EMERGENCY PREPAREDNESS COMMISSION

September 20, 2012

I. CALL TO ORDER

Meeting was called to order at 7:06 p.m.

Present: Mike Berryhill, Tim Howard, Pam Wells, Don Clendenin, Betty Reutter, Mercedes Albana, Arlyn Swiger, Charlotte Ronquillo, Phong Nguyen

Excused: Brian Shreve

Absent: Stephen Strauss

Liaison: Althea Polanski

Staff: Sean Simonson

II. PLEDGE of ALLEGIANCE

III. APPROVAL of MINUTES – The minutes from the May 17, 2012 meeting were approved.

IV. PUBLIC FORUM

No public forum.

V. ANNOUNCEMENTS/CORRESPONDENCE

Town Hall meeting will feature booths for EPC, RACE, SAFE and Fire Explorers. Need staffing for each booth.

VI. APPROVAL OF AGENDA – the agenda was approved.

VII. IMPORTANT INFORMATION and ACTION ITEMS:

1. SAFE Update
   a. New member training is scheduled for October 27, November 3 and 10. Reutter and Clendenin will be assisting the class.
   b. Continuing education class will be held on November 17 from 8 am to 5 pm. Will be utilizing the AlertSCC system to call out the SAFE members and have ICS 200 course.

2. Update on Brown Act
   a. State of California has stopped funding the Brown Act. City of Milpitas will still be referring to the Brown Act.

VIII. NEW BUSINESS:

A. Will be utilizing the SCCO ARES/RACES website for SAFE.

B. Action Item: Reutter to publish a website for SAFE members.
C. **Action Item:** Reutter made a motion to create a list of potential qualified candidates for business preparedness. Swiger seconded the motion.

D. Online Advertising Facebook is up and running. Ronquillo is still working on Twitter.

IX. TEAM REPORTS

A. Community Outreach
   - Lost Person Drill – Saturday October 6, 2012
   - Town Hall Meeting – Thursday, October 11, 2012
   - Make a Difference Day – Saturday, October 27, 2012

X. ADJOURNMENT

The meeting was adjourned at 9:11 p.m.

The next regularly scheduled EPC meeting is **Thursday, November 15, 2012, 7:00 p.m.**, Milpitas City Hall Committee Room.