

**CITY OF MILPITAS
RECYCLING AND SOURCE REDUCTION ADVISORY COMMISSION MEETING
JANUARY 22, 2013, 6:00 P.M.
CITY HALL COMMITTEE MEETING ROOM
455 E. CALAVERAS BLVD, MILPITAS CA 95035**

- I. ROLL CALL**
- II. PLEDGE OF ALLEGIANCE**
- III. SEATING OF ALTERNATES**
- IV. APPROVAL OF THE MINUTES OF THE OCTOBER 23, 2012 MEETING**
- V. PUBLIC FORUM**

Members of the audience are invited to address the Recycling and Source Reduction Advisory Commission on any subject not on tonight's agenda. Speakers must state their name and address for the Secretary's record, and limit their remarks to under three minutes. As an item not on the agenda, no response is required of City staff or the Commission; however, the Commission may place the item on the agenda for a future meeting.

- VI. ANNOUNCEMENTS**
- VII. COUNCIL LIAISON REPORT**
- VIII. APPROVAL OF AGENDA**
- IX. NEW BUSINESS**
 - 1. ELECTION OF OFFICERS**
- X. NEW BUSINESS**
 - 1. SINGLE-USE BAG ORDINANCE: INFORMATIONAL REPORT AND UPDATE**
- XI. STATUS OF DIVERSION PROGRAM ACTIVITIES**
- XII. REQUEST FOR FUTURE AGENDA ITEMS**
- XIII. ESTABLISH NEXT MEETING DATE**
- XIV. ADJOURNMENT**

KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

Materials related to an item on this agenda submitted to the Recycling and Source Reduction Advisory Commission after initial distribution of the agenda packet are available for public inspection at the Utility Engineering department at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas during normal business hours.

For more information on your rights under the Open Government Ordinance or to report a violation of the ordinance, contact the City Attorney's office at Milpitas City Hall, 455 E. Calaveras Blvd, Milpitas, CA 95035
E-mail: mogaz@ci.milpitas.ca.gov / Fax 408/586-3030 / Phone 408/586-3040

The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City's website www.ci.milpitas.ca.gov by selecting the Milpitas Municipal Code link.

IX. NEW BUSINESS

1. ELECTION OF OFFICERS

The existing RSRAC bylaws state that a Chair and Vice Chair are to be selected annually at the first meeting of the year for a term of one year. The Chair is responsible for calling to order and presiding over all sessions. The Vice Chair assumes the Chair's duties in his/her absence. A copy of the Bylaws has been included in the agenda packet.

RECOMMENDATION: Conduct election of Chair and Vice Chair positions.

X. OLD BUSINESS

1. SINGLE-USE BAG ORDINANCE: INFORMATIONAL REPORT AND UPDATE

Staff will present an overview of actions taken and outline possible next steps. In summary, the City Council received a staff report on April 17, 2012 and gave direction to: 1) participate as a study area in an Environmental Impact Report (EIR) conducted by the County of San Mateo; 2) host a scoping meeting on May 3, 2012, and; 3) monitor and evaluate the recommended ordinance after the review and comment period concluded on August 6, 2012. Staff completed these tasks and will discuss possible next steps.

RECOMMENDATION: Receive staff report and discuss.

XI. STATUS OF DIVERSION PROGRAM ACTIVITIES

Highlights of October 2012 – January 2013 program activities:

- a. Single Family Recycling & Waste Reduction: Produced and distributed street sweeping doorhanger to Section E households; mailed letters to targeted neighborhoods advising of weekly street sweeping in November and December; placed holiday collection and tree recycling schedules on utility bill, City website, KMLP-15; placed "Choose Less" holiday source reduction messages in *The Milpitas Post*, *Milpitas Post Online* and City website, KMLP-15; wrote articles for the Spring 2010 Recreation Activity Guide; continued placement of Yard Trims Program print advertisements in *The Milpitas Post*; completed quarterly planning for January - March.
- b. Multi-family Recycling & Waste Reduction: Completed mailing to 35 property managers of large multi-family dwelling (MFD) complexes. Packet contained info about holiday tree recycling, offers for move-in / move-out flyers and posters, and general program info and referrals about proper disposal methods for bulky items, household hazardous wastes and electronics waste for MFD residents.
- c. Commercial Recycling & Waste Reduction: Continued support of Republic Recycling Coordinator's account management including list maintenance of "hard-to-reach" and non-compliant AB341 customers.

- d. School Mini-Grants: For the fall 2012 semester, Republic Services awarded six mini-grants (two middle school teachers and four elementary school teachers) for a total of \$4,500. Applications for the spring 2013 semester will be available in early February. An annual budget of up to \$10,000 for school mini-grants is a contractual obligation of the City's agreement with Republic Services.
- e. Spangler Elementary School Beautification, October 27, 2012: Conducted by Republic Services and facilitated by City staff and school volunteers, this year's event focused on cleaning up and enhancing landscaping and the Herb Quon Memorial Garden. The school was awarded a mini-grant for fruit trees and other plants placed in the memorial garden.
- f. State Bottles & Cans Recycling Funding: Using the "Easy Money" design, customized the referral flyer to support bottle and can recycling for revenue at Rancho Middle and Weller Elementary Schools.
- g. Recycling and Waste Prevention School Assemblies: Revised outline for professional performers to use during shows provided at Milpitas elementary and middle schools. Performances conducted at six schools with four currently scheduled through May.
- h. Reusable Bags: Continued offering one free bag per household on the City's website. Residents may request that a bag be mailed by calling the "Reuse Line" at (408) 586-2680.

RECOMMENDATION: Note receipt and file.

XII. REQUEST FOR FUTURE AGENDA ITEMS

XIII. ESTABLISH NEXT MEETING DATE

The next regular meeting of the Commission is April 23, 2013 at 6 pm.

XIV. ADJOURNMENT