City of Milpitas
EMERGENCY PREPAREDNESS COMMISSION
November 20, 2008 – 7:00 p.m.
Milpitas City Hall – Committee Meeting Room
455 East Calaveras Boulevard

AGENDA

I. ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF MINUTES

IV. PUBLIC FORUM
Members of the audience are invited to address the Commission on any subject not on tonight’s agenda. Speakers must state their name and address for the record, and limit their remarks to three minutes. As an item not on the agenda, no response is required from City staff or the Commission and no action will be taken; however, the Commission may instruct staff to place the item on the agenda for a future meeting.

V. ANNOUNCEMENTS/CORRESPONDENCE

VI. APPROVAL OF AGENDA

VII. STAFF REPORTS
A. SAFE update
C. SOP for Disaster Caches
D. Milpitas Neighborhood Association Breakfast Hosting
E. City Warning and Information Systems
F. Directory of Commissioners
G. Business Cards
H. Budget and Purchase Approval Process

VIII. NEW BUSINESS
A. Formulate a MOU with food vendors, Cherry
B. Formulate a MOU with MUSD regarding use of their facilities for sheltering, Cherry
C. Duties and Responsibilities of Council Liaison, Staff Liaison and EPC members, Cherry

IX. UNFINISHED BUSINESS
A. CAC update, Jenifer Lind
B. Special Needs Populations, Cherry
C. Gas Shut-off Ordinance, All
D. Materials needed for information booths, All

X. COMMITTEE REPORTS
A. 2009 School Disaster Drill sub-committee, Strauss
B. PubEd subcommittee, Berryhill
C. Election of next years Chair and Vice-chair

XI. ADJOURNMENT
The next regularly scheduled EPC meeting is Thursday, January 15, 2009, 7:00 p.m., in the City Hall Committee Meeting Room
KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE

Government’s duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people’s business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people’s review.

For more information on your rights under the Open Government Ordinance or to report a violation of the ordinance, contact the Open Government Subcommittee via the City Attorney’s office at Milpitas City Hall, 455 E. Calaveras Blvd, Milpitas, CA 95035

E-mail: mogaz@ci.milpitas.ca.gov / Fax 408/586-3030 / Phone 408/586-3040

A free copy of the Open Government Ordinance is available from the City Clerk’s Office or by visiting the City’s website www.ci.milpitas.ca.gov Select Open Government Ordinance under News Features