

## EMERGENCY PREPAREDNESS COMMISSION

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September 20, 2012

### I. CALL TO ORDER

Meeting was called to order at 7:06 p.m.

Present: Mike Berryhill, Tim Howard, Pam Wells, Don Clendenin, Betty Reutter,  
Mercedes Albana, Arlyn Swiger, Charlotte Ronquillo, Phong Nguyen

Excused: Brian Shreve

Absent: Stephen Strauss

Liaison: Althea Polanski

Staff: Sean Simonson

### II. PLEDGE of ALLEGIANCE

III. **APPROVAL of MINUTES** – The minutes from the May 17, 2012 meeting were approved.

### IV. PUBLIC FORUM

No public forum.

### V. ANNOUNCEMENTS/CORRESPONDENCE

Town Hall meeting will feature booths for EPC, RACE, SAFE and Fire Explorers. Need staffing for each booth.

VI. **APPROVAL OF AGENDA** – the agenda was approved.

### VII. IMPORTANT INFORMATION and ACTION ITEMS:

1. SAFE Update
  - o New member training is scheduled for October 27, November 3 and 10. Reutter and Clendenin will be assisting the class.
  - o Continuing education class will be held on November 17 from 8 am to 5 pm. Will be utilizing the AlertSCC system to call out the SAFE members and have ICS 200 course.
2. Update on Brown Act
  - o State of California has stopped funding the Brown Act. City of Milpitas will still be referring to the Brown Act.

### VIII. NEW BUSINESS:

A. Will be utilizing the SCCO ARES/RACES website for SAFE.

B. Action Item: Reutter to publish a website for SAFE members.

- C. Action Item: Reutter made a motion to create a list of potential qualified candidates for business preparedness. Swiger seconded the motion.
- D. Online Advertising Facebook is up and running. Ronquillo is still working on Twitter.

## **IX. TEAM REPORTS**

- A. Community Outreach
  - o Lost Person Drill – Saturday October 6, 2012
  - o Town Hall Meeting – Thursday, October 11, 2012
  - o Make a Difference Day – Saturday, October 27, 2012

## **X. ADJOURNMENT**

The meeting was adjourned at 9:11 p.m.

The next regularly scheduled EPC meeting is **Thursday, November 15, 2012, 7:00 p.m.**, Milpitas City Hall Committee Room.