

EMERGENCY PREPAREDNESS COMMISSION

July 16, 2015

I. CALL TO ORDER

Meeting was called to order at 7:00 p.m.

Present: Mike Berryhill, Don Clendenin, Tim Howard, Betty Reutter, Jonathan Nakapalua, Mercedes Albana, Christine Tran, Roger Silviera

Excused: Nasir Lalani, Stephen Strauss

Absent:

Liaison: Marsha Grilli

Staff: Sean Simonson

*Nakapalua and Tran seated as voting members.

II. PLEDGE of ALLEGIANCE

III. APPROVAL of MINUTES

Motion: Howard

Second: Albana

Abstain:

Ayes: All

IV. PUBLIC FORUM

Sayed Moysen, Community Advisory Commissioner: 644 N. Hillview: Announcement for National Night Out, Thursday 8/6.

V. ANNOUNCEMENTS/CORRESPONDENCE

- Telecommunications Commission (June 15) announced MyMilp App for Droid along with new launch to City website. Add back to agenda "Unfinished Business".
- EPC Bylaw update was approved by June Council

VI. APPROVAL OF AGENDA

Motion to Approve: Howard

Second: Reutter

Ayes: All

VII. PRESENTATIONS: NONE

VIII. STAFF REPORT:

- A. SAFE Update: New member class held August 1, 8 & 15. SAFE caches are being inventoried and brought current. ACTION ITEM: what should be done with the SAFE packs? Restock? OES Simonson to look into financials of restocking and making them available for purchase.

IX. NEW BUSINESS:

- A. EPC Workplan Development: ACTION ITEM: Everyone to come up with 3 to 5 goals for 2016. Rank goals, develop teams, assign goals, ways to measure success, and expedite the outcome & how to achieve the desired outcome.
- B. Promote SAFE Training: Good enrollment, advertise to HOA and Commissions.

- C. Milpitas National Night Out: Simonson to send copy to Tim Howard of district map for NNO. Tim to package flyers for commissioners to pass out.
- D. Preparation for 2016 Emergency Preparedness (EP) Month (Chua): Look to create EPC event during EP Month.

IX. UNFINISHED BUSINESS: None

X. ONGOING/UPDATES:

- A. EPC Flyers (Albana & Lalani): no update.
- B. Map Your Neighborhood (Clendenin, Chua, Tran): ACTION ITEM: create pilot program for presentation to Chief Mihovich.
- C. Personal Emergency Plan (Reutter): ACTION ITEM: Reutter to re-send to group, EPC to review/edit/send comments. Get info at ready.gov.
- D. Community/Faith Based Organizations (Lalani & Clendenin): ACTION ITEM: Lalani to get FocusUSA info to EPC group.
- E. Online Advertising/Social Media (Silviera): ACTION ITEM: Berryhill to follow up with former Vice Mayor Polanski regarding login information to facebook page. Close EPC facebook and filter all info through OES Simonson to the City Facebook page.
- F. Emergency Preparedness Website: check links, ACTION ITEM: Councilmember Grilli to get traffic statistics.

XI. FUTURE ITEMS

XII. ADJOURNMENT

The meeting was adjourned at 8:13 p.m.