

APPROVED MINUTES

CITY OF MILPITAS
LIBRARY ADVISORY COMMISSION
MILPITAS PUBLIC LIBRARY, CONFERENCE ROOM, 160 N. MAIN ST.

September 20, 2010

- I. Call to Order and Roll Call** Chair Estioko called the meeting to order at 7:03 p.m.
Commissioners Present: Aoalin, Chou, Estioko, Montano, Pham, and Phan
Absent: Hay, Stephens, and Wang
City Council Liaison Present: Councilmember Giordano
County Staff Present: Linda Arbaugh and Nancy Howe
County Staff Absent: Melinda Cervantes and Derek E. Wolfgram
City Staff Present: Toby Librande
- II. Seating of Alternates** Alternates seated: Marie Pham and Ha Phan
- III. Pledge of Allegiance** Chair Estioko led the Pledge of Allegiance.
- IV. Approval of Minutes** **Motion** to approve the minutes of July 19, 2010 as submitted with corrections from the Commission.
M/S: Aoalin, Phan Ayes: 5
Abstain: 1 (Montano)
- V. Announcements and Correspondence** There were no announcements from the Commission or staff.
- VI. Public Forum** There were no speakers from the audience.
- VII. Adoption of Agenda** **Motion** to approve agenda as submitted.
M/S: Montano, Chou Ayes: 6
- VIII. Unfinished Business**
- 1. Education Subcommittee Report**
Vice-Chair Montano stated the essay contest will be held April 10, 2011 – April 16, 2011 during National Library Week related to the theme “Create Your Own Story at Your Library®”. The Subcommittee will meet to discuss eligibility criteria and guidelines.

2. **Grants Subcommittee Report**

Commissioner Chou had no update.

IX. New Business

1. **Bibliocommons Demonstration**

Deputy County Librarian Nancy Howe demonstrated Bibliocommons, an enhancement to the library's catalog that allows for social networking.

2. **Donor Board and Leo B. Murphy Plaque**

The Donor Board and the Leo B. Murphy plaque have been fabricated and installed. Commissioner Pham's suggestion was made to post the Commission pictures in the library.

3. **Yearly Meeting Schedule Discussion**

Discussion was made to review the meeting schedule with regard to summer month meetings. Suggestion was to cancel July meeting.

Motion to review calendar in January and consider cancelling the July 2011 meeting.

M/S: Montano, Pham

Ayes: 6

X. Other Business

1. **Friends of the Milpitas Library Report**

There will be a big book sale Friday, September 24, 2010 for members only, Saturday, September 25, 2010 from 10:00 a.m. to 5:00 p.m. and Sunday, September 26, 2010 from 12:00 p.m. to 4:00 p.m.

2. **County Librarian Report**

The Reading Program, Santa Clara County Library's adult and family Literacy program provides services throughout Santa Clara County with offices based in Gilroy and Milpitas. Up-to-date information about The Reading Program is available from the SCCL website <http://www.santaclaracountylib.org/literacy/index.html>

The Year of Fog by Michelle Richmond has been selected at the 2011 Silicon Valley Reads book. The Kick-off event with the author will be held at the Campbell Heritage Theatre on Wednesday, January 26, 2011 at 7:30 p.m. Watch for more information at www.siliconvalleyreads.org

The Spring California Association of Library Trustees and Commissioners (CALTAC) will hold its *Spring 2011 CALTAC Workshop* at the Milpitas Library on Saturday, February 26, 2011. Watch for more information at www.caltac.org

The last installation of RFID equipment requires that the Cupertino Library close for 1 to 2 days on October 25, 2010 and October 26, 2010. This will complete an 18 month RFID implementation project.

In August, after serving for four months as Acting Community Librarian, Gayathri Kanth was appointed Community Librarian for the Saratoga Library. Gayathri has worked for SCCL for 12 years, most recently as Supervising Librarian/Adult Services at the Cupertino Library.

The next meeting of the Santa Clara County Library JPA Board will be held on Thursday, October 28, 2010 at 1:30 p.m. at the Library Administration Offices, 14600 Winchester Blvd., Los Gatos. JPA agendas and minutes will be posted on Friday, October 22, 2010. <http://www.santaclaracountylib.org/about/jpa.html>

3. Community Librarian Report

Building: The City recently installed a water pressure regulator, and has also hired new contractors to deal with some of the remaining heating and lighting issues. The walls of the auditorium will be painted the weekend of October 1, 2010 through October 3, 2010.

