

EMERGENCY PREPAREDNESS COMMISSION

January 15, 2015

I. CALL TO ORDER

Meeting was called to order at 7:00 p.m.

Present: Don Clendenin, Nasir Lalani, Stephen Strauss, Tim Howard, Mike Berryhill,
Jonathan Nakapalua, Mercedes Albana, Christine Tran

Excused: Betty Reutter

Absent: Roger Silveira

Liaison: Marsha Grilli

Staff: Sean Simonson

Tran and Nakapalua are voting members this evening.

II. PLEDGE of ALLEGIANCE

III. APPROVAL of MINUTES

Motion: Howard

Second: Chua

Ayes: All

IV. PUBLIC FORUM

None

V. ANNOUNCEMENTS/CORRESPONDENCE

- Welcome new commission members

VI. APPROVAL OF AGENDA – Motion: Howard Second: Strauss Ayes: All

VII. PRESENTATION: NONE

VIII. STAFF REPORT:

- SAFE UPDATE:** Finalized 2015 training plan. Contact SAFE Team Captains for more information. New member class scheduled for August. OES Simonson to email training plan along with SAFE class information.

IX. NEW BUSINESS:

- Recruiting for Upcoming SAFE Training: Commissioner Chua went to Community Advisory Commission, Economic Development Commission, Library Commission, and the Parks and Recreation Commission to pass out SAFE flyers. Additionally presented at City Council. Dropped off flyer for St. John's newsletter and will be getting a table for SAFE at the Town Hall meeting.
- By-laws: OES Simonson to work with Councilmember Grilli to get the bylaws updated through Council.

IX. UNFINISHED BUSINESS:

- Email Verification List: List passed around. Add Tran, remove Wells.

- B. Active SAFE Team Members to Sports Center: review the list at next SAFE Team meeting and see who is “active”. EPC to revisit after SAFE Team list review.
- C. EPC Mission and Goals: ongoing

X. ONGOING/UPDATES

- A. Public Education: International BBQ – Howard to request spot for EPC table. Town Hall Meeting – Chua requesting table, event in April. **ACTION ITEM:** Agendize for March EPC. Chua to look into participating at Chamber mixers.
- B. MyMilpitas Mobile App: ongoing, Grilli to get update.
- C. Drill Scenario: ongoing
- D. PulsePoint: ongoing
- E. EPC Flyers: ongoing
- F. Map Your Neighborhood (MYN): ongoing, Clendenin, Albana and Chua to put together a test pilot project.
- G. Personal Emergency Plan Training: ongoing
- H. Website: remove bad links, **ACTION ITEM:** Howard to send bad links to Simonson for removal. Grilli to look up traffic stats in March or May.
- I. SAFE Program Advancements: ongoing
- J. Community and Faith Based: ongoing, Nakapalua sent emails, no response. **ACTION ITEM:** Nakapalua to forward info to Lalani for faith based organization he is working with.
- K. Social Media: ongoing

XI. ELECTIONS

- A. Chair Nominees: Berryhill, accepts
Motion to Close: Howard, Second: Chua, Ayes: All
Unanimously Approved
- B. Vice- Chair Nominees: Chua, accepts
Motion to Close: Howard, Second: Strauss, Ayes: All
Unanimously Approved

XI. ADJOURNMENT

The meeting was adjourned at 8:03 p.m.