EMERGENCY PREPAREDNESS COMMISSION

July 17, 2014

I. CALL TO ORDER

Meeting was called to order at 7:00 p.m.

Present: Jonathan Nakapalua, Tim Howard, Nasir Lalani, Betty Reutter, Evelyn Chua, Mike Berryhill, Don Clendenin, Mercedes Albana
Excused: Pam Wells
Absent: Brian Shreve, Stephen Strauss
Liaison: Althea Polanski
Staff: Sean Simonson

II. PLEDGE of ALLEGIANCE

III. APPROVAL of MINUTES – The minutes from the May 15, 2014 meeting were approved.

Motion: Howard
Second: Reutter
Ayes: All

IV. PUBLIC FORUM

None

V. ANNOUNCEMENTS/CORRESPONDENCE

VI. APPROVAL OF AGENDA – Motion: Howard
Second: Lalani
Ayes: All

Seated Alternate Commissioners, Chua and Nakapalua seating as voting members

VII. PRESENTATION: NONE

VIII. STAFF REPORT:

a. SAFE UPDATE: class in August, online registration to be available, email OES Simonson for registration as well.

b. New Points of Distribution container and equipment at the Sports Center.

c. Communication van upgrades are in the programming process.

IX. NEW BUSINESS:

a. Community CPR Training: community welcomed the event. Possibility to have those who participate in CPR to sign up for CERT Training immediately following the class.

b. Make a Difference Day (October): More SAFE members involved. Look into Quakehold trailer simulation, balloon animals, toy giveaway, and fire extinguisher demo/video. ACTION ITEM: Evelyn & Mercedes to reach out to Francis Managalay regarding booth/event info. Continue in September meeting.

c. EPC Mission and Goals: Look into a possible budget for next year. Update the list of goals and objectives (Berryhill)

IX. UNFINISHED BUSINESS:

a. ACTION ITEM: Active SAFE Team members to use Sports Center recommendation to go to Council in August (OES Simonson/ Vice Mayor Polanski)
b. SAFE Drill scheduled for Sept. 13. Use EPC members as observers. Pre-meeting at Station 1 to review drill participation. **ACTION ITEM:** Commissioner Howard to create a sign up sheet and email specifics of the drill along with the sign up sheet.

c. Brainstorm ideas for possible scenarios for future drills: ongoing

d. SAFE Program Advancements: ongoing

e. Community & Faith Based Organizations: ongoing

f. Social Media (Wells): **ACTION ITEM:** Add SAFE Class (August) to Facebook page. Ongoing.

g. EPC Website:
   1. defunct links, no new links (ongoing)
   2. traffic stats (Vice Mayor Polanski to ask for Sept. meeting)

X. **TEAM REPORTS REMOVE TEAM REPORTS AND QUALIFY UNDER UPDATES**
   A. Public Education
      1. New FEMA PSAs: (Howard) ongoing

   B. Community Outreach
      1. Flyers at City Facilities (Albana & Lalani): Checked MCC and MSC. **ACTION ITEM:** City Hall, Senior Center, Community Center, Sports Center, Police Dept., Library and Station 1 to be completed.
      2. Personal Emergency Plan (PEP) (Reutter): NONE
      3. Map Your Neighborhood (Clendenin):

XI. **ADJOURNMENT**
The meeting was adjourned at 8:46 p.m.