

**CITY OF MILPITAS
MINUTES**

PARKS, RECREATION AND CULTURAL RESOURCES COMMISSION

Minutes: Regular Meeting of the Parks, Recreation and Cultural Resources Commission

Date of Meeting: December 5, 2011

Place of Meeting: Milpitas City Hall Committee Room, 455E. Calaveras Blvd.

I. Call to Order: Chair Villalobos called the meeting to order at 7:03 p.m.

II. Flag Salute: Chair Villalobos led the Commission in the Pledge of Allegiance.

III. Roll Call: Commissioners Present: Barbadillo, Fong, Mathur, Munzel, Sharma, Villalobos
Commissioners Absent: Baltazar, Garcia, Matau
City Staff Present: Jaime Chew - Parks & Recreation Supervisor, Dale Flunoy –
Parks & Recreation Program Coordinator

IV. Seating of Alternates: None

V. Approval of Agenda: Motion to approve the agenda for December 5, 2011.
M/S: Munzel/Mathur Ayes: All

VI. Approval of Minutes: Motion to approve the minutes from November 7, 2011.
M/S: Munzel/Mathur Ayes: All

VII. Public Forum: None

VIII. Announcements and Correspondence:

Parks and Recreation Supervisor Jaime Chew gave an updated on City Special Events which include: The Annual Tree Lighting Event which was held on December 1, 2011 and that it was a combined event with the Milpitas Parks & Recreation Foundations Festival of the Trees and upcoming this week Gingerbread & Jingle will be held on December 8, 2011 so parents can run errands, shop, etc. She also stated that City Council went forward with the recommendation on the Main Street Park. Also in regards to the field allocations, that City Council was going to reevaluate the process and priorities and was looking for the PRCRC to have open discussions and make a recommendation.

IX. Old Business

1. Park Donation Policy

The Park Donation Policy Subcommittee was formed to research park donation policies from other agencies and to identify criteria for the creation of a policy. Chairperson Villalobos prepared a draft Donation Policy to Parks, Recreation and Cultural Resources Commission which was distributed at the August 1, 2011 meeting. Commissioners were asked to review the draft and make any necessary changes and bring those suggestions back to the next meeting. Chair Villalobos also stated that she received a copy of the Library's policy and that she is planning on working with the City Attorney to combine her working document with the Library's policy. Therefore, she would like to reagendaize this item to the January 9, 2012 meeting.

2. Historical Resources Master Plan

Commissioner Munzel stated that the process of the Historical Resources Master Plan has come full circle and has been a two year process. He also stated that he met with Parks and Recreation Supervisor Jaime Chew and they now have a clean copy of the document. He felt that the document was ready to go forward to City Council for their approval.

A motion was made to accept the updated version of the Historical Resources Master Plan and forward to City Council for approval.

M/S: Munzel/Fong Ayes: All

IX. New Business:

1. Healthy Milpitas Campaign

Gina Vittori, a Health Planning Specialist with the Santa Clara County Public Health Department, contacted staff to see if the Parks, Recreation and Cultural Resources Commission would be interested in endorsing their Healthy Milpitas Campaign. Staff brought this forward at the November 7, 2011 meeting and the commission asked this item to be agendaized for the December meeting. Gina Vittori provided a presentation for the commission on the Healthy Milpitas Campaign. Ms. Vittori gave the commission a broad overview of the Healthy Milpitas Campaign and introduced her two representatives, Veenu King and Christine Tran, who also contributed to the presentation. Ms. Vittori stated that the campaign was launched November 20, 2011, to create smoke free recreation areas and has been doing outreach to get endorsements. Their mission is to get stake holders to help develop smoke free recreation areas. She also stated that the City of Milpitas currently has an ordinance that does not allow smoking 25 feet within a park or city facility. Ms. Vittori also gave some stats of second hand smoke, and that even if you are outdoors and downwind of a smoker, you could get the same affects as if you were inside. Commissioner Sharma asked where she got her information from and how these statistics were compiled. Ms. Vittori stated she did not know offhand, but would follow up and send the information to staff who could forward the information. She then asked the youth representatives to give their portion of the presentation. Ms. King stated that she was part of the park clean-up at Cardoza Park that was held a few weeks back. She showed the commission a bag of cigarette butts, match covers, blunts, and swisher sweets. Swisher Sweets are available in a variety of flavors, including peach, menthol, strawberry, chocolate, grape, white grape, tequila, and wine and look like wrapped cigarettes. She also stated that they collected over 1,320 butts in the picnic area, basketball courts, baseball bleachers, etc. Christine Tran reported at Dixon Landing Park there where over 1,793 butts were collected and over 1,320 butts at the Gill Memorial Park clean-up. The three presenters also stated that there was a lack of signage at all parks that were involved in the clean-up project. The PRCRC Commission gave full support as a Commission to endorse the Healthy Milpitas Campaign. This item was opened to anyone in the audience. Josh Wooland of San Jose, Calif., asked what the reaction and feedback was from parents who are smokers. Ms. Vittori stated that they did not have that information, but the support has been high. Mr. Wooland also asked what the percentages of cigarette butts were found in play areas, he was informed at least 40-50%.

