

**CITY OF MILPITAS
MINUTES**

PARKS, RECREATION AND CULTURAL RESOURCES COMMISSION

Minutes: Regular Meeting of the Parks, Recreation and Cultural Resources Commission.

Date of Meeting: October 3, 2016

Place of Meeting: Milpitas City Hall Committee Conference Room.

I. Call to Order: Vice Chair Munzel called the meeting to order at 7:07 pm.

II. Roll Call: Commissioners Present: Bansal, Mathur, Munzel, Ramirez, Shah, and Singh
Commissioners Absent: Tiumalu
Commissioners Excused: Matau, and Sharma
City Council Liaison Present: Councilmember Barbadillo
City Staff Present: Renee Lorentzen – Recreation Services Manager
Lisa Ciardella – Public Services Assistant

III. Seating of Alternates: Commissioner Shah was seated.

IV. Approval of Agenda: **MOTION** to approve the agenda for October 3, 2016 as submitted.
M/S: Bansal/Ramirez Ayes: All

V. Approval of Minutes: **MOTION** to approve the Minutes for September 12, 2016 with the following change: Commissioner Bansal was excused.
M/S: Singh/Ramirez Ayes: All

VI. Public Forum: None

VII. Announcements and Correspondence

Recreation Services Manager Renee Lorentzen announced the following events:

- 9/30/16 Fall Family Picnic and Movie
- 10/1/16 Bingo Marathon and Bob McGuire Park/Sal Cracolice grand opening
- 10/15/16 Veterans Car Show
- 10/22/16 Pumpkins in the Park

VIII. New Business

1. Park Master Plan Review

The City of Milpitas Parks and Recreation Master Plan was adopted in 2009. At this time, as part of the Commissions proposed work plan, the Commission is tasked to review the plan and make updates to goals, themes, and priorities. A subcommittee consisting of commissioners Shah and Singh was formed.

The Commission would like to have a survey for residents consisting of the following possible questions:

- Park and Facility needs
- Are more parks needed? How large?
- Parks of different themes?

- How is the cleanliness of your park?
- Is your park safe?
- What can be done to improve your park?
- How often do you frequent your park?

IX. Staff Report

None.

X. Council Liaison Reports

A ceremony was held to receive the check from the Milpitas Unified School District for the McCandless Property.

XI. Liaison Reports

1. Youth Advisory Commission – The new chair and vice chair were elected. The commission will be holding a Spelling Bee and Math Competition this next calendar year.

XII. Future Agenda Items

1. Park Master Plan Review
2. Roberts Rules of Order – November
3. Park Historical Markers - November

XIII. Adjournment:

With there being no further business, the meeting was adjourned at 8:00 p.m. to the next scheduled meeting on November 7, 2016.