

***Agenda***  
***City of Milpitas***  
***Parks, Recreation and Cultural Resources Commission***

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***Monday, February 1, 2016***  
***Milpitas City Hall, 1<sup>st</sup> Floor Committee Conference Room***  
***455 E. Calaveras Blvd.***  
***7:00 PM***

- I. Call to Order**
- II. Flag Salute**
- III. Roll Call**
- IV. Seating of Alternates**
- V. Approval of Agenda: February 1, 2016**
- VI. Approval of Minutes: January 4, 2015**
- VII. Public Forum**

Members of the audience are invited to address the Commission on any subject not on the agenda. Speakers must state their name and address for the record, and limit their remarks to under three minutes. As an unagendized item, no response is required of City staff or the Commission; however, the Commission may agendize the item for a future meeting.

**VIII. Announcements and Correspondence**

**IX. New Business**

**1. Senior Programs Presentation – Jaime Chew, Senior Center Supervisor**

**Background:** Recreation Services will be giving a series of presentations to the Commission on Recreation program areas. The second presentation features an overview of Senior and Adult Programs including contract classes, Senior Center activities, trips, nutrition and case management.

**Recommendation:** Receive presentation.

**2. Youth Sport Priority & Indoor Facility Allocation Process – Staff**

**Background:** In response to requests from multiple Youth Sport Organizations, for use of the Milpitas Sports Center Gym, staff has developed a draft Youth Sport Priority & Indoor Facility Allocation Process for PRCRC review. The draft process is similar to that of the existing Youth Sports Priority & Field Allocation Process.

**Recommendation:** Review the Youth Sport Priority & Indoor Facility Allocation Process and recommend final approval by the Milpitas City Council.

## **X. Old Business**

### **1. 2016 Work Plan Discussion – Renee Lorentzen, Recreation Services Manager**

**Background:** At the January 4, 2016 meeting, the Commission reviewed the previous year’s Work Plan and identified their goals for the coming year. Staff suggested they return with a list of tasks to achieve the goals to complete the work plan.

**Recommendation:** Discuss and create a work plan for 2016 that will be forwarded to the City Council for final approval.

## **XI. Staff Announcements**

## **XII. Council Liaison Report**

### **XIII. Liaison Reports**

1. Community Advisory Commission – Chair Sharma
2. Senior Advisory Commission – Commissioner Ramirez
3. Planning Commission – Commissioner Mathur
4. Youth Advisory Commission – Commissioner Fong
5. Milpitas Historical Society – Vice Chair Munzel
6. Arts Commission/Public Art Committee - Commissioner Matau
7. Recycling and Source Reduction Advisory Commission- Commissioner Singh
8. Santa Clara County Parks & Recreation – Vice Chair Munzel

### **XII. Future Agenda Items**

1. Recreation Program Presentation (Sports & Aquatics) – March 2016
2. Capital Improvement Plan (Parks) – March 2016
3. Higuera Adobe Park Concept Review – March 2016
4. International Park Concept Review – March/April 2016
5. Park Standards Review – May 2016

### **XIII. Adjournment**

#### **KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE**

Government’s duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people’s business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people’s review.

Materials related to an item on this agenda submitted to the Parks, Recreation and Cultural Resources Commission after initial distribution of the agenda packet are available for public inspection at Milpitas Community Center, 457 E. Calaveras Blvd., Milpitas during normal business hours.

For more information on your rights under the Open Government Ordinance or to report a violation of the ordinance, contact the City Attorney’s office at Milpitas City Hall, 455 E. Calaveras Blvd, Milpitas, CA 95035 Phone : 408-586-3040

*The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City’s website [www.ci.milpitas.ca.gov](http://www.ci.milpitas.ca.gov) by selecting from Online Services the link to Milpitas Municipal Code link.*