EMERGENCY PREPAREDNESS COMMISSION

July 16, 2015

I. CALL TO ORDER

Meeting was called to order at 7:00 p.m.

Present: Mike Berryhill, Don Clendenin, Tim Howard, Betty Reutter, Jonathan Nakapalua, Mercedes Albana, Christine Tran, Roger Silviera
Excused: Nasir Lalani, Stephen Strauss
Absent:
Liaison: Marsha Grilli
Staff: Sean Simonson

*Nakapalua and Tran seated as voting members.

II. PLEDGE of ALLEGIANCE

III. APPROVAL of MINUTES

Motion: Howard
Second: Albana
Abstain:
Ayes: All

IV. PUBLIC FORUM


V. ANNOUNCEMENTS/CORRESPONDENCE

• Telecommunications Commission (June 15) announced MyMilp App for Droid along with new launch to City website. Add back to agenda “Unfinished Business”.
• EPC Bylaw update was approved by June Council

VI. APPROVAL OF AGENDA

Motion to Approve: Howard
Second: Reutter
Ayes: All

VII. PRESENTATIONS: NONE

VIII. STAFF REPORT:

A. SAFE Update: New member class held August 1, 8 & 15. SAFE caches are being inventoried and brought current. ACTION ITEM: what should be done with the SAFE packs? Restock? OES Simonson to look into financials of restocking and making them available for purchase.

IX. NEW BUSINESS:

A. EPC Workplan Development: ACTION ITEM: Everyone to come up with 3 to 5 goals for 2016. Rank goals, develop teams, assign goals, ways to measure success, and expedite the outcome & how to achieve the desired outcome.
B. Promote SAFE Training: Good enrollment, advertise to HOA and Commissions.
C. Milpitas National Night Out: Simonson to send copy to Tim Howard of district map for NNO. Tim to package flyers for commissioners to pass out.


IX. UNFINISHED BUSINESS: None

X. ONGOING/UPDATES:
   A. EPC Flyers (Albana & Lalani): no update.
   B. Map Your Neighborhood (Clendenin, Chua, Tran): ACTION ITEM: create pilot program for presentation to Chief Mihovich.
   C. Personal Emergency Plan (Reutter): ACTION ITEM: Reutter to re-send to group, EPC to review/edit/send comments. Get info at ready.gov.
   D. Community/Faith Based Organizations (Lalani & Clendenin): ACTION ITEM: Lalani to get FocusUSA info to EPC group.
   E. Online Advertising/Social Media (Silviera): ACTION ITEM: Berryhill to follow up with former Vice Mayor Polanski regarding login information to facebook page. Close EPC facebook and filter all info through OES Simonson to the City Facebook page.
   F. Emergency Preparedness Website: check links, ACTION ITEM: Councilmember Grilli to get traffic statistics.

XI. FUTURE ITEMS

XII. ADJOURNMENT
The meeting was adjourned at 8:13 p.m.