

City of Milpitas
EMERGENCY PREPAREDNESS COMMISSION (EPC)

July 18, 2013 – 7:00 p.m.
Milpitas City Hall, Committee Room
455 E. Calaveras Boulevard

AGENDA

I. ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF MINUTES

IV. PUBLIC FORUM

Members of the audience are invited to address the Commission on any subject not on tonight's agenda. Speakers must state their name and address for the record, and limit their remarks to three minutes. As an item not on the agenda, no response is required from City staff or the Commission and no action will be taken; however, the Commission may instruct staff to place the item on the agenda for a future meeting.

V. ANNOUNCEMENTS/CORRESPONDENCE

VI. APPROVAL OF AGENDA

VII. PRESENTATION

- A. Emergency Volunteer Committee (EVC) & Spontaneous Unaffiliated Volunteers (SUVs) – Rosana Cacao

VIII. STAFF REPORTS

- A. SAFE Update: Disaster Volunteer Exercise: Please see X. A.

IX. NEW BUSINESS

X. UNFINISHED BUSINESS

- A. Disaster Volunteer Exercise, Saturday, August 3, 8am-2pm, Milpitas Fire Station 1, 777 S. Main St. – All
 - Boy Scout Participation
- B. National Night Out – All
 - Assemble Commission Teams for Event Participation
- C. Santa Clara County Emergency Preparedness Council – Polanski
- D. Milpitas Emergency Operation Plan – Simonson
 - Staff provided an electronic copy of the EOP 5/20.
 - Commissioners to provide feedback (email/verbal), by close of business Friday 7/19.
- E. MCTV Channel 26 Video Presentation
 - 1. Possible Topics: AlertSCC, Emergency Preparedness (Planning Ahead), Free Training (SAFE), Gas Shutoff, Neighborhood Watch, Evacuation Shelters, Where to get additional information
- F. EPC strategic planning update
 - 1. Establish and organize a viable SAFE Program, including website – Reutter & Ronquillo
 - 2. Community Based and Faith Based Organizations – Reutter & Clendenin
 - 3. Online Advertising/ Social Media/ Facebook/ Twitter – Ronquillo & Wells
- G. Update on EPC Skills Assessment Worksheet – Polanski
- H. Emergency Preparedness Commission Website – Polanski
 - 1. Request to IS to fix defunct links
 - 2. Review of Traffic Statistics (how many hits?)
- I. EPC Calendar: National Night Out (August), SAFE Drill (August), Make a Difference Day (October), ALERT SCC events, SAFE Program

XI. TEAM REPORTS

- A. Public Education
 - 1. EPC presentations to other Milpitas Commissions – Howard
- B. Community Outreach
 - 1. EPC Flyers at all City Facilities – Ronquillo
 - 2. PEP – Reutter
 - 3. Map Your Neighborhood, via SAFE Teams (availability of DVD?) – Clendenin

- Staff made contact and is being mailed copies of this program.

XII. ADJOURNMENT

The next regularly scheduled EPC meeting is Thursday, September 19, 2013, 7:00 p.m. Milpitas City Hall.

KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

Materials related to an item on this agenda submitted to the Emergency Preparedness Commission (EPC) after initial distribution of the agenda packet are available for public inspection at the Milpitas Fire Administration, 777 S. Main Street, Milpitas during normal business hours.

For more information on your rights under the Open Government Ordinance or to report a violation of the ordinance, contact the City Attorney's office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, CA 95035

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