

CITY OF MILPITAS
APPROVED MINUTES

PARKS, RECREATION AND CULTURAL RESOURCES COMMISSION

Minutes: Regular Meeting of the Parks, Recreation and Cultural Resources Commission

Date of Meeting: December 3, 2007

Place of Meeting: Community Center Auditorium, 457 E. Calaveras Boulevard, Milpitas

I. Call to Order Chair Krommenhock called the meeting to order at 7:03 pm

II. Flag Salute None.

III. Roll Call Commissioners Present: Gray, Ku, Krommenhock, Munzel and Serena
Commissioner Excused: Chang
Alternates Present: Cacao and Matau
Councilmember Absent: Gomez
City Staff Present: Carol Randisi; Senior Supervisor and Salia Lopa; Public Services Assistant; Aaron Bueno, Recreation Supervisor; Toby Librande; Child Care Coordinator

IV. Seating of Alternates Both Alternates Seated

V. Approval of Agenda **Motion** to approve the agenda for December 3, 2007
M/S: Munzel/Gray Ayes: 7

VI. Approval of Minutes **Motion** to approve the minutes for November 5, 2007
M/S: Gray/Serena Ayes: 7

VII. Public Forum None.

VIII. Announcements and Correspondence Salia Lopa, Public Services Assistant II made the following announcements:
December 1st
20th Annual Tree Lighting, Holiday Open House & Concert at the Community Center
6:30 pm Refreshments
7:00 pm Tree Lighting
7:15 pm Holiday Entertainment
December 4th
Rainbow Singers Spring Concert at 7:30pm at the Community Center
Admission for this event is free.

December 8th

Milk & Cookies with Santa at the Community Center
2 sessions available: 10 am-11 am and 1 pm-2 pm
Tickets prices:
\$7.50 per child (0-13 years)
\$5.00 per adult (14+ years)
Tickets are available at the Community Center

December 9th

Senior Holiday Dance & Party at the Community Center, held from 3 pm-7 pm

Spring Activity Guide

The Spring Activity Guide will be delivered to all Residents the week of December 31st

Non-Residents can pick up a guide at our locations (Community Center, Senior Center and Sports Center) beginning January 7th.

Spring Registration Dates

Resident January 10th @ 8am

Non Resident January 24th @ 8am

- Online Registration also begins on January 10th.

IX. Old Business None.

X. New Business

1. Youth Sports Grants Requests (Aaron Bueno, Recreation Supervisor)

Background:

On June 19, 2007, the Milpitas City Council approved and appropriated \$8,000.00 for the Youth Sports Assistance Fund for the 2007 – 2008 budget year. Included in the Commission packet for review and consideration are two (2) Group Youth Sports Assistance Fund applications.

One (1) Group Youth Sports Assistance Fund application was received from the Milpitas Little League South in the amount of \$1,000, for helmets and break-away bases needed to comply with Little League safety regulations for the 2008 Spring season.

One (1) Group Youth Sports Assistance Fund application was received from the Milpitas Little League North in the amount of \$1,000, for helmets and break-away bases needed to comply with Little League safety regulations for the 2008 Spring season.

The applicants meet the eligibility for the grant process. Staff has reviewed the applications and found that the requested items meet the application guidelines.

There is currently a **balance of \$5,500** in the 2007 – 08 Youth Sports Assistance Fund.

Recommendation:

Staff is recommending that the PRCRC review and approve two (2) Group Youth Sports Assistance Fund applications, and grant the amounts of \$1,000 to Milpitas Little League North and \$1,000 to Milpitas Little League South, leaving a balance of \$3,500 for the remainder of the fiscal year.

Laurie Susbilla, a representative of Milpitas Little League South was in attendance to answer any questions of the commission. Ms.Susbilla informed the commission that they are requesting funding for break away bases, which are needed to comply with the new little league regulations for safety requirements.

Commissioner Ku asked Ms.Susbilla why the number of girl players is so low in comparison to the boy players. Ms.Susbilla responded there are other T-ball leagues within Milpitas that cater to girls only. Commissioner Gray asked Ms.Susbilla if there would need to be any modifications to the fields for the break away bases. Ms.Susbilla responded no modifications will need to be made.

Mike Greer, a representative of Milpitas North Little League was in attendance to answer any questions of the commission.

MOTION to approve the funding of \$1,000 to Milpitas Little League South for helmets and break-away bases needed to comply with Little League safety regulations for the 2008 Spring Season.

M/S:Gray/Munzel
Abstained: (1) Serena
Excused: (1) Chang

MOTION to approve funding of \$1,000 to Milpitas Little League North for helmets and break-away bases needed to comply with Little League safety regulations for the 2008 Spring Season.

M/S: Munzel/Gray
Abstained: (1) Serena
Excused: (1) Chang

2. Family Child Care Assistance Fund (Toby Librande, Child Care Coordinator)

Ms.Librande gave the background on the Child Care Grants explaining that each application reviewed by staff and assigned a Tier Designation or deemed Ineligible based upon the following criteria:

Tier One: Currently serves special needs children and/or never before funded
Tier Two: Funded one prior year
Tier Three: Funded two or more prior years
Ineligible: Funded for past three consecutive years or licensed less than one year

Ms.Librande also went through all items that were included in the Commissioner's packets:

1. Family Child Care Assistance Fund Cover Letter, Policies and Procedures, Application (effective FY 2004/2005)
2. Client Data
3. Family Child Care Assistance Fund Grant Summary FY 2007 - 2008
4. Family Child Care Assistance Fund Disbursement History 1995/1996 – 2007/2008
5. Eighteen Family Child Care Grant Applications FY 2007 – 2008

Commissioner Serena noticed there are quite a few applications with no liability insurance for home or program, and inquired if there is a reason why? Ms.Librande responded that the State of California does not require Child Care Providers to carry liability insurance, they must make sure that all parents are informed of this as well. Chair Krommenhock asked Ms.Librande how much funding would we need to ask City Council for in the future to fund all applicants. MsLibrande responded she does not know off the top of her head, but she can figure it out and provide the information to the Commission. Commissioner Gray asked Ms.Librande are any other applications that get denied due to lack of funds. Ms.Librande responded yes, normally 1 to 2 applicants. However, she added that it does not mean there is not a need for more funds; it just means that the word is out that the funds are all used and other potential applicants feel there is no need to turn in applications, since funds are depleted. Commissioner Munzel asked Ms.Librande should Yan Ding (applicant in Tier One) does not show up and is not funded, would she like the funds to roll over to other applicants. Ms.Librande responded the decision would be up to the Commission. Chair Krommenhock suggested increasing all grants in the amount of \$40. Commissioner Munzel suggested funding

Commissioner Gray reported the SAC meets every other month, she will have a report for the commission at the next meeting. Commissioner Gray attended the SAC Fundraiser at El Toritos in November, which had a good turn out.

4. Planning Commission

None.

5. Youth Advisory Commission (YAC)

Commissioner Munzel reported that he will have a report for the commission next month.

6. Milpitas Historical Society

Commissioner Munzel reported the Historical Society will be hosting their Christmas Gathering on December 15th.

7. Arts Commission

None.

8. Non-Profit Sub-Committee

None.

XIII. Future Agenda Items

- Community Garden (February)
- Library Project Report (March)
- Alviso Adobe Project Report (May)

XIV. Adjournment

With no further business, Chair Krommenhock adjourned the meeting at 8:10 pm am to the next scheduled meeting on January 7, 2008, in the Committee Room, City Hall.

Respectfully Submitted,
Salia Lopa, Recording Secretary