

Agenda
Parks, Recreation and Cultural Resources Commission

Monday, March 7, 2011
Milpitas City Hall Committee Room
455 E. Calaveras Blvd
7:00 PM

- I. Call to Order**
- II. Flag Salute**
- III. Roll Call**
- IV. Seating of Alternates**
- V. Approval of Agenda: March 7, 2011**
- VI. Approval of Minutes: February 7, 2011**

VII. Public Forum

Members of the audience are invited to address the Commission on any subject not on the agenda. Speakers must state their name and address for the record, and limit their remarks to under three minutes. As an unagendized item, no response is required of City staff or the Commission; however, the Commission may agendize the item for a future meeting.

VIII. Announcements and Correspondence

IX. Unfinished Business:

1. Review Historic Resources Master Plan (Commissioner Steve Munzel)

Background: As part of the PRCRC's 2010 Work Plan, the Commission will review the Historical Resources Master Plan over the course of the year. For the March Meeting, the Commission will continue to review Appendices.

Recommendation: Review Historic Resources Master Plan Appendices.

2. New Main Street Park Concept Discussion (Chairperson Steve Munzel)

Background: The Commission will continue to discuss concepts for the City-owned parkland at the corner of Weller Lane and Main Street.

Recommendation: Discuss concepts of Weller/Main Street parkland use.

3. 2010 PRCRC Work Plan and Yearly Schedule Discussion (Chairperson Rebecca Villalobos)

Background: Annually, the Commission develops a Work Plan to be presented and approved by City Council. The Commission will review and modify the 2011 Draft Work Plan. The Commission will also set their yearly calendar dates in efforts to accomplish their Work Plan goals. Due to time constraints at the February 7, 2011 PRCRC Meeting, this item was tabled until the March 7, 2011 PRCRC Meeting.

Recommendation: Review 2011 PRCRC Work Plan, make modifications and approve, and set yearly Commission schedule. The Work Plan will be forwarded to City Council for final approval and acceptance.

X. New Business:

1. Youth Sports Grant Requests (Aaron Bueno, Parks & Recreation Services Supervisor)

Background: The Milpitas City Council approved and appropriated \$4,000 for the Youth Sports Assistance Fund for the 2010 – 2011 budget year. Included in the Commission packet for review and consideration is one Group Youth Sports Assistance Fund application from Milpitas Junior Giants Baseball in the amount of \$1,000, for break-away bases and batting helmets that meet baseball safety requirements.

The applicant meets the eligibility for the grant process. Staff has reviewed the application and found that the requested item meets the application guidelines.

There is currently a **balance of \$2,000** in the 2010 – 11 Youth Sports Assistance Fund.

Recommendation: Staff is recommending that the PRCRC review and approve one (1) Group Youth Sports Assistance Fund application, and grant \$1000 to Milpitas Junior Giants Baseball.

2. Christ Community Church of Milpitas – Facility Use on April 23, 2011 (Aaron Bueno)

Background: Christ Community Church of Milpitas is requesting use of Sinnott Park for their annual Easter Egg Hunt on April 23, 2011. As detailed in resolution 6130, any group requesting the use of a City Facility for a special event in attendance in excess of 250 participants must be approved by the Parks, Recreation and Cultural Resources Commission. A copy of the application proposal providing details on the event is enclosed in the agenda packets.

Recommendation: Approve applicant's request for use of Sinnott Park on April 23, 2011, for their Annual Easter Egg Hunt.

3. Review and Recommend the Parks Projects in the Proposed Capital Improvement Program 2011-2016 to the City Council (Greg Armendariz, Public Works Director)

Background: City Staff will provide a overview of the current Parks Capital Improvement Program, including a progress report on work underway. Staff will also present the Parks section of the proposed 5 year Capital Improvement Program (2011-2066) for review and recommendation to the City Council.

Recommendation: Receive Staff Report and recommend the Parks projects in the Proposed 2011-2016 Capital Improvements Program to the City Council for final approval.

XI. Staff Reports

XII. Liaison Reports

- 1. City Council - Councilmember Polanski**
- 2. Community Advisory Commission – Commissioner Munzel**
- 3. Senior Advisory Commission – Commissioner Krommenhock**
- 4. Planning Commission – Commissioner Mathur**
- 5. Youth Advisory Commission – Commissioner Fong**
- 6. Milpitas Historical Society - Commissioner Villalobos**
- 7. Arts Commission/Public Art Committee - Commissioner Matau**
- 8. Parks & Recreation Foundation – Commissioner Krommenhock**
- 9. Santa Clara County Parks & Recreation – Commissioner Munzel**
- 10. Alviso Adobe Art Project- Commissioner Krommenhock**
- 11. Park Donation Subcommittee- Commissioner Villalobos**

XIII. Future Agenda Items

April- Parks Donation Policy

XIV. Adjournment

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Materials related to an item on this agenda submitted to the Parks, Recreation and Cultural Resources Commission after initial distribution of the agenda packet are available for public inspection at the Community Center office, 457 E. Calaveras Blvd., Milpitas during normal business hours.

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E-mail: mogaz@ci.milpitas.ca.gov / Fax 408/586-3056 / Phone 408/586-3040

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