 17, 2008

I. Call to Order: Called the meeting to order at 7:02 P.M.

Attendance: Present: Russ Cherry, Bill Nolan, Lori Bersabe, Tim Howard, Mike Berryhill, Cliff Baughn, Arlyn Swiger, Brian Shreve
Absent: Jaime Odena
Excused: Michelle Celones, Nancy Martinez
Liaison: Althea Polanski
Staff: Sean Simonson, Keyvan Irranejad, Mike Ogaz

II. Pledge of Allegiance

III. Approval of Minutes: Approval of the minutes was moved and seconded, with the following corrections in the November '07 Attendance Roster: Cliff should show as present, and Arlyn should show as excused.

IV. Public Forum:

Bill Dale of the RACES/MARES extended the invitation to the Quarterly Countywide Drill. He also asked for support for the continued operation of the communications van. Sean is working with Bob Armstrong about maintenance of the van and other issues.

V. Announcements /Correspondence:

1. Councilmember Polanski introduced City Attorney Michael Ogaz.
2. Russ informed the group about WISER Info Systems.
3. Russ distributed copies of the CEPAC contact list for members to update their info.

VI. Approval of Agenda: Approval of the agenda was moved and seconded.

VII. Staff Reports:

1. Earthquake Shut-Off Valves
 - Keyvan presented the proposed amendment to the Ordinance. After a brief discussion, the amendment was moved and seconded, and will be agendized for City Council meeting.
2. SAFE
 - SAFE Teams will incorporate "Vial of Life" with other projects. Sean reported that the \$9,000 grant will buy 90 FRS radios to be issued to at least half of the SAFE members. Sean will work on another grant so all members will have a radio.

3. Special Needs Populations

- Russ and Sean will create survey form. Russ will present at Safe Team Captains meeting.
- Bill suggested advertising in the Milpitas Post and Channel 15 to request residents to submit their information on special needs.
- Russ passed copies of the article “Social Vulnerability and Capacity.”

VIII. Unfinished Business:

- “Safely Out” Kits – to be reviewed at next meeting.

IX. New Business:

1. School Disaster Drill

- Will be held on April 10 at Sinnott School.
- Subcommittee planning meeting scheduled for January 24 at 7:00 pm, Fire Station 1.
- Bill suggested making the exercise more realistic to a national level.

X. Committee Reports:

1. Information Subcommittee

- Mike reported on the plan to give out brochures at upcoming community events, and to work on translation of the brochure to other languages.
- There is a need to set up a meeting with the City Webmaster to set up an Emergency Preparedness website.
- Sean will check with Patti Joki on the budget for promotional materials.
- Russ asked that a list of all emergency notification systems available to the City be obtained (including info on who utilizes it and person responsible).
- Lori gave out samples of brochures available from Ready.gov.

X. Good of the Order:

- Elections:
 - Nominations for Chair: Bill Nolan – moved and seconded for acceptance.
 - Nominations for Vice Chair: Russ Cherry – moved and seconded for acceptance.

Adjournment: Meeting adjourned at 8:20 P.M.

Next Meeting: March 20, 2008, 7:00 pm - Committee Meeting Room