

**APPROVED MINUTES**

CITY OF MILPITAS  
LIBRARY ADVISORY COMMISSION  
MILPITAS PUBLIC LIBRARY, CONFERENCE ROOM, 160 N. MAIN ST.

**September 19, 2011**

- I. Call to Order and Roll Call**      Chair Estioko called the meeting to order at 7:00 p.m.  
Commissioners Present: Aolin, Chou, Estioko, Hay, Montano, Phan, and Wang  
Absent: Pham and Stephens  
City Council Liaison Present: Mayor Esteves  
County Staff Present: Linda Arbaugh and Melinda Cervantes  
City Staff Present: Sheldon Ah Sing and Felix Reliford
- II. Seating of Alternates**      Alternates seated: Ha Phan
- III. Pledge of Allegiance**      Chair Estioko led the Pledge of Allegiance.
- IV. Approval of Minutes**      **Motion** to approve the minutes of May 16, 2011 as submitted.  
M/S: Montano, Aolin      Ayes: 7
- V. Announcements and Correspondence**      Linda Arbaugh announced Chair Estioko birthday. Chair Estioko announced the Fil-Am corporation is sponsoring poetry reading on October 23, 2011 at the Milpitas Library.
- VI. Public Forum**      There were no speakers from the audience.
- VII. Adoption of Agenda**      **Motion** to approve agenda as submitted.  
M/S: Hay, Chou      Ayes: 7
- VIII. Unfinished Business**
- 1. Education Subcommittee Report**  
Discussion was held on the 2011 Essay Contest. Feedback on various issues was noted. A subcommittee was formed for the 2012 Essay Contest. The members are Commissioners Aolin, Phan, and Wang.
- 2. Grants Subcommittee Report**  
There were no updates to report.

**3. Commissioner Photos Report**

The photos are complete.

**4. CALTAC Membership**

At the March 21, 2011 meeting, the Commission requested funding from the City Council for membership dues and conference fees. The fund was approved on April 21, 2011.

**5. Floor Mats**

This item is on hold depending on the decision of the RDA funds for the City.

**6. Transient Occupancy Tax (TOT)**

There was discussion on the relocation of the "Cartwheels!" statue. There has been no progress on the repair/paint touch-ups.

**IX. New Business**

**1. Memorial Project**

A presentation was given by project proponents to put up a mural on the second floor of the library (The Teen Homework Center) in honor of Filipino Farm Workers in California.

**Motion** to recommend to City Council and County Library District to go forward on the Memorial Project mural on the second floor of the library (Teen Center).

M/S: Hay, Wang

Ayes: 5

Noes: 2

**2. Community Service of San Jose Job Corps Students for the City of Milpitas**

Chair Estioko requested the need of the library for internship or any other jobs the students can offer to the library such as culinary, construction, landscaping, etc.

**X. Other Business**

**1. Friends of the Milpitas Library Report**

There will be a major book sale at the library Friday, September 23, 2011 through Sunday, September 25, 2011.

**2. County Librarian Report**

In the first two (2) months of the non-district resident library card fee, staff sold over 3,395 library cards (taking in \$272,000 and exceeding the \$240,000 projected for the full year). During the same period, 3,808 library cards were issued to students.

The California State Budget signed by the Governor included \$15.2 million in State funds for public libraries. However, the funding is one of the so-called "trigger cuts" that will be eliminated in January if certain revenue targets are not met, so no money will go from the State to local libraries before the revenues are evaluated in December.

The next meeting of the Santa Clara County Library JPA Board will be Thursday, October 27, 2011 at 1:30 p.m. at the Library Administration Offices, 14600 Winchester Blvd., Los Gatos. JPA agendas and minutes will be posted on the Library website the Friday before each meeting [www.santaclaracountylib.org](http://www.santaclaracountylib.org).

### 3. Community Librarian Report

**Programs:** The library had a full slate of programs over the past few months for summer reading clubs for children, teens and adults. They have had success with several weekly programs which include:

- Computer Skills Tutoring - now offered twice weekly.
- Tai Chi - this class regularly draws a crowd of 45+ people.
- Line Dancing - another very popular offering; this fall it will be scheduled as a 5-week series.
- Yoga - our patrons love yoga classes, especially when they are free.
- 6 weekly story times for the younger set.

**Staff:** The library hired a part-time adult librarian this summer. Jenny Robinson joined library staff in August. She comes with 20 years of experience, mostly with the San Jose Public Library.

**Special Events:** Read to Succeed completed their 6<sup>th</sup> summer of tutoring here in the library. This year 90 children between the ages of 6 and 13 received help with their reading skills from 40 tutors from Milpitas High School. The time and dedication of the tutors was recognized by the City Council at their August 16, 2011 Council meeting.

The library is getting ready for a reception to honor this year's Santa Clara County Poet Laureate, Sally Ashton. The event will be on Wednesday, November 2, 2011 in our auditorium, probably in the late afternoon. The library is still working out the details, everyone is welcomed.

**Holidays:** The library was closed on Tuesday, August 23, 2011 for a software upgrade to the Horizon system. The library will not be closed for Columbus Day this year. This is one of the results of labor negotiations between the County and the unions. The next holiday will be Veterans Day on November 11, 2011. The library lost 4 holidays. They are:

- Columbus Day
- The day after Thanksgiving
- January 2, 2012
- Presidents' Day

Although the library lost the day after Thanksgiving and January 2, 2012 as holidays, the library will be closed both days. All members of SEIU, the union which represents our librarians and clerks, will be required to take furlough days on those two dates.

### 4. City Council Report

Mayor Esteves spoke about the budget. The preschool is back in full swing. He spoke about the issue with the Mobile homes.

### 5. City Staff Report

There were no updates to report.

### 6. Future Agenda Items

Education Subcommittee Report  
Grants Subcommittee Report  
Memorial Project  
Essay Contest

## **XI. Adjournment**

There being no further business, Chair Estioko adjourned the meeting at 9:05 p.m. to the next regularly scheduled meeting on November 21, 2011 at 7:00 p.m. at the Milpitas Library Conference Room.