

**LIBRARY ADVISORY COMMISSION  
CITY OF MILPITAS  
Monday, September 17, 2007**

UNAPPROVED MINUTES

**Minutes:** Meeting of the Library Advisory Commission (LAC)  
**Date of Meeting:** September 17, 2007  
**Place of Meeting:** Milpitas City Hall, 455 E. Calaveras Blvd.,  
Committee Room

**Call to Order:** Chairperson Hay called the meeting to order at 7:00 p.m.

**I. Roll Call** Commissioners Present: Hay, Aoalin, Stephens, Wang, Chou,  
Estioko, Montano (7:03pm)  
Commissioners Absent: none  
Alternates Present: Phan  
Alternates Absent: Pham  
City Council Liaison Present: Councilmember Giordano  
City Staff Present: Recreation Program Coordinator Cacao  
County Staff Present: Community Librarian Arbaugh  
County Librarian Cervantes

**II. Seating of Alternates**  
Alternate Phan was seated.

**III. Flag Salute**  
Chairperson Hay led the Commission in the Pledge of Allegiance

**IV. Approval of Minutes**  
**MOTION** to approve the Minutes of July 16, 2007:  
M/S: Estioko/Ha Ayes: All

**V. Announcements and Correspondence:**  
Chairperson Hay congratulated Commissioner Estioko for his  
reappointment.

**VI. Public Forum:**  
None

**VII. Adoption of Agenda:**  
**MOTION** to approve Agenda of September 17, 2007.  
M/S: Stephens/Aoalin Ayes: All

**VIII. Unfinished Business:**  
**1. Library Building Project Update and FF&E**

Mr. Steve Erickson, Project Manager gave a brief presentation on the status of the project which continues to be on schedule and on budget. The metal framing for the North Wing are going up this week.

Mr. Erickson also noted that the garage construction is under budget and stated the signage and graphics for the garage are still in design phase and should be completed in December.

Mr. Erickson briefly reviewed some photos of the North Main Streetscape, and roadway improvements continue to progress.

Mr. David Schnee, from Group 4 introduced Ms. Andrea Will who reviewed the interior finishes and furniture concepts for the building.

Ms. Andrea Will, from Group 4 reviewed the furniture concepts noting they are incorporating a cohesive design and flexible plan. She reviewed the FF&E floor plan, reader and technology table designs, and express checkout design. The main lobby will have carpeted tile flooring. The original wood floors will be incorporated into the interior design and color scheme. She further reviewed the furniture concepts for adults, south lobby and courtyard, historic classrooms, children's and teens areas.

## **IX. New Business**

### **1. Joint Meeting with Public Art Committee**

Economic Development Manager Diana Whitecar invited the Commission to attend the joint meeting with the Public Art Committee on October 22<sup>nd</sup> and 6 Bay Area artists will each make a presentation for the tower and plaza areas.

### **2. Donor Recognition Program**

Mr. Erickson reported that the Library Subcommittee recommended the subject of donor boards be revisited at the end of the project when the balance of any remaining funds are better known. Mr. Armendariz also reported that they are working with the architect for the design concepts and location of the donor board. By next summer when the contingency is known then staff will work with architect to bring back a variety of options to the Commission and Subcommittee.

## **X. Other Business**

### **1. Friends of the Milpitas Library**

Friends of the Milpitas Library (FOML) announced the next book sales are scheduled for September 28, 29 and 30. The next board meeting will be January 10, 2008.

Thanks to Linda and help from the City, recycling bins are now available to recycle donated items. To date, the recycling program have earned about \$170 thanks to the hard work of Margie and her volunteers who sort all the books and separate the saleable donations from the junk. Instead of recycling through the City, recycled items are now given to a vendor and in return the library is paid.

## **2. County Librarian Report**

County Librarian Cervantes announced the following items:  
The Governor blue penciled \$14 million in cuts to library funding statewide. The impact on Santa Clara Country Library is a loss of \$374,000 for FY 2007/2008:

- Direct Loan and Interlibrary Loan Program: Estimated impact = \$300,000. This revenue was not budgeted so there will be no impact.
- Public Library Foundation: Estimated impact = \$74,000  
This revenue was not budgeted so there will be no impact.