A motion was made to endorse the project and signed the declaration to forward to City Council.

M/S: Mathur/Barbadillo

Ayes: All

2. January PRCRC Meeting

The regularly scheduled January PRCRC commission meeting falls on a City Holiday—January 2, 2012 (New Year's Day Observed). The commission needed to determine if they wanted to reschedule or cancel the January meeting. Supervisor Chew also stated that this is an important meeting, because they select their chair and vice chair at this meeting.

A motion was made to move the scheduled January 2, 2012 meeting which falls on a City holiday to the following Monday, January 9, 2012.

M/S: Munzel/Mathur

Ayes: All

3. Commission Liaisons & Reports

With the resignation of Commissioner Frances Krommenhock, the PRCRC commission needs to appoint a new PRCRC liaison to the Senior Advisory Commission. The PRCRC commission could also determine if a liaison is needed for the Parks & Recreation Foundation, and if the liaison reports section can be edited. This item was moved to the January meeting with the election of the Chair and Vice-Chair and assign Commissioners to the two areas.

XI. Staff Reports

None

XII. Liaison Reports

1. City Council: Councilmember Polanski reported at the November 15, 2011 City Council rezoned for the Harmony Project, located at Montague Expressway and Tradezone for 276 units for homes and condos. Council added two conditions – public art and a pedestrian bridge. Also, she stated that their City Council meetings have been very long, but there is an ordinance in place not to go past a certain time and that there are eight items continued from the last meeting. There is also another proposed Sister City—a city from Italy. There is also a resolution coming to City Council for the two art projects for the Adobe project. She also stated that there is not a City Council meeting until January 3, 2012. She also reported that she is using an iPad 2, which in the long run will save the City of Milpitas approximately \$600.00 in printing fees.
2. Community Advisory Commission: Commissioner Sharma reported that the main topic was “Adopt a Neighborhood”, the timeline when, where, and how it should be done.
3. Senior Advisory Commission: No report.
4. Planning Commission: Commissioner Mathur gave an update on the Mid-Town Rezoning Project.
5. Youth Advisory Commission: Commissioner Fong reported that the Youth Advisory Commission is currently working on the “Milpitas Got Talent Show scheduled for May 4, 2012.
6. Milpitas Historical Society: Chairperson Villalobos missed the meeting, but Commissioner Munzel reported that they had an annual Christmas party. They voted to transfer the unspent budget items into the Milpitas Museum Fund, plus the money raised from their Special Event and the interest which totals \$5,000.00 in the account.
7. Arts Commission: No report.
8. Recycling and Source Reduction Advisory Commission: No report.
9. Santa Clara County Parks & Recreation: The County Commission is meeting later this week and the Vasona Park Festival of Lights is currently going on. He also stated that they now run buses through the event to try and cut down on the number of cars and traffic, because the event is so popular. He also stated that he is on a subcommittee looking at the historic structures at Grant Ranch Park.

XIII. Future Agenda Items:

Non-Smoking Park Ordinance
Recycling Collaboration Effort

XIV. Adjournment:

With no further business, Chairperson Villalobos adjourned the meeting at 8:21 p.m. to the next scheduled meeting on January 9, 2012 at 7:00 p.m.