March 20, 2008

I. **Call to Order:** Called the meeting to order at 7:02 P.M.

**Attendance:**
- Present: Bill Nolan, Lori Bersabe, Tim Howard, Mike Berryhill, Cliff Baughn, Arlyn Swiger, Brian Shreve, Michelle Celones, Nancy Martinez, Stephen Strauss
- Absent: N/A
- Excused: Russ Cherry
- Liaison: Althea Polanski
- Staff: Sean Simonson

II. **Pledge of Allegiance**

III. **Approval of Minutes:** Approval of the minutes was moved and seconded.

IV. **Public Forum:** None

V. **Announcements /Correspondence:**
1. Councilmember Polanski introduced new member Stephen Strauss
2. Bill announced the Commissioners Brunch on April 18th

VI. **Approval of Agenda:** Approval of the agenda was moved and seconded.

VII. **Staff Reports:**

1. **SAFE**
   - Sean reported that the $9,000 grant will buy 200 FRS radios and FOG manuals to be issued to the SAFE members.
   - April 17th is next SAFE class.

2. **Special Needs Populations**
   - Vulnerable Populations Conference on Wednesday April 30, 2008 from 9am to 4pm.
   - Passed out copies of free VPOPs courses coming up

3. March is Emergency Preparedness Month

4. Human Race on May 10 with theme being Emergency Preparedness

VIII. **Unfinished Business:**

1. “Safely Out” Kits – to be reviewed at next meeting.
IX. **Presentation:**

1. Miners and Pasani gave a presentation on seismic shut-off valves.

IX. **New Business:**

1. School Disaster Drill
   - Will be held on April 10 at Sinnott School.
   - Subcommittee planning meeting scheduled for March 27th at 5:30 pm, Sinnott School.
   - Bill suggested making the exercise more realistic next time
   - Brian gave brief synopsis of the drill for new people.

X. **Committee Reports:**

1. Information Subcommittee
   - Lori passed out flyers from Ready.gov
   - Emergency Preparedness website presentation
   - Lori requested a stamp for CEPAC and is to give Firefighter Simonson the specifications so he may order it.
   - Lori suggested a 1-3 hour class for citizens on basic emergency preparation
   - Tim requested flyers for CEPAC to pass out at the Compost Give-a-way.

**Adjournment:** Meeting adjourned at 8:34 P.M.

**Next Meeting:** May 15, 2008, 7:00 pm - Committee Meeting Room