

**CITY OF MILPITAS
MINUTES**

PARKS, RECREATION AND CULTURAL RESOURCES COMMISSION

Minutes: Regular Meeting of the Parks, Recreation and Cultural Resources Commission

Date of Meeting: January 5, 2015

Place of Meeting: Milpitas City Hall: Committee Conference Room, 455 E. Calaveras Blvd.

I. Call to Order: Chair Sharma called the meeting to order at 7:03 pm.

II. Flag Salute: Chair Sharma led the Commission in the Pledge of Allegiance.

III. Roll Call: Commissioners Present: Bansal, Matau, Munzel, Ramirez, Sharma, and Singh
Commissioners Excused: Fong and Mathur
Commissioner Unexcused: None
City Staff Present: Renee Lorentzen –Recreation Services Manager
Jaime Chew – Recreation Services Supervisor
Lisa Ciardella – Public Services Clerk
City Council Liaison Present: Council Member Barbadillo

IV. Seating of Alternates: Bansal and Singh

V. Approval of Agenda: Motion to approve the agenda for January 5, 2015 as submitted.
M/S: Munzel/Singh Ayes: All

VI. Approval of Minutes: Motion to approve the minutes from November 3, 2014 with the following correction: Commissioner Bansal was present.
M/S: Munzel/Matau Ayes: All

VII. Public Forum: None

VIII. Announcements and Correspondence

The Commission welcomed newly elected Council Member Barbadillo as their new City Council Liaison.

IX. Old Business

1. Skate Park Concept and Design Update

Acting City Engineer/Public Works Director, Steve Machida provided an update regarding the Skate Park. Mr. Machida explained that eight locations were analyzed by the designer and the preferred location is the Milpitas Sports Center. A public input meeting was held on November 5, 2014 and about 50 youth and adults attended. They were presented with the concept idea and were able to give their input. The next public meeting was held on December 3, 2014 where the ideas from the November meeting were incorporated into the updated concept and presented. The idea was very well received by those in attendance at the meeting.

Motion to approve and forward to City Council revised concept A.
M/S: Munzel/Bansal Ayes: All

X. New Business

1. Chair and Vice-Chair Elections

According to the Parks, Recreation and Cultural Resources Commission By-Laws, a Chairperson and Vice Chairperson will be annually selected at the first meeting of the calendar year from the appointed members for a term of one year.

Chairperson Sharma opened the floor for nominations for Chairperson. Commissioner Munzel nominated Chairperson Sharma.

Chairperson Sharma opened the floor for nomination for Vice-Chairperson. Commissioner Matau nominated Vice-Chairperson Munzel.

Motion to close the floor for nominations. Re-appoint Commissioner Sharma to the position of Chairperson and re-appoint Commissioner Munzel to the position of Vice-Chair for the duration of one year.

M/S: Bansal/Ramirez Ayes: All

2. Special Park Improvement Priority Meeting

Recreation Services Manager Renee Lorentzen, explained that she would like to schedule a special meeting of the Commission to review and make recommendations on a Park Improvement Priority list to be considered by the City Council.

Motion to schedule a special meeting on January 21, 2015 to review and make recommendations on a Park Improvement Priority list.

M/S: Singh/Ramirez Ayes: All

3. Apex Park Update

Recreation Services Supervisor Jaime Chew provided the Commission with an update on Apex Park. She showed slides of the stages of planning of the area. The final outcome of the project was very different than what was envisioned by the Commission. The project is now named "Jerry Arnold Plaza".

4. Work Plan for 2015

The Commission will need to determine their work plan for the new calendar year. The plan should include all goals and objectives that would like to be achieved during the course of this year. The following updates were made to the existing work plan:

Goals

- a) Remove Park Donation Policy as it was completed
- b) Main St. Park (continued update) may remain as a goal but it is on hold because of RDA funding
- c) Move Community Garden usage and conditions from an ongoing task to a goal

XI. Staff Report

None.

XII. Liaison Reports

1. City Council: Council Member Barbadillo said that he is looking forward to working closely with the Commission and the Council, and assured them, that their recommendations will be heard.
2. Community Advisory Commission: The Commission reviewed their work plan for 2015 and will be holding a Town Hall Meeting.

3. Senior Advisory Commission: None.
4. Planning Commission: None.
5. Youth Advisory Commission: None.
6. Milpitas Historical Society: Commissioner Munzel mentioned that the next meeting will be held at the library on January 14, 2015 and they will be discussing the history of Mission San Jose.
7. Arts Commission: None
8. Recycling and Source Reduction Advisory Commission: None.
9. Santa Clara County Parks & Recreation: Commissioner Munzel said that the Commission discussed their fee structure and they will no longer be offering lifetime passes.

XII. Future Agenda Items

Sports Center Master Plan, TBD
Youth Sport User Fee, February 2015

XIII. Adjournment:

With there being no further business, the meeting was adjourned at 8:42pm to the next scheduled meeting on Wednesday January 21, 2015 at 7:00pm.