CEPAC
APPROVED MINUTES

September 20, 2007

I. Call to Order: Called the meeting to order at 7:02 P.M.

Attendance:
Present: Russ Cherry, Bill Nolan, Lori Bersabe, Tim Howard, Mike Berryhill, Michelle Celones, Arlyn Swiger
Absent: Jaime Odena
Excused: Brian Shreve, Cliff Baughn
Liaison: Althea Polanski
Staff: Patti Joki

II. Pledge of Allegiance

III. Approval of Minutes: Approval of the minutes was moved and seconded.

IV. Public Forum – none

V. Announcements /Correspondence:
1. Councilmember Polanski informed the group that the County is building Valley Health Center in Milpitas, with the groundbreaking ceremony on October 5, 2007.
2. Bill informed the group that it should plan for Disaster Preparedness Month next year. This will be agendized in the July 2008 meeting.
3. Russ passed a copy of the booklet “Are You Prepared?”

VI. Approval of Agenda: Approval of the agenda was moved and seconded.

VII. Staff Reports:

1. Earthquake Shut-Off Valves
   - Russ reported on the meeting he had with Councilmember Giordano regarding remodels and new ownership.
   - It was moved and seconded that the Commission recommend to Council an ordinance amendment to require shut-off valves on all gas-line modifications involving the installation of appliances such as stoves, with the exception of water heaters. Staff will develop draft and e-mail to the Commission for review. (This item to be included in the agenda for next meeting.)

2. SAFE
   - The classes started on September 13, 2007, with seven people.
   - Sixty people attended the Mass Training Drill in August.
• Russ talked about the “Safely Out” kits, which are used to identify residences where there is a disabled person. This could be tied into the Disabled Persons Registration Program. Russ also suggested that SAFE Team Members could undertake the project to get out into their neighborhoods and identify residences with disabled persons.
• Patti suggested incorporating the “Vial of Life” program into this project as well.

VIII. Unfinished Business:

1. Special Needs Population:
   • Patti distributed copied of the CD provided at the Special Needs Population Conference.
   • Russ announced that the National Emergency Preparedness Conference will be held on October 11-13, 2007. Councilmember Polanski will check on her training budget and if funds are available, anyone from the Commission could use it for the registration fee.
   • A press release from FEMA/DHS listing resources for seniors is available.
   • It was suggested that the Information Sub-Committee meet with I.S. regarding creating a website dealing only with emergency preparedness issues (website content will be discussed at the next meeting).
   • Michelle asked about the inclusion of day care centers. Bill stated that these should be included as one of the vulnerable populations. Patti will obtain information on the requirements for emergency preparedness for this sector, and provide a list of day care centers in the city to the Commission.

IX. Committee Reports:

1. Information Subcommittee
   • Tim reported on the Subcommittee’s involvement during the Neighborhood Night Out.

X. Good of the Order:

1. Councilmember Polanski complemented those who worked at the booth during “Celebrate Milpitas.”
2. The Fire Department is recommending discontinuing the sale of Safe Kits due to maintenance issues. Russ stated there has to be some way of making these available to the public. Patti suggested buying them in smaller quantities.
3. Staff needs to check with Rosana Cacao where the Medical Registry is in Milpitas.
4. Leah Facun, a community volunteer and business owner, informed the group of the “Make a Difference Day” event on October 27, 2007 and solicited participation.

Adjournment: Meeting adjourned at 8:15 P.M.

Next Meeting: September 17, 2008, 7:00 pm - Committee Meeting Room