LIBRARY ADVISORY COMMISSION
CITY OF MILPITAS
Monday, May 21, 2007

UNAPPROVED MINUTES

Minutes: Meeting of the Library Advisory Commission (LAC)
Date of Meeting: May 21, 2007
Place of Meeting: Milpitas City Hall, 455 E. Calaveras Blvd., Committee Room

Call to Order: Chairperson Hay called the meeting to order at 7:02 p.m.

I. Roll Call
Commissioners Present: Hay, Aoalin, Wang, Montano
Commissioners Absent: Stephens, Chou, Estandarte
Alternates Present: Phan
Alternates Absent: Estioko
City Council Liaison Present: Councilmember Giordano
City Staff Present: Recreation Program Coordinator Cacao
County Staff Present: Community Librarian Arbaugh
County Librarian Cervantes

II. Seating of Alternates
Alternate Phan was seated.

III. Flag Salute
Chairperson Hay led the Commission in the Pledge of Allegiance

IV. Approval of Minutes
MOTION to approve with the following change to minutes of March 19, 2007:

1) Change the date on item VII. Adoption of Agenda to reflect the correct date of March 19, 2007

MOTION to approve the minutes of March 19, 2007 as amended.
M/S: Aoalin/ Wang Ayes: All

V. Announcements and Correspondence:
Chairperson Hay announced that Commissioner Estandarte has resigned. Hay commended Mr. Rogge's comparison sheet of the library design – elements. The Chair of the Saratoga Library Commission also invited Hay to attend their meetings and asked a copy of the Commission's work plan.

VI. Public Forum:
None

VII. Adoption of Agenda:

MOTION to approve Agenda of May 21, 2007.
M/S: Wang/ Aoalin Ayes: All

VIII. Unfinished Business:

1. **Library Building Project Update**

Mr. Rogge gave a brief presentation on the Library construction schedule, expenditures to date, and cost plan. He reviewed many of the historical aspects of the building such as the sliding doors in the auditorium, the footlights at the stage and moisture barriers were laid down to prevent moisture from occurring.

Mr. Rogge also noted that the garage construction remains on schedule, within the cost plan of $12.5 million and will be completed 8/07. Mr. Rogge reviewed ground floor plans, shared photos of parking garage. The electrical rooms are nearly complete, the fire separation walls were installed, and elevator roof was added.

Mr. Rogge briefly reviewed the North Main Streetscape schedule and project cost summary. The second phase bidding will be in July 2007 with a construction bid award by Council in August and construction starting in September 2007.

IX. New Business

Ground Breaking Ceremony Evaluation

Commissioners' agreed that the event was well attended, event parking was accessible and tour was enjoyable and informative.

Commissioner's Recognition Ceremony Evaluation

Commissioners' mentioned that it was sparsely attended and suggested going back to the hotel as a venue; others suggested the bbq was preferred.

X. Other Business

1. **Friends of the Milpitas Library**

Diane Davis from Friends of the Milpitas Library (FOML) announced the next book sales are scheduled for June 1, 2 and 3.

Thanks to Community Librarian Arbaugh, the FOML has a new vendor that will buy leftover books from sales. The County Library also uses this vendor. Cindy Maxwell has volunteered to be the FOML Secretary. Volunteers are needed to help set up before the sale, work during the sale and clean up after.

2. **County Librarian Report**

County Librarian Cervantes announced the following items: The Senate Bill (SB 156 California Ready and Literacy Improvement and Public Library Construction and Renovation Bond Act of 2008), introduced by Senator Simitian has been adopted by Council and is currently in Senate Appropriations Committee in Sacramento.

The Silicon Valley Library System hosted the annual legislative issues breakfast, with guest speaker was former Institute of Museum and Library Services (IMLS) director Dr. Robert Martin, who was the first librarian appointed.

Morgan Hill library is to be completed by June 8 and close for six weeks. The grand opening is scheduled for July 21, and is approximately 28,000 sq. feet.

JPA board meeting will meet Thursday, May 24 discuss procurement policies. Last meeting for the fiscal year is scheduled for Thursday, June 7 to adopt libraries budget.

3. Community Librarian Report

Community Librarian Arbaugh announced the following items: One of the half-time clerks, Ana Del Rosario, who has worked for the library for 10 years, has resigned to pursue her career in nursing with Santa Clara-Kaiser.

There awnings that cover the external book drop will be installed soon, this protects patrons and materials on rainy days. A new telephone system will be installed which required the installation of three new T-1 lines. A row of wire shelving along one side of the pit has been added to prevent the foreign language books from shifting and falling over. This has allowed fewer books on carts and are now displayed better which is easier for patron to find what they want.

The following programs and services was held: April 20 – The Silver Strings, a group of guitar-playing seniors, presented a sing-along and 40 people were in attendance; A 6-week series of yoga lessons was held on Saturdays with 20-30 participants enjoying the class; National Turn Off the TV Week was April 22-28, with a whole series of family oriented programs and the week was highlighted with young adult author Melodie Bowsher who spoke on April 21; two workshops were offered, “What You Should Know Before Hiring a Contractor” and “How to Access Capital for Growing a Business” both well attended; a special Cinco de Mayo celebration was held and 70 children listened to bi-lingual stories

and built a piñata. To celebrate April as National Poetry Month, a poetry slam, open mic and poetry contest was held.

The Summer Reading Clubs will kick off on Saturday, June 2 for all ages. Registration is held all day and from 2:00-4:00 pm, there will be Hawaiian music in the pit and a balloon artist to create all sorts of fanciful shapes with balloons for the young. On June 5 will be the Library's Service Awards Celebration, 11 staff members who've worked a total of 110 years of service for the library system will be honored.

The Milpitas Community Library will be closed on Sunday, May 27 and Monday, May 28, 2007 in honor of Memorial Day. The next holiday will be Wednesday, July 4.

4. City Council Report

Councilmember Giordano announced the following items:
At the May 1, 2007 meeting, a report from VTA regarding Bart was presented, City of Milpitas will be listed in the SiliconValleyOnline.Org, a commercial/industrial listing, the financial report for the first 9 months of fiscal year was received, the Arts Commission work plan which included a Cultural Arts Center was approved and new ordinance requiring automatic gas shut-offs for all new construction was presented.

At the May 15, 2007 meeting, a 5,706 square foot home on hillside was approved, Council directed staff to provide a Street Tree Enhancement Program, City staff reported on funding for Alviso Adobe project; Council adopted to support the Senate Bill (SB156), a library construction bond from the state, and adopted an ordinance to ban Medical Marijuana Dispensaries.

5. City Staff Report

City Staff Liaison Cacao reported the following items: Memorial Day Ceremony is Monday, May 28, 2007, at 9:00 am. Family Day event held on Saturday, May 12, 2007 had over 500 attendees. Rainbow Singers held auditions for the teen show, "Grease", on May 15 and 16.

City offices will be closed on Monday, May 28, 2007 in observance of Memorial Day.

XI. Future Agenda Items

None

XII. Adjournment

There being no further business, Chairperson Hay adjourned the meeting at 7:59 p.m. to the next regularly scheduled meeting on July 16, 2007 at 7:00 p.m.

MOTION to adjourn the meeting.
M/S: Ha/ Wang Ayes: All