

**CITY OF MILPITAS
LIBRARY ADVISORY COMMISSION
MILPITAS PUBLIC LIBRARY – CONFERENCE ROOM
160 N. MAIN ST.
7:00 PM – September 19, 2011**

AGENDA

- I. ROLL CALL** Chairperson Elpidio Estioko, Trinidad Aoalin, Margie Stephens, Sonny Wang, Yu-Lan Chou, Carmen Montano, Marilyn Hay
Alternates: Ha Phan, Marie Pham
- II. SEATING OF ALTERNATES**
- III. PLEDGE OF ALLEGIANCE**
- IV. APPROVAL OF MINUTES** May 16, 2011
- V. ANNOUNCEMENTS/CORRESPONDENCE**
- VI. PUBLIC FORUM**
Members of the audience are invited to address the Commission on any subject not on tonight's agenda. Speakers must stand, state their name and address for the record, and limit their remarks to no more than three minutes. As a unagendized item, no response is required of the Commission or City Staff; however, the Commission may agendize the item for a future meeting.
- VII. ADOPTION OF AGENDA** September 19, 2011
- VIII. UNFINISHED BUSINESS**
1. Education Subcommittee Report – Chair Elpidio Estioko/Vice-Chair Carmen Montano
 - a. Essay Contest 2011 - Discussion and feedback on various issues - what went well and areas of improvement in the process.
 - b. Discussion on Essay Contest 2012 - Planning session for LAC.
Recommendation: Note, receipt, and file.
 2. Grants Subcommittee Report – Commissioner Yu-Lan Chou
This item was continued from the May 16, 2011 meeting because Commissioner Chou was not present at the meeting. Hear the Grants Subcommittee Report and provide any feedback (if necessary).
Recommendation: Note, receipt, and file.
 3. Commissioner Photos Report - Commissioner Sonny Wang
This item was continued from the May 16, 2011 meeting because Commissioner Wang was not present at the meeting. Hear the Photos Report and provide any feedback (if necessary).
Recommendation: Note, receipt, and file.
 4. CALTAC Membership - Chair Elpidio Estioko
At the March 21, 2011 LAC meeting, the Commission voted to forward a funding request to the City Council for membership dues and conference fees. Chair Estioko submitted a letter of request and the Finance Subcommittee considered this item at their meeting held on April 21, 2011. The funding was approved and

has been incorporated in the FY 11-12 budget. Chair Estioko is seeking status report and the application status of each member of the LAC.

Recommendation: Discuss status of the CALTAC Membership and provide status report on the membership process.

5. Floor Mats - Chair Elpidio Estioko

At its meeting on May 16, 2011, Chair Estioko, Community Librarian Linda Arbaugh, and City of Milpitas staff has been discussing their research efforts to purchase floor mats to ameliorate noise in the library.

Community Librarian Linda Arbaugh will provide a status report on the purchase of the library floor mats.

Recommendation: Receive report on the purchase of the floor mats in the library and direct staff accordingly on any future follow-up items which maybe required purchasing library floor mats.

6. Transient Occupancy Tax (TOT) - Chair Elpidio Estioko

At its meeting on May 16, 2011, the Library Advisory Commission reviewed Ballot Measures H and I and approved the following proposals for funding recommendations to the City Council.

- a. "Cartwheels!" Carla Moss Statue Relocation to Milpitas Public Library (working with the Public Arts Committee).
- b. Work with Public Arts Committee to develop new sculpture for Milpitas Public Library should the cartwheels statue remain at City Hall.
- c. Various Wall Repair/Paint Touch-Ups (continued from May 16, 2011 meeting).
- d. One Additional CD Browsing Unit for the South Wing.
- e. Replace Manual Crank System for Raising Fire Door with Automatic One (continued from May 16, 2011 meeting).

Recommendation: Consider any follow-up items required by City staff and direct staff accordingly.

IX. NEW BUSINESS

1. Memorial Project - Chair Elpidio Estioko

Memorial Project - 5-10 minute presentation by proponents of project to put up a mural on the second floor of the library (The Teen Homework Center), in honor of Filipino Farm Workers in California.

Recommendation: Consider presentation from Project Proponents and direct staff accordingly.

2. Community Service of San Jose Job Corps Students for the City of Milpitas - Chair Elpidio Estioko

- a. Need of library for internship or any other jobs the students can offer to the library
- b. Culinary, construction, landscaping, etc.

Recommendation: Consider requests from Chair Estioko regarding Community Services of San Jose Job Corps for students internship jobs at the Milpitas Public Library and direct staff accordingly.

X. OTHER BUSINESS

1. Friends of the Milpitas Library Report
2. County Librarian Report
3. Community Librarian Report
4. City Council Report
5. City Staff Report
6. Future Agenda items

XI. ADJOURNMENT to scheduled meeting on November 21, 2011 at 7:00 p.m.

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