

## MEETING MINUTES

CITY OF MILPITAS  
LIBRARY ADVISORY COMMISSION  
MILPITAS PUBLIC LIBRARY, CONFERENCE ROOM, 160 N. MAIN ST.

**7:00 PM – May 18, 2015**

- I. Call to Order and Roll Call** Chair Estioko called the meeting to order at 7:00 p.m.  
Commissioners Present: Aolin, Chou, Estioko, Mateo (alternate), McDonald (alternate), Pham, Phan, Stephens, Wang  
Absent:  
Library Staff Present: Stephen Fitzgerald, Nancy Howe  
City Staff Present: Tim Wong  
Council Member Present: Vice Mayor Montano
- II. Seating of Alternates** Alternates seated: None
- III. Pledge of Allegiance** Chair Estioko led the Pledge of Allegiance.
- IV. Approval of Minutes** **Motion** to approve the minutes of March 16, 2015 as submitted.  
M/S: Chou/Phan  
Ayes: 7  
Noes: 0
- V. Announcements Correspondence** Stephen Fitzgerald said Congressman Mike Honda visited the library to discuss VITA, the program that offers free tax assistance.
- VI. Public Forum** No speakers
- VII. Adoption of Agenda** **Motion** to approve agenda as submitted for May 18, 2015  
M/S: Aolin/Stephens  
Ayes: 7  
Noes: 0
- VIII. Unfinished Business**
- 1. 2015 Essay Writing Contest**

Mr. Fitzgerald said the request for money from the City to pay for contest prizes, and the Arbaugh donation, is being presented to City Council at tomorrow night's meeting.

Mr. Fitzgerald distributed a draft of the contest rules, background information on the Human Origins exhibit, the essay question, and entry form. He said he received a suggestion to allow younger contestants. The commission needs to agree on what the prizes will be and how they will be allocated, but the general consensus is to give prizes to more people, perhaps the top 10 instead of just the

top 2.

The contest officially begins on November 25<sup>th</sup>, with the opening of the exhibit and entries are due on December 13. There was discussion about the number of judges needed and when judging should take place and this will be agreed upon by the subcommittee.

Vice Mayor Montano suggested a guideline for how to rate the essays as last year there was no rating structure.

**2. Update on the Human Origins Exhibit**

Mr. Fitzgerald distributed a calendar of events, and discussed several of the programs he scheduled during the exhibit.

**IX. New Business**

**1. Donations to Milpitas Public Library**

None

**X. Other Business**

**1. Friends of the Milpitas Library Report**

There was a book sale on April 18 that raised \$893.

**2. County Librarian Report**

Nancy Howe announced that the libraries will be closed on June 3<sup>rd</sup> for a major software upgrade, and the Summer Challenge kicked off on May 15. She also said the next JPA meeting will be on June 4 at 1:30 and the main item is the approval of the next fiscal year budget.

**3. Community Librarian Report**

Mr. Fitzgerald summarized his written report. He said that on Saturday, April 25<sup>th</sup> the Milpitas Library and the Bookmobile participated in the Marshall Pomeroy PTA Multicultural Festival.

He said that Congressman Mike Honda was at the library the prior week to attend an Arts Commission meeting and is very involved in the Congressional Arts Committee.

**4. City Council Report**

Vice Mayor Montano said that about 15 utility boxes have been painted by high school Art Club members and they look very nice, and that she introduced an art ordinance in the city and developers now need to donate for public art in new developments.

**5. City Staff Report**

Tim Wong confirmed that two staff reports were submitted to City Council for the Arbaugh donation and budget request for the Essay Writing contest prizes.

**6. Future Agenda Items**

No items

**XI. Adjournment**

There being no further business, Chair Estioko adjourned the meeting at 8:05 p.m. to the next regularly scheduled meeting on September 21, 2015 at 7:00 p.m.