I. **Call to Order:** Called the meeting to order at 7:02 P.M.

**Attendance:**
- Present: Russ Cherry, Bill Nolan, Lori Bersabe, Mike Berryhill, Michelle Celones, Arlyn Swiger, Brian Shreve, Nancy Martinez
- Excused: Tim Howard
- Liaison: Althea Polanski
- Staff: Sean Simonson, Keyvan Irannejad

II. **Pledge of Allegiance**

III. **Approval of Minutes:** Approval of the minutes was moved and seconded.

IV. **Public Forum:** Bill Dale presented concerns regarding fencing at Fire Station #1.

V. **Announcements /Correspondence:**
1. CEPAC would like more involvement in “Make A Difference” Day next year.
2. Post the future of the Comm Van in the next CEPAC agenda.

VI. **Approval of Agenda:** Approval of the agenda was moved and seconded.

VII. **Staff Reports:**

1. Presentation on StoveGuard©
   - Tom Lunger - Presenter
   - $175/unit
2. Amendment to Shut-off Valve Ordinance
   - Keyvan Irannejad – Presenter
   1. All new construction shall have valves installed
   2. Keyvan recomendad checking the city website for updates.
2. SAFE
   - The classes graduated seven people.
   - Russ wondered if SAFE Teams can pass out flyers to special needs populations in the City.
   - Russ talked about the “Safely Out” kits, and if there is money available for them.
   - OES is working on certifying a person in the City to be an instructor for HAMM Radio operations.

IX. **Committee Reports:**
• Committee was formed for the Mass Feeding Drill 2008
  • Bill Nolan to chair committee; Arlyn and Michelle to assist.
  • Will be held at Sinnott School.

X. **Good of the Order:**
   1. Elections - Chair and Vice Chair positions available

**Adjournment:** Meeting adjourned at 9:30 P.M.

**Next Meeting:** January 17, 2008, 7:00 pm - Committee Meeting Room