Both of these State revenue sources were augmented in FY 2007. Based upon the State's track record of being unable to sustain augmentation for library purposes, we did not budget at the higher level of FY 2008. Sadly, the State budget for Public Library Foundation is now the same level as in 1979.

AB1030 Libraries: Literacy and English Acquisition for (At Risk Youth) passed the Senate on a vote of 33 "ayes" to 6 "nos". The Bill is now the property of the Assembly Floor. Assemblywoman Caballero (Salinas) has asked if interested parties could begin writing support letters to the Governor.

The contractor completed installation of the automated materials handling system in the last two libraries (Gilroy and Campbell). The two exterior induction units and interior faceplate at the Cupertino Library remain unfinished; the City and Library are working to complete this final installation.

Dolly Barnes, Saratoga Community Librarian will retire in December at 36 years with the Santa Clara County Library.

## **3. Community Librarian Report**

Community Librarian Arbaugh announced the following items:

The library now has one full-time and one half-time vacancy on the adult librarian staff, and will be hiring since there is a viable list.

The following programs and services were held:  
In July the book discussion group read AFFINITY by Sarah Waters, and in June they read GRACELAND by Chris Abani. Terye Riley selects the books and leads the discussions for this group. In August, a panel of mystery writers was on hand and talked about their plots and how they go about writing their stories.

In August, the library co-sponsored two movies with the City, they were Charlotte's Web and Wallace and Gromit: The Curse of the Were-Rabbit. The library also featured a Harry Potter Movie Marathon on August 8<sup>th</sup> with about 60 people of all ages who enjoyed the 3 movies. At the end of August a wizard rock concert featured the Parselmouths and Whomping Willow. About 40 people attended this event.

In September, the baby lapsit series of programs continued. This creative program is designed to teach moms, dads, and caregivers about the importance of reading. It is an interactive program in which the children's librarians model how to use finger plays, stories and songs with the children. A 2-part SAT preparation workshop was held with 40 students reserving a spot which provided them an opportunity to take a practice test, receive test results and get some helpful tips on how to take the test. The last week of September was Pirate Week! This came about because one of the children's librarians noticed that September 19<sup>th</sup> was International Talk-Like-a-Pirate Day. As a result, the staff decided to provide a whole week's worth of "pirate-y" events. The Treasure Island movie was shown, pirate stories were read at Family Story Time, and other activities.

The Milpitas Community Library will be closed on Monday, October 8 for Columbus Day and Monday, November 12, for Veteran's Day.

#### **4. City Council Report**

Councilmember Giordano announced the following items:  
At the August 7, 2007 meeting, the Council approved a 5-year HUD plan and introduced an ordinance for water and sewer rates.

At the August 21, 2007 meeting, Council approved the CDBG Grant Funding, approved the Open Government subcommittee recommendations for community notification and outreach for

planning review, accepted the City report on Public Health Water and authorized the entertainment permit for St. John's Catholic Church Festival on September 21-23.

**5. City Staff Report**

City Staff Liaison Cacao reported the following items: Rainbow Theatre's "Madeline's Christmas" performances will be October 26 through November 3 at the Community Center. Registration for classes is currently on-going, Phatom Art Gallery display of 13 year old Ava Zhu, Traditional Water Brush, and September 24 through November 26. Veteran's Day ceremony, Sunday, November 11 at 9:00 am.

City offices will be closed on Monday, November 12, 2007 in observance of Veteran's Day.

**XI. Future Agenda Items**

**XII. Adjournment**

There being no further business, Chairperson Hay adjourned the meeting at 8:44 p.m. to the next regularly scheduled meeting on November 19, 2007 at 7:00 p.m.

**MOTION** to adjourn the meeting.

M/S: Aoalin/ Stephens

Ayes: All