

APPROVED MINUTES
CITY OF MILPITAS

Minutes: Regular meeting of Recycling and Source Reduction Advisory Commission
Meeting Date: July 28, 2009
Meeting Time: 7:00 p.m.
Meeting Place: Committee Meeting Room

I. ROLL Chair Blake called to order the Milpitas Recycling and Source Reduction Advisory Commission at 7:03 p.m. Commissioners Cimino, Ybarra, and Arthur were present. Commissioners Ablaza, Yung and Chen arrived later. Allied staff Jeanne Serpa and Christine Clark were also in attendance. City staff Kathleen Phalen, Leslie Stobbe, Elizabeth Koo and Howard Salamanca were present.

II. PLEDGE OF ALLEGIANCE All

III. SEATING OF ALTERNATES None

IV. MINUTES The minutes from the meeting of January 27, 2009.

Motion to approve.

M/S: Cimino/Ybarra

Ayes: All

V. PUBLIC FORUM None

VI. ANNOUNCEMENTS

Allied staff Serpa introduced Christine Clark as Allied's Commercial Recycling Coordinator.

Staff Koo introduced Howard Salamanca as Associate Engineer in the Department of Public Works Utility Engineering section.

VII. AGENDA The agenda for this meeting was approved.

Motion to approve the agenda as submitted.

M/S: Cimino/Yung

Ayes: All

VIII. OLD BUSINESS

2009 Work Plan – Staff Phalen provided a brief recap of the last meeting in January. She reviewed the commission's bylaws which identify their purpose as an advisory body to the city council on matters related to the Source Reduction and Recycling Element, the Household Hazardous Waste Element, and the City's achievement of diversion goals mandated by the California Integrated Waste Management Act of 1989. Examples of city-wide diversion efforts, such as residential and commercial recycling, were discussed. Other efforts could include all those material people decided not buy and dispose, such as paper plates or Styrofoam cups, because they made lifestyle changes to purchase and use reusable items or they simply decided they did not need the items at all.

Phalen suggested that the commissioners implement work plans which will assist the City with increased diversion. These work plans could include one or more of the following subject areas:

Solid Waste Management Plan (SWMP), Universal Waste/Household Hazardous Waste, Source Reduction Activities, and City Recycling and Waste Reduction Programs.

Staff Koo distributed a copy of Commissioner Duong's work plan which briefly introduced the concept of a plastic bag ban. Commissioner Arthur shared a brief report on a City of San Jose public workshop on plastic bags that she attended recently. Commissioners Cimino and Arthur indicated their interest in developing a plastic bag work plan. It was decided that Commissioners Cimino and Arthur would combine efforts with Commissioner Duong to form a Plastic Bag Subcommittee.

Commissioners Blake, Ybarra and Ablaza discussed briefly their interest in and intention of combining efforts to form a SWMP Subcommittee. Commissioner Hong reported his plans to work overseas for an indeterminate amount of time. He would be unable to directly participate in the commission meetings, but would take note of his experiences to share with the others later. Commissioner Yung indicated that his work schedule would not allow his direct participation in either work plan but he would be available to provide comments during the exploratory process. It was decided that Commissioners Blake, Ybarra and Ablaza would work together to form the SWMP Subcommittee.

Both subcommittees will meet separately and then report back to the full commission at the January meeting.

IX. NEW BUSINESS

1. *2008 Division Report* – Staff Koo reported that the State implemented a new disposal measurement system for jurisdictions within the last year. The new system calculates two disposal numbers: target rate and actual rate. Both rates are based upon the amount of material generated per person per day (PPD). The 50% diversion requirement is met if the target PPD rate is below the actual PPD rate. Staff has calculated that the draft Milpitas target rate is 6.3 PPD while the actual rate is 5 PPD. Staff was also able to determine that the diversion rate using the former diversion calculation formula would place Milpitas at 70%. These draft numbers indicate that Milpitas continues to demonstrate that the mandated diversion goal is met.
2. *Solid Waste Rate Analysis* – Staff Phalen reported that a biennial rate adjustment is included in the solid waste franchise agreement. A consultant has been selected to review the rate calculation which will affect the rates which will take effect in January 2010.

X. STAFF ACTIVITIES

Staff Koo provided a brief overview of activities.

XI. FUTURE AGENDA ITEMS

Work Plan 2009 Discussion

XII. ADJOURNMENT

Motion to adjourn the meeting at 8:28 p.m.
M/S: Ablaza/Yung

Ayes: All