

Agenda
City of Milpitas
Parks, Recreation and Cultural Resources Commission



Monday, January 5, 2015
City Hall Committee Conference Room
455 E. Calaveras Blvd.
7:00 PM

- I. Call to Order**
- II. Flag Salute**
- III. Roll Call**
- IV. Seating of Alternates**
- V. Approval of Agenda: January 5, 2015**
- VI. Approval of Minutes: November 3, 2014**
- VII. Public Forum**

Members of the audience are invited to address the Commission on any subject not on the agenda. Speakers must state their name and address for the record, and limit their remarks to under three minutes. As an unagendized item, no response is required of City staff or the Commission; however, the Commission may agendize the item for a future meeting.

VIII. Announcements and Correspondence

IX. Old Business

- 1. Skate Park Concept & Design Update (Steve Machida, Acting City Engineer/Public Works Director)**

Background: The Skate Park Feasibility Study was approved by the City Council for inclusion in the Capital Improvement Program for Fiscal Year 14/15 in the amount of \$100,000. The scope of work for this study includes evaluating several City park site locations, identifying the consultant's recommended location based on location and available amenities and conducting various community meetings to seek input from the citizens in order to finalize the feasibility study. Two community meetings were conducted on November 4 and December 3, 2014. The compilation of feedback from those two meetings are for review tonight.

Recommendation: Receive presentation and recommend proposed Skate Park design and location as part of the Skate Park Feasibility Study for final approval by City Council.

X. New Business

1. Chair & Vice-Chair Elections

Background: In accordance with the by-laws, the Parks, Recreation and Cultural Resources Commission is required to elect a Chair and Vice-Chair to serve through December 2015. It is stated in the by-laws that terms of office are one-year terms.

Recommendation: Nominate and elect a Chair and Vice-Chair to serve through December 2015.

2. Special Park Improvement Priority Meeting (Renee Lorentzen, Recreation Manager)

Background: The City of Milpitas' Park Master Plan lists Milpitas parks and their needed/suggested improvements. There is currently no priority established as to the order that the parks should be scheduled for those improvements. As the City is currently preparing for the 2015-2016 Fiscal Year budget, the Commission's recommendations for the order of park improvements should be noted for City Council consideration.

Recommendation: Approve to schedule a special meeting on January 21 or 22, 2015 to review and make recommendation on a Park Improvement Priority list.

3. Apex Park Update (Jaime Chew, Recreation Supervisor)

Background: At the October 2014 PRCRC meeting the commission requested a synopsis of the Apex Park Project, specifically what design had been approved for final City Council review and what was actually installed. Staff will be providing a brief presentation on the park design history.

Recommendation: Receive presentation.

4. Work Plan for 2015 (Jaime Chew, Recreation Supervisor)

Background:

With the new calendar year, the Parks, Recreation and Cultural Resources Commission will need to determine their work plan for the year. This should include all goals and objectives that they would like to achieve during the course of the next year.

Recommendation:

To discuss and create a work plan for the next year that will be forwarded to the City Council for approval.

XI. Staff Report

XII. Liaison Reports

1. City Council – Council Member Garry Barbadillo
2. Community Advisory Commission – Commissioner Sharma
3. Senior Advisory Commission – Commissioner Ramirez
4. Planning Commission – Commissioner Mathur
5. Youth Advisory Commission – Commissioner Fong
6. Milpitas Historical Society - Commissioner Munzel
7. Arts Commission/Public Art Committee - Commissioner Matau
8. Recycling and Source Reduction Advisory Commission- Commissioner Guerrero

XIII. Future Agenda Items

- Youth Sport User Fee – February 2015
- Youth Sport Field Maintenance Plan - TBD

XIV. Adjournment

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Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

Materials related to an item on this agenda submitted to the Parks, Recreation and Cultural Resources Commission after initial distribution of the agenda packet are available for public inspection at the Community Center office, 457 E. Calaveras Blvd., Milpitas during normal business hours.

For more information on your rights under the Open Government Ordinance or to report a violation of the ordinance, contact the City Attorney's office at Milpitas City Hall, 455 E. Calaveras Blvd, Milpitas, CA 95035

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