

**City of Milpitas**  
**EMERGENCY PREPAREDNESS COMMISSION (EPC)**

March 21st, 2013 – 7:00 p.m.  
Milpitas City Hall, Committee Room  
455 E. Calaveras Boulevard

**AGENDA**

**I. ROLL CALL**

**II. PLEDGE OF ALLEGIANCE**

**III. APPROVAL OF MINUTES**

**IV. PUBLIC FORUM**

*Members of the audience are invited to address the Commission on any subject not on tonight's agenda. Speakers must state their name and address for the record, and limit their remarks to three minutes. As an item not on the agenda, no response is required from City staff or the Commission and no action will be taken; however, the Commission may instruct staff to place the item on the agenda for a future meeting.*

**V. ANNOUNCEMENTS/CORRESPONDENCE**

**VI. APPROVAL OF AGENDA**

**VII. STAFF REPORTS**

- A. SAFE Update

**VIII. NEW BUSINESS**

- A. Elections of Chair and Vice Chair

**IX. UNFINISHED BUSINESS**

- A. MCTV Channel 26 Video Presentation
  - 1. Possible Topics: AlertSCC, Emergency Preparedness (Planning Ahead), Free Training (SAFE), Gas Shutoff, Neighborhood Watch, Evacuation Shelters, Where to get additional information
- B. EPC strategic planning update
  - 1. Establish and organize a viable SAFE Program – Reutter
  - 2. Community Based and Faith Based Organizations – Reutter & Clendenin
  - 3. Online Advertising/ Social Media/ Facebook/ Twitter – Ronquillo & Wells
- C. Update on EPC Skills Assessment Worksheet – Polanski
- D. Emergency Preparedness Commission Website
  - 1. Request to IS to fix defunct links – Berryhill
  - 2. Review of Traffic Statistics (how many hits?) - Polanski
- E. EPC Calendar

**X. TEAM REPORTS**

- A. Public Education
  - 1. Discuss plans for Lost Person Drill, Saturday, October 6, 2-4pm – Berryhill
    - a. Fee Waiver Form
  - 2. EPC presentations to other Milpitas Commissions – Howard
    - a. Presentation Feedback
- B. Community Outreach
  - 1. SCCO ARES/RACES website for SAFE team organization – Reutter
  - 2. Community outreach/exposure/AlertSCC (Link to AlertSCC on City website) – Howard
  - 3. PEP – Reutter
  - 4. Map Your Neighborhood – Clendenin
    - a. Training CD

**XI. ADJOURNMENT**

The next regularly scheduled EPC meeting is Thursday, May 16th, 2013, 7:00 p.m. Milpitas City Hall.

**KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE**

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

Materials related to an item on this agenda submitted to the Emergency Preparedness Commission (EPC) after initial distribution of the agenda packet are available for public inspection at the Milpitas Fire Administration, 777 S. Main Street, Milpitas during normal business hours.

For more information on your rights under the Open Government Ordinance or to report a violation of the ordinance, contact the City Attorney's office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, CA 95035

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