

CITY OF MILPITAS
APPROVED MINUTES

PARKS, RECREATION AND CULTURAL RESOURCES COMMISSION

- Minutes:** Regular Meeting of the Parks, Recreation and Cultural Resources Commission
- Date of Meeting:** June 14, 2008
- Place of Meeting:** Milpitas City Hall, Committee Room, 455 E. Calaveras Blvd. and park tour sites.
- I. Call to Order** Chair Munzel called the meeting to order at 9:15 am
- II. Flag Salute** The Chair led the Commission in the Pledge of Allegiance
- III. Roll Call** Commissioners Present: Munzel, Krommenhock, Serena, Matau, and Chang
Commissioner Excused: Gray and Ku
Councilmember Absent: Gomez
City Staff Present: Carol Randisi, Senior Supervisor
- IV. Seating of Alternates** Alternate Cacao seated.
- V. Approval of Agenda** **Motion** to move the liaison reports before the park tour.
M/S: Krommenhock/Serena Ayes: 6
Excused; 2
- VI. Approval of Minutes** Tabled to August 4, 2008 with a request to revise the motion for item 1 under old business **Presentation of the Proposed Parks, Public Spaces and Trails Policies within the Draft Transit Area Specific Plan** to read:

MOTION to recommend to City Council that additional acreage is purchased through redevelopment funds to establish a 30 acre community park in the Transit Area Specific Plan.

M/S: Krommenhock/Munzel Ayes: 7
Excused: 1

MOTION to recommend to City Council that the City of Milpitas enter into a joint use agreement with the Milpitas Unified School District for a 30 acre community park in the Transit Area Specific Plan.

M/S: Munzel/Krommenhock Ayes: 7
Excused: 1
- VII. Public Forum** None.
- VIII. Announcements and Correspondence**

None.

IX. Old Business

None

X. Liaison Reports

1. City Council

None

2. Community Advisory Commission (CAC)

No report.

3. Senior Advisory Commission (SAC)

No report.

4. Planning Commission

Commissioner Chang reported that the Planning Commission has expressed interest in adding a school to the Transit Area Specific Plan.

5. Youth Advisory Commission (YAC)

None.

6. Milpitas Historical Society

None.

7. Arts Commission

The commission meets every other month, and there is nothing to report. Commissioner Matau stated that she is still not receiving the agendas.

8. Park & Recreation Foundation

Commissioner Serena reported that officers have been selected, and the board is planning to re-write their mission statement. He stated that the board has members with fundraising experience, and that there are some fundraising opportunities available to them, which they are excited about.

XI. New Business

1. Youth Sports Grant Request (Carol Randisi, Senior Park Maintenance Supervisor)

On June 19, 2007, the Milpitas City Council approved and appropriated \$8,000.00 for the Youth Sports Assistance Fund for the 2007 - 2008 budget year. Included in the Commission packet for review and consideration is one (1) Group Youth Sports Assistance Fund application.

One (1) Group Youth Sports Assistance Fund application was received from Milpitas Knights Youth Football in the amount of \$1,000 for safety recertification of football helmets.

The applicant meets the eligibility for the grant process. Staff has reviewed the application and found that the requested item meets the application guidelines.

There is currently a **balance of \$2,500** in the 2007 - 08 Youth Sports Assistance Fund.

Rachel Cantu, Milpitas Knights board member, was present to answer commissioner's questions.

MOTION to approve \$1,000 to Milpitas Knights Youth Football.

M/S: Serena/Matau

Ayes: 6

Excused: 2

2. Park Tour (Commissioner Munzel, Chair)

The commission toured the newest parks off Abel Street, including Tom Evatt Park, John McDermott Park and O'Toole Elms Park and noted that the enclosures for the trash cans were an aesthetic improvement over existing containers in the older parks. The commissioners visited the playgrounds, tennis courts, bocce ball court, picnic areas, green belts and the restroom, which was locked. They noted the condition of the plant material, location of signs, lighting fixtures, playground safety zones and site furniture.

At Parc Metro West it was noted that the access gate was locked, in Parc Metro Central that three trees along the perimeter of the park showed signs of stress and were defoliated and one was leaning, and that playground sand had not been replaced. At park Metro East it was observed that there were no shade trees in the eastern picnic area, nor did the pathway continue around the park. There were no "No Smoking" signs in this area, and it looked as though residents were throwing plant debris over the fence into the planter areas.

XII. Staff Report

None.

XIII. Future Agenda Items

- **PRCRC Ordinance and Bylaw Review (September)**
- **Alviso Adobe Project Report (October)**
- **Senior Housing Report**
- **Adopt-A-Park Program**

XIV. Adjournment

With no further business, Chair Munzel asked for a motion to adjourn the meeting to August 4, 2008 in the Milpitas City Hall Committee Room.

M/S: Matau/Serena

Ayes: 6

Excused: 2

Respectfully Submitted,

Carol Randisi