

EMERGENCY PREPAREDNESS COMMISSION

January 16, 2014

I. CALL TO ORDER

Meeting was called to order at 7:01 p.m.

Present: Mike Berryhill, Tim Howard, Don Clendenin, Betty Reutter, Stephen Strauss, Evelyn Chua, Mercedes Albana, Nasir Lalani, Pam Wells

Excused: Brian Shreve

Absent:

Liaison: Althea Polanski

Staff: Sean Simonson

II. PLEDGE of ALLEGIANCE

III. APPROVAL of MINUTES

– The minutes from the September 26, 2013 meeting were approved, pending correction: Commissioner Chua was “excused”, not “absent”.

Motion: Howard

Second: Chua

Ayes: All

IV. PUBLIC FORUM

None

V. ANNOUNCEMENTS/CORRESPONDENCE

- City of Milpitas 60th Anniversary Gala is evening of January 25th.
- Family Day is January 26th.

VI. APPROVAL OF AGENDA

– Motion: Howard

Second: Strauss

Ayes: All

VII. PRESENTATION

City-wide Strategic Planning (Dr. Stephen Spano): The City is looking to engage community groups, employee groups and residents to plan out the City development for the course of the next 10 years. Dr. Spano is looking for Commissioner involvement.

VIII. STAFF REPORT:

B. A. SAFE Team Update: Next SAFE team meeting is Wednesday, 1/22 at 6:30 pm, Station 1. A review of the upcoming year’s activities. Looking for new team leaders. Meetings are typically the third Monday of the month. Additionally, the November SAFE team class went well with a lot of positive feedback. Brainstorm for more drill scenario ideas.

IX. NEW BUSINESS:

A. Elections:

Reutter nominates Berryhill as Chair.

Motion to close nomination: Reutter, Second: Howard

Motion to elect: Reutter, Second: Howard

Reutter nominates Howard as Vice Chair

Motion to close nomination: Albana, Second: Lalani

Motion to elect: Reutter, Second: Lalani

- B. Fill Vacancies: Filling the vacancies to be determined at the upcoming Jan. 21 City Council meeting.

IX. UNFINISHED BUSINESS

- A. Make A Difference Day (Recap): new people signed up for SAFE training, taught people to shut off gas meters, educational, etc.
- B. MyMilpitas App: only on Apple, unknown when it will be available for other devices.
- C. MCTV (Berryhill) no update, to be continued.
- D. EPC Strategic Planning

- 1. SAFE Program Advancements: no updates
- 2. Community Based Outreach (Reutter): no updates
- 3. Faith Based Outreach (Clendenin): no updates
- 4. Online Outreach (Wells): no updates, send Vice Mayor Polanski any pics of events to be added to the page. Add SAFE Class photo to FB.

EPC Website: ongoing, almost 3,400 visits to the site in FY 12/13. Vice Mayor Polanski to identify areas of site that visits "spike" to gauge public concerns.

- E. EPC Calendar: 60th Anniversary – Jan 25, 2014, invite only, January 26 - Family Day: Commissioners Chua and Nakapalau to work booth. Chair Berryhill to set booth up. Commissioner Clendenin has informational brochures.

X. TEAM REPORTS

A. Public Education

- 1. New FEMA PSAs: Commissioner Howard to send links to OES Simonson to be put on Milpitas Channel 26.

B. Community Outreach

- 1. Flyers at City Facilities (Albana & Lalani): to get flyers from Commissioner Clendenin and OES Simonson, have all City Facilities inventoried by next meeting
- 2. Personal Emergency Plan (PEP) (Reutter) – no updates
- 3. Map Your Neighborhood (Clendenin) – no updates

XI. ADJOURNMENT

The meeting was adjourned at 8:58 p.m.