

Agenda
Parks, Recreation and Cultural Resources Commission

Monday, January 9, 2012
Milpitas Community Center Room 7/8
457 E. Calaveras Blvd.
7:00 PM

I. Call to Order

II. Flag Salute

III. Roll Call

IV. Seating of Alternates

V. Approval of Agenda: January 9, 2012

VI. Approval of Minutes: December 5, 2011

VII. Public Forum

Members of the audience are invited to address the Commission on any subject not on the agenda. Speakers must state their name and address for the record, and limit their remarks to under three minutes. As an unagendized item, no response is required of City staff or the Commission; however, the Commission may agendize the item for a future meeting.

VIII. Announcements and Correspondence

IX. Old Business:

1. Park Donation Policy (Chairperson Villalobos)

Background:

The Park Donation Policy Subcommittee was formed to research park donation policies from other agencies and to identify criteria for the creation of a policy. After reviewing the donation policy used by the Milpitas Library, Chair Villalobos decided to use that policy as a template for the Park Donation Policy. Chair Villalobos requested that the Park Donation Policy item be reagendized for the January meeting so that the necessary adjustments could be made to the draft policy.

Recommendation:

To review and amend the Donation Policy to Parks & Recreation and forward to City Council for final approval.

X. New Business:

1. Brown Act & Commission Training (Staff Chew)

Background:

With the start of the new year, and new commissioners appointed, Deputy City Attorney Bronwen Lacey will be providing an overview and training of the Brown Act.

Recommendation:

Note, receipt and file.

2. Work Plan (Staff Chew)

Background:

With the new calendar year, the Parks, Recreation and Cultural Resources Commission will need to determine their work plan for the year. This should include all goals and objectives that they would like to achieve during the course of the next year.

Recommendation:

To discuss and create a work plan for the next year that will be forwarded to the City Council for approval.

3. Election of Officers

Background: In accordance with the by-laws, the Parks, Recreation and Cultural Resources Commission is required to elect a Chair and Vice-Chair to serve through December 2012. It is stated in the by-laws that terms of office are one-year terms.

Recommendation: Nominate and elect a Chair and Vice-Chair to serve through December 2012.

4. Commission Liaisons & Reports (Staff Chew)

Background:

With the new election of officers, commissioners need to be assigned liaison responsibilities for the next year.

Recommendation:

To appoint new PRCRC commissioners to act as the liaison to the varying commissions.

XI. Staff Reports

XII. Liaison Reports

1. City Council - Councilmember Polanski
2. Community Advisory Commission – Commissioner Sharma
3. Senior Advisory Commission –
4. Planning Commission – Commissioner Mathur
5. Youth Advisory Commission – Commissioner Fong
6. Milpitas Historical Society - Commissioner Villalobos
7. Arts Commission/Public Art Committee - Commissioner Matau
8. Recycling and Source Reduction Advisory Commission- Commissioner Baltazar
9. Santa Clara County Parks & Recreation – Commissioner Munzel

XIII. Future Agenda Items

No Smoking Ordinance for Parks & Playgrounds
Field Allocation Priorities and Process
Recycling Collaboration Effort

XIV. Adjournment

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E-mail: mogaz@ci.milpitas.ca.gov / Fax 408/586-3056 / Phone 408/586-3040

The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City's website www.ci.milpitas.ca.gov by selecting the Milpitas Municipal Code link.