I. CALL TO ORDER

Meeting was called to order at 7:02 p.m.

Attendance:

<table>
<thead>
<tr>
<th>Name</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mike Berryhill, Chair</td>
<td>P</td>
</tr>
<tr>
<td>Tim Howard, V. Chair</td>
<td>P</td>
</tr>
<tr>
<td>Mercedes Albana, Comm.</td>
<td>P</td>
</tr>
<tr>
<td>Jonathan Nakapalau, Comm.</td>
<td>A</td>
</tr>
<tr>
<td>Betty Reutter, Comm.</td>
<td>P</td>
</tr>
<tr>
<td>Nasir Lalani, Comm.</td>
<td>P</td>
</tr>
<tr>
<td>Don Clendenin, Comm.</td>
<td>P</td>
</tr>
<tr>
<td>Vicki Young, Comm.</td>
<td>P</td>
</tr>
<tr>
<td>Marsha Grilli, Vice Mayor</td>
<td>P</td>
</tr>
<tr>
<td>Vacant</td>
<td></td>
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</tbody>
</table>

P= Present, E= Excused, A=Absent

Staff Liaison: Toni Charlop

Seat alternate(s): Vicki Young

II. PLEDGE of ALLEGIANCE

III. APPROVAL of November 16, 2017 MINUTES

Motion: Howard, pending change to November Minutes. Lalani made the motion to approve the minutes at the September 21, 2017 meeting.
Second: Clendenin
Abstentions: Albana, Reutter

IV. PUBLIC FORUM: None

V. ANNOUNCEMENTS/CORRESPONDENCE:

VI. APPROVAL OF AGENDA

Motion to approve: Albana
Second: Howard
Ayes: All

VII. PRESENTATIONS: NONE

VIII. OES Reports
1. SAFE 2017 Graduation Class: 18 class attendees, 16 graduates honored at Council on 12/5/17.

IX. NEW BUSINESS:
1. Elections
   Motion: Reutter motions to keep the chair status as is, Chair Berryhill and Vice Chair Howard.
   Second: Albana
   Ayes: Unanimous
X. ONGOING/UPDATES
1. December Library Presentations (Nakapalua): No update
2. Ready SCC App/MyMilpitas App: Defer to March
3. EPC Flyers at Facilities: ongoing
4. EPC Website Defunct Links: ongoing
5. 2017 Work Plan Updates:
   - Emergency Preparedness Presentations (Howard & Clendenin):
     2017 Presentations: 1 completed, three presentations created, status quo on members, 2018 goal 5 presentations.
   - Map Your Neighborhood (MYN) (Albana, Young, & Clendenin):
     2017 Presentations: 5 presentations, 1 sign up, add Reutter
   - Grow SAFE Program/Pub Ed (Berryhill & Nakapalua):
     Generate Promotional Ideas – Quiz (Nakapalua)
   - SAFE Skills Recognition Program (Reutter): to be continued into 2018

XI. FUTURE ITEMS
1. Brainstorming for Possible Scenarios for EPC Program Publicity:
   Elementary School Olympics, May 5th, 9-1:00
   Great Shake Out (October)

XII. ADJOURNMENT
The meeting was adjourned at 8:14 p.m.

Next meeting to be March 15, 2018, 7:00 p.m.
Fire Station 1, OES Portable/Training Room
777 S. Main St., Milpitas, CA 95035