Staff: We are now fully staffed. We did recently lose our two federally-funded greeter positions. These jobs were made possible by 'stimulus' funding from Washington and those funds were not renewed. But for about six months we did have two additional part-time positions.

Special Events: This afternoon we honored 17 of our staff members with service awards. These folks have worked a grand total of 230 years for Santa Clara County, most of them in the library system. One of our staff has 30 years (Carol Emmons) and another, Frances Amato, has 35 years. With so many of our staff staying for so many years is just more proof that Santa Clara County Library is a great place to work.

Another special happening is that we have once again done very well in the 'Best of Milpitas' polling. We garnered honors as:

- Best for Children's Programs
- Best for Free Resources
- Best for Free Internet
- Best-Looking Building
- Best for Government Spending
- Best Place to Show a Visitor

And for our Friends of the Milpitas Library

- Best Social Organization

This will be officially announced in this week's Milpitas Post.

Holidays: The Library will be closed on Monday, October 11, 2010 in honor of Columbus Day and on Thursday, November 11, 2010 in honor of Veterans' Day.

4. City Council Report

Councilmember Debbie Giordano announced the Food Pantry withdrew their application. There will be 3 meetings to decide what will be done with the Cracolice Building. Council agenda items are Styrofoam ban, shopping cart ordinance, Sports Center dirt area (solar lighted soccer complex), approving Arts and Cultural grants, Smart Meters, and Citizen's Budget Task Force update.

5. City Staff Report

Fall 2010 Activity Guides were distributed to the Commission.

Current LAC Issues: Funding request of \$2,500 from the LAC for Essay Contest Prizes was approved on the Consent Calendar at the City Council meeting on September 7, 2010. Staff is still researching fiscal procedure for allocations of prizes.

Child Care Program / HNP: The Milpitas Alliance for Better Child Care held their monthly meeting on September 14, 2010 at the Milpitas Library, Building Early Literacy

through Books; A Milpitas Library Tour and “How to” Workshop, Karen Armendariz, Supervising Librarian, Children’s Services presenting. Fifteen early educators (family child care providers and child care center teachers) attended and received a personalized tour of the Milpitas Library followed by a presentation about library services and the importance of reading books to all children. Seventeen family child care providers applied for grants from the Family Child Care Assistance Fund this fiscal year.

Special Events: Rainbow Theater auditions for Hansel and Gretel will be held on Tuesday, September 21, 2010 and Wednesday, September 22, 2010 from 3:30 p.m. to 5:30 p.m. at the Milpitas Community Center. SAFE Class Training (Citizen Emergency Response Training) starts Thursday, September 23, 2010. Pollution Prevention Week will be September 20, 2010 through September 26, 2010. Coastal Cleanup Day is scheduled for Saturday, September 25, 2010 from 9:00 a.m. to 12:00 noon at Coyote Creek at the McCarthy Ranch Trail Head. Milpitas Citizen’s Budget Task Force meeting will be held on Thursday, September 30, 2010 from 7:00 p.m. to 9:00 p.m. at the City Hall Community Meeting Room. Rainbow Theater’s Legend of Sleepy Hollow will be on Friday, September 24, 2010 at 7:30 p.m. and Saturday, September 25, 2010 at 2:30 p.m. at the Milpitas Community Center Auditorium. On Saturday, October 23, 2010 from 5:00 p.m. to 8:00 pm. The Legend of Sleepy Hollow Rides Through Milpitas! at the Milpitas Community Center. This family event will include trick-or-treating through a haunted house, pumpkin carving and a Halloween craft area. The Veterans Day Ceremony will be Thursday, November 11, 2010 at 9:00 a.m. at the Civic Center Plaza, 455 E. Calaveras Blvd. Free tours of the San Jose/Santa Clara water pollution control plant (wastewater treatment facility) are the first and third Thursdays and Saturdays from June – November 2010 at 9:30 a.m. and 1:30 p.m.

Holidays: City facilities will be closed on Thursday, November 11, 2010 in observance of Veterans Day.

6. Future Agenda Items

- Education Subcommittee Report
- Grants Subcommittee Report
- Essay Contest Criteria and Guidelines
- Calendar
- Donor Board Scale
- Friends of Library Donation Board Recognition

XII. Adjournment

There being no further business, Chair Estioko adjourned the meeting at 8:30 p.m. to the next regularly scheduled meeting on November 15, 2010 at 7:00 p.m. at the Milpitas Library Conference Room.