EMERGENCY PREPAREDNESS COMMISSION

March 17, 2016

I. CALL TO ORDER

Meeting was called to order at 7:00 p.m.

Present: Mike Berryhill, Don Clendenin, Nasir Lalani, Tim Howard, Betty Reutter, Jonathan Nakapalua, Mercedes Albana, Christine Tran, Evelyn Chua, Roger Silviera

Excused:
Absent: Stephen Strauss
Council Liaison: Marsha Grilli
Staff Liaison: Toni Charlop

Seat alternate: Joseph Nakapalua

II. PLEDGE of ALLEGIANCE

III. APPROVAL of MINUTES

Changes: Correct to reflect Evelyn Chua was present at the January 21, 2016 meeting.

Motion to Approve: Howard
Second: Reutter
Abstain: Silviera
Ayes: All

IV. PUBLIC FORUM: NONE

V. ANNOUNCEMENTS/CORRESPONDENCE

Commissioner’s Brunch, April 30. RSVP by April 18.

VI. APPROVAL OF AGENDA

Motion to Approve: Howard
Second: Albana
Ayes: All

VII. PRESENTATIONS: NONE

VIII. STAFF REPORT:

1. SAFE Update: SAFE New Members Class 2016 – 8/13, 20 & 27.
2. SAFE Drill: Admin & Forms, 3/26, 8:00 – 11:00 am. ACTION ITEM: Utilize Alert SCC for drill announcement.

IX. NEW BUSINESS: NONE

X. UNFINISHED BUSINESS: NONE

XI. ONGOING/UPDATES

1. EPC 2016 Goals:
   • Nov. 1 will be EPC Presentation to Council.
   • Public Awareness & Education (Silviera, Howard & Clendenin): host a booth on the Sunday of the International Food Festival, 5/22. Howard to confirm booth with Chamber. SAFE and
RACES to participate. **ACTION ITEM:** Clendenin to send FEMA form for flyer orders. Clendenin to send schedule for shift sign ups.

- **SAFE Program (Reutter, Tran & Berryhill):** short term goals to include – leadership development, skill assessment & tracking, recognitions of SAFE member contributions. Long term goals to include – Community outreach, SAFE Website, communication tools.
- **Emergency Preparedness Month – September (Nakapalua, Chua, Lalani & Albana):** 4 weeks of presentation to community. Week 1: High School Presentation, Week 2: Senior Center Presentation, Week 3: library presentation, Week 4: Inter-Faith Presentation

2. **EPC Flyers at City Facilities (Lalani & Albana):** Commissioners to place orders of flyers through FEMA. Clendenin to email completed form.

3. **Map Your Neighborhood (MYN):** Clendenin and Albana to pilot the program over one neighborhood for the next 6 months.

4. **Personal Emergency Plan (PEP) (Reutter):** no updates, pending on review from Chair Berryhill.

5. **Community/Faith Based Update:** no updates, pending on review from Chair Berryhill.

6. **MUSD:** No current events going on in the school district at this time. Chua to reach out to Toby Librande at MHS regarding upcoming events.

7. **Social Media (Silviera):** Page has been deactivated, remove from agenda.

8. **Defunct Website links:** none to report

9. **Traffic Statistics Update:** **ACTION ITEM:** Staff Liaison Charlop to link the “resident/emergency” link to EPC Page.

### XII. FUTURE ITEMS

1. Brainstorming for future drills scenarios:
   a. St. Louis Drill idea (Berryhill)
   b. Ready.gov/September
   c. Music in the Park, 6/7, 7/12, 7/26
   d. Emergency Prep videos for kids (Silveira)

### XIII. ADJOURNMENT

The meeting was adjourned at 8:38 p.m.

Next meeting to be May 19, 2016, 7:00 p.m. at City Hall Committee Room, 455 E. Calaveras Blvd., Milpitas, CA 95035