

**CITY OF MILPITAS  
SENIOR ADVISORY COMMISSION**

**Minutes:** Senior Advisory Commission  
**Date of Meeting:** April 24, 2012  
**Place of Meeting:** Barbara Lee Senior Center, Room 140

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**A. CALL TO ORDER**

Chairperson Barbara Ebright called the meeting to order at 1:32 pm.

**B. ROLL CALL**

**Commissioners Present:** Barbara Ebright, Karen Adams, Bal Daquigan,  
Melba Holliday, Amanda Santos, Denny Weisgerber,  
Bernice Wrinkle

**Alternates Present:** Deborah Langley

**Commissioner Absent:** Mary Banick, Estrella Gilana,

**Alternates Absent:** Moo Jin Choi

**Council Liaison Present:** Vice Mayor Pete McHugh

**Staff Present:** Aaron Bueno, Recreation Supervisor  
Lynette Wilson, Recreation Program Coordinator

**C. SEATING OF ALTERNATES:** Deborah Langley for Mary Banick.

**D. ADOPTION OF AGENDA**

**MOTION:** To adopt the Agenda of the April 24, 2012 Senior Advisory Commission meeting with the correction of Barbara Ebright as Chairperson.

M/S: Weisgerber/Adams      Ayes: Unanimous

**E. APPROVAL OF THE MINUTES**

**MOTION:** To approve the Minutes of the January 24, 2012 Senior Advisory Commission meeting as written.

M/S: Weisgerber/Holliday      Ayes: Unanimous

**F. FINANCIAL REPORT**

The Commission reviewed the Financial Report distributed at the meeting, for the period of February 1-March 31, 2012. The starting balance was \$4,866.38, the revenues totaled \$411.01, and the expenses totaled \$750.65, leaving an ending balance of \$4,526.74.

**MOTION:** To approve the Financial Report ending March 31, 2012.  
M/S: Daquigan/Adams. Ayes: Unanimous

**G. PUBLIC FORUM:**

Maria Bradway Winter, Vice Chair of the Community Advisory Commission (CAC), informed the Commission of the CAC's upcoming four events that are geared to help improve the quality of life for Milpitas citizens:

- Adopt a Neighborhood Program starting May 19
- Neighborhood Beautification Awards Program, May 18-August 31
- National Night Out & Expansion of Neighborhood Watch, August 9
- Emergency Preparedness Town Hall Meeting, October 11

Robert Marini, 1635 Cortez St, Milpitas, stated too many people play games on the Senior Center's public access computers when people are waiting to get on the internet. He requested the Senior Center either get an additional public access computer or take the games off of one of the computers.

**H. ANNOUNCEMENTS/ CORRESPONDENCE:**

**a. Update from Police Department:**

None.

**b. Milpitas Parks & Recreation Programs:**

Recreation Supervisor Bueno reviewed upcoming programs

**c. Commissioner Updates/Sharing:**

None.

**I. PRESENTATIONS:**

Recreation Supervisor Bueno presented Certificates of Appreciation to the Senior Advisory Commission members who were unable to attend the City's Commissioners Recognition event that was held on April 17, 2012 at City Hall. The recognition was for commissioners who served during 2011.

**J. NEW BUSINESS:**

**1. Review of Meeting Procedures, Brown Act & Open Government Ordinance Training – Recreation Supervisor Bueno**

Recreation Supervisor Bueno reviewed how the Senior Advisory Commission meetings follow the Parliamentary procedures (i.e. making motions, voting) and that commissioners are required to follow the Brown Act and the City's Open Government Ordinance. The viewing of the training dvd was postponed to the end of the meeting.

## **2. Identification of Senior Center Programs for Financial Assistance – Recreation Supervisor Bueno**

The Senior Advisory Commission is charged, in part, to fundraise to help offset the cost of some Senior Center programs. In the past years, the Commission has provided funding for staff to purchase the cakes (\$635.88) and raffle prizes (\$120.00) at the monthly Birthday Celebrations, annual Holiday Party and Dance raffle prizes (\$250.00) and meals for the band members (\$200.00) who play at the annual Holiday Party and Dance in lieu of an entertainment fee. Staff requested the same funding with the addition of up to \$1,500 for the annual Holiday Party & Dance to offset the amount loss through the budget process. The total amount requested was \$2,705.88.

