

**CITY OF MILPITAS  
MINUTES**

**PARKS, RECREATION AND CULTURAL RESOURCES COMMISSION**

- Minutes:** Regular Meeting of the Parks, Recreation and Cultural Resources Commission
- Date of Meeting:** February 4, 2013
- Place of Meeting:** Milpitas City Hall Committee Room, 455 E. Calaveras Blvd.
- I. Call to Order:** Chair Munzel called the meeting to order at 7:02 p.m.
- II. Flag Salute:** Chair Munzel led the Commission in the Pledge of Allegiance
- III. Roll Call:** Commissioners Present: Munzel, Mathur, Fong, Guerrero, Singh, Ramirez, Matau  
Commissioners Absent: Sharma, Villalobos  
City Staff Present: Jaime Chew – Recreation Supervisor  
Dale Flunoy – Program Coordinator  
City Council Liaison Present: Vice Mayor Althea Polanski
- IV. Seating of Alternates:** Singh
- V. Approval of Agenda:** Motion to approve with the agenda for February 4, 2013.  
M/S: Mathur/Fong Ayes: All
- VI. Approval of Minutes:** Motion to approve the minutes from January 7, 2013.  
M/S: Fong/Mathur Ayes: All
- VII. Public Forum:** None
- VIII. Announcements and Correspondence**  
Chair Munzel mentioned that the library would be holding a San Francisco Shakespeare event later this month.
- IX. Old Business**
- 1. Work Plan**  
**Background:**  
At the January 7, 2013 meeting the commission discussed and created their 2013 work plan. The commission will need to approve their 2013 work plan so that it may be forwarded and approved by City Council.
- Motion was made to approve the 2013 PRCRC Work Plan and forward to City Council for approval.  
M/S: Mathur/Fong Ayes: All
- 2. Park Donation Policy**  
**Background:**  
At the January 7, 2013 meeting this item was tabled to the February meeting. City Attorney, Mike Ogaz, will be reviewing his suggestions and edits of the draft Park Donation Policy with the commission. Once finalized, the Park Donation Policy will be forwarded to the City Council for final approval.
- A motion was made to continue this item to the March 4, 2013 meeting.  
M/S: Mathur/Ramirez Ayes: All

### **3. McCandless Project (City Manager, Tom Williams)**

#### **Background:**

City Manager, Tom Williams presented additional information on the McCandless Project.

A motion was made to continue this item to the March 4, 2013 meeting.

M/S: Mathur/Singh

Ayes: All

## **X. New Business**

### **1. Volunteer Service Projects**

#### **Background:**

Pastor Dan Griffiths had approached multiple Milpitas Commissions to start a dialogue on possibilities for volunteer service projects during the May 3 – May 12 time frame. He was hoping to brainstorm several ideas that would allow multiple groups to volunteer and give back to the city.

Noted to keep this item as an open ended item.

## **XI. Staff Report**

Supervisor Chew reported that the Park Opening for the Alviso Adobe Park located at 2087 Alviso Adobe Court will be held on March 16, 2013. She handed out some information and also mentioned that the Commissioners would be receiving a formal invitation in the mail.

## **XII. Liaison Reports**

### **1. City Council:**

Vice Mayor Polanski reported that the City Council approved the Los Coches residential project, and also coming to Council will be a developer who wants to build units by this project to make it a joint residential area with a small park. Vice Mayor Polanski also mentioned that they are looking at a Fire Department Reduction through the end of June 2013.

### **2. Community Advisory Commission:**

No report.

### **3. Senior Advisory Commission:**

Commissioner Ramirez stated that the January meeting had been cancelled and rescheduled for March 26, 2013.

### **4. Planning Commission:**

Commissioner Mathur stated that there were a few items discussed at the last meeting.

### **5. Youth Advisory Commission:**

No report.

### **6. Milpitas Historical Society:**

Chair Munzel reported that the Historical Society will hold their Gala Installation Event at Summit Pointe on Thursday, February 21, 2013. He also stated that the guest speaker would be Judge Paul Bernal. He also stated that Mayor Jose Esteves will do the Oath of Office and County Supervisor Dave Cortese will also be in attendance.

### **7. Arts Commission:**

Commissioner Matau stated that the Art Commission continued to work on their work plan for 2013. She also mentioned that they would be working with the After the Bell program to host an art show.

8. Recycling and Source Reduction Advisory Commission:

No report.

9. Santa Clara County Parks & Recreation:

No report.-. Chair Munzel stated that there is no meeting in January.

**XII. Future Agenda Items**

Soccer Fields at McCandless

Sports Center Master Plan

Update on Historical Sites: Caretaker's Cottage & Shaughnessy-Murphy Milk Shed

**XIII. Adjournment:**

With there being no further business, a motion was made to adjourn the meeting at 8:40 pm to the next scheduled meeting, Monday, March 4, 2013.

M/S: Mathur/Fong

Ayes: All