EMERGENCY PREPAREDNESS COMMISSION

Milpitas Fire Station 1 – 777 S. Main St.
OES Portable/Training Room
November 16, 2017

I. CALL TO ORDER

Meeting was called to order at 7:00 p.m.

Present: Mike Berryhill, Jonathan Nakapalau, Nasir Lalani, Don Clendenin, Tim Howard, Vicki Young
Excused: Mercedes Albana
Absent: Betty Reutter

Council Liaison: Marsha Grilli
Staff Liaison: Toni Charlop

Seat alternate(s):

II. PLEDGE of ALLEGIANCE

III. APPROVAL of September 21, 2017 MINUTES

Motion: Howard
Second: Nakapalau
Abstentions: Howard

IV. PUBLIC FORUM: Brian, Beresford Meadows, Student. Interested in emergency planning.

V. ANNOUNCEMENTS/CORRESPONDENCE:

VI. APPROVAL OF AGENDA

Motion to approve: Howard
Second: Lalani
Ayes: All

VII. PRESENTATIONS: NONE

VIII. OES Reports

1. SAFE Drill: Drill to be hosted 11/19, 12 – 4pm
2. New Member SAFE Class Graduation at Council 12/5.
3. End of the Year Wrap UP (SAFE): New Year Kick Off to be hosted in January 20 (tentative).

IX. NEW BUSINESS:

1. AED Status: MFD checks them on a regular basis.
2. EPC Booth at recent events: Pumpkins in the Park – utilize stanchions, recommendation to recreation to re-evaluate set up/location, re-evaluate glow stick idea.
3. Library presentation in December.
4. EPC Budget: $264.74, money to be saved for new name plates and shirts. Spend money at the end of the fiscal year.
5. ReadySCC.gov: can register to tell your family you pre-register that you are ok. Preparing go kits. Very informative. Discus NextDoor usage between the departments (Recreation, PD and OES).
6. Outreach Programs: Survey Program, “Peak Democracy” program, provides open town hall and spark citizen engagement. To be purchased by City which can be utilized by all city departments (Grilli).

7. 2018 Work Plan Ideas; Emergency Preparedness Quiz, **ACTION ITEMS**: New ideas for 2018 Work Plan, due by end of December. Generate two completely brand new ideas. EPC to get involved with Great Shake Out.

**X. ONGOING/UPDATES**

1. 2017 Work Plan Updates:
   - Map Your Neighborhood (MYN) (Albana, Young & Clendenin): Clendenin to calculate MYN numbers. Charlop to make outreach for MYN to NNO groups.
   - Grow SAFE Program/Pub Ed (Berryhill & Nakapalua): No update.
   - SAFE Skills Recognition Program (Reutter): No update.
   - MUSD events (All): Look into Elementary Olympic participation.

2. EPC Flyers at City Facilities (Lalani/Albana): Pending on Pocket Guide

3. EPC Website Defunct Links: ongoing

**XI. FUTURE ITEMS**

1. Brainstorming for future ideas: no update

**XII. ADJOURNMENT**

The meeting was adjourned at 8:01 p.m.

Next meeting to be January 18, 2018, 7:00 p.m.
Fire Station 1, OES Portable/Training Room
777 S. Main St., Milpitas, CA 95035