Commissioners asked how the additional \$1,500 would be spent, and if the ticket prices offset the cost of the event. Staff responded the \$1,500 would go towards the food and decorations, but staff was looking at revamping the event so the additional \$1,500 may not all be needed. Staff also informed the Commission that ticket sales are deposited into the City's General Fund and do not directly offset the program costs.

**MOTION:** To approve funding assistance for the Senior Center programs as requested.

M/S: Weisgerber / Wrinkle. Unanimous.

## **K. OLD BUSINESS:**

### **1. Subcommittee Updates – Recreation Supervisor Bueno**

Health & Resource Fair – Commissioner Holliday reported:

- The subcommittee met April 17.
- Recapped last year's health fair and decided this year's event will be on on Saturday, September 22, 2012, 10:00 am-1:00 pm.
- Reviewed the list of vendors who participated last year, businesses who are interested in participating in the next one, and divided up which agency each member would contact for this year.
- Next subcommittee meeting will be Tuesday, May 8 at 1:30 pm.

Sunshine Club – Commissioner Langley reported:

- Subcommittee brainstormed on ways of finding out who would need to be called (ie. flyers, word of mouth, blood pressure reading volunteers), and the criteria for being put on the "Call List."
- Will develop a card for people to fill out to be included on list.
- Next subcommittee meeting will be Wednesday, May 16 at 10:30 am.

Best Senior Care Home/Facility – Commissioner Santos reported:

- The purpose is to raise standards of quality of life for those living in the homes/facilities.
- The subcommittee would present certificates instead of plaques (more budget friendly)
- Subcommittee is in the process of identifying homes/facilities in Milpitas.
- A questionnaire will be sent to the homes/facilities to help determine services offered to assist in recognition.
- Next subcommittee meeting will be Monday, April 30 at 10:30 am.

## **L. OTHER BUSINESS:**

### **1.0 STAFF REPORTS**

#### **1.1 Recreation Services**

Recreation Supervisor Bueno highlighted the monthly Senior Center events listed in the Agenda.

#### **1.2 Senior Center Nutrition**

Recreation Supervisor Bueno reported on the lunch program participation and riders during February and March. The program served 1,873 meals in February and 2,208 in March. The program also transported 259 riders to lunch in February and 362 riders in March.

## **2. LIAISON REPORTS**

### **2.1 City Council - Vice Mayor Peter McHugh**

Vice Mayor McHugh the City Council's main focus lately has been the budget.  
April 17 Meeting:

- Authorized the outsourcing of Public Works sections (approximately 28-30 staff) to save approximately \$2.1 million after hearing the City Manager and Public Works Director's analysis of the Public Works staffs' proposal.
- Agreed to participate in San Mateo County's Plastic Bag Study

Chairperson Ebright asked if he had any answer to the crosswalk light situation she brought up at the last meeting, of which he did not yet have an answer for her.

### **2.2 Council on Aging Advisory Commission – Denny Weisgerber**

Commissioner Weisgerber informed the Commission on recent Council on Aging actions/events:

- Visited Council On Aging supported agencies, of which all were doing well and within their budgets.

- Most of the action lately has been geared towards legislation for seniors and transportation.

**3. Future Agenda Items**

- Subcommittee Reports
- Senior Center Trips

**L. COMMISSIONER COMMENTS:**

Chairperson Ebright mentioned the ride in the back of the Senior Center's shuttle bus was very bumpy and the shocks might need to be replaced.

**M. ADJOURNMENT:**

Meeting adjourned at 2:20 pm (viewing of Brown Act & Open Government Ordinance training dvd followed adjournment of meeting). The next meeting is scheduled for June 26, 2012, at 1:30 pm, at the Barbara Lee Senior Center.

Respectfully submitted,  
Lynette Wilson, Commission Recording Secretary