

***Agenda***  
***Parks, Recreation and Cultural Resources Commission***

---

Monday, October 3, 2011  
**Milpitas City Hall Committee Room**  
455 E. Calaveras Blvd  
7:00 PM

- I. Call to Order**
- II. Flag Salute**
- III. Roll Call**
- IV. Seating of Alternates**
- V. Approval of Agenda: October 3, 2011**
- VI. Approval of Minutes: September 12, 2011**
- VII. Public Forum**

Members of the audience are invited to address the Commission on any subject not on the agenda. Speakers must state their name and address for the record, and limit their remarks to under three minutes. As an unagendized item, no response is required of City staff or the Commission; however, the Commission may agendize the item for a future meeting.

**VIII. Announcements and Correspondence**

**IX. Unfinished Business:**

**1. Park Donation Policy (Chairperson Villalobos)**

**Background:**

The Park Donation Policy Subcommittee was formed to research park donation policies from other agencies and to identify criteria for the creation of a policy. Chairperson Villalobos prepared a draft Donation Policy to Parks, Recreation and Culture Resources Commission which was distributed at the August 1, 2011 meeting. Commissioners were asked to review the draft and make any necessary changes and bring those suggestions back to the next meeting

**Recommendation:**

To review the draft Donation Policy to Parks & Recreation and amend as necessary.

**2. Historical Resources Master Plan (Commissioner Munzel)**

**Background:**

As part of the PRCRC's 2010 Work Plan, the Commission was to review and update the Historical Resources Master Plan over the course of the year. The updates have been completed and the Commission will review and approve the final draft of the Historical Resources Master Plan. The final draft will then be forwarded to City Council for final approval.

**Recommendation:**

To review and approve the final draft of the Historical Resources Master Plan and forward to City Council for final approval.

**X. New Business:**

**1. Youth Sports Field User Fee (Staff Liaison Chew)**

**Background:**

At the September 12, 2011 PRCRC meeting, Commissioner Mathur requested an update on the new Youth Sports Field User Fee that was adopted by the City Council in May 2011 and began implementing this Fiscal Year 2011-2012.

**Recommendation:**

To receive the staff update on the new Youth Sports Field User Fee.

**XI. Staff Reports**

**XII. Liaison Reports**

- 1. City Council - Councilmember Polanski**
- 2. Community Advisory Commission – Commissioner Sharma**
- 3. Senior Advisory Commission – Commissioner Krommenhock**
- 4. Planning Commission – Commissioner Mathur**
- 5. Youth Advisory Commission – Commissioner Fong**
- 6. Milpitas Historical Society - Commissioner Villalobos**
- 7. Arts Commission/Public Art Committee - Commissioner Matau**
- 8. Recycling and Source Reduction Advisory Commission- Commissioner Baltazar**
- 9. Santa Clara County Parks & Recreation – Commissioner Munzel**

**XIII. Future Agenda Items**

Recycling Collaboration Effort

**XIV. Adjournment**

**KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

Materials related to an item on this agenda submitted to the Parks, Recreation and Cultural Resources Commission after initial distribution of the agenda packet are available for public inspection at the Community Center office, 457 E. Calaveras Blvd., Milpitas during normal business hours.

For more information on your rights under the Open Government Ordinance or to report a violation of the ordinance, contact the City Attorney's office at Milpitas City Hall, 455 E. Calaveras Blvd, Milpitas, CA 95035

E-mail: [mogaz@ci.milpitas.ca.gov](mailto:mogaz@ci.milpitas.ca.gov) / Fax 408/586-3056 / Phone 408/586-3040

*The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City's website [www.ci.milpitas.ca.gov](http://www.ci.milpitas.ca.gov) by selecting the Milpitas Municipal Code link.*

