

**CITY OF MILPITAS  
SENIOR ADVISORY COMMISSION**

**Minutes:** Senior Advisory Commission  
**Date of Meeting:** October 29, 2013  
**Place of Meeting:** Barbara Lee Senior Center, Room 140

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**A. CALL TO ORDER**

Chairperson Barbara Ebright called the meeting to order at 1:30 pm.

**B. ROLL CALL**

**Commissioners Present:** Karen Adams, Mary Banick, Bal Daquigan, Barbara Ebright, Estrella Gilana, Melba Holliday,

**Alternates Present:** Patrick Yung, Jae Wi

**Commissioner Absent:** Deborah Langley, Denny Weisgerber, Bernice Wrinkle

**Alternates Absent:** None

**Council Liaison Present:** Mayor Jose Esteves

**Staff Present:** Stephanie Douglas, Recreation Supervisor  
Lynette Wilson, Recreation Coordinator

**SEATING OF ALTERNATES:** Patrick Yung for Deborah Langley  
Jae Wi for Denny Weisgerber

**C. PLEDGE OF ALLEGIENCE**

Chairperson Ebright led the Commission in the Pledge of Allegiance.

**D. ADOPTION OF AGENDA**

Commissioner Adams requested the item of Hometown Buffet Fundraiser be added to the agenda since she had updated information.

**MOTION:** To adopt the Agenda of the October 29, 2013 Senior Advisory Commission meeting with the addition of the Hometown Buffet Fundraiser.

M/S: Weisgerber/Holliday. Ayes: Unanimous

**E. APPROVAL OF THE MINUTES**

**MOTION:** To approve the Minutes of the August 27, 2013 Senior Advisory Commission.

M/S: Holliday/Ebright. Ayes: Unanimous

**F. FINANCIAL REPORT**

The Commission reviewed the Financial Reports distributed at the meeting, for the period of August 1-September 31, 2013. The starting balance in August was \$5,144.02, the revenues totaled \$284.75 and the expenses totaled \$508.37, leaving an ending balance of \$4,920.40.

**MOTION:** To approve the Financial Reports ending September 31, 2013.

M/S: Adams/Yung. Ayes: Unanimous

**G. PUBLIC FORUM:**

Community Advisory Commissioner Ray Maglalang announced to the Commission that the CAC would be planting 60 trees in Milpitas on January 26 as a part of the City's 60<sup>th</sup> Anniversary. The CAC also wants to plant more than 500 trees along the City's borders to help better Milpitas' image. CAC selected Jacaranda trees for planting and they are drought resistant.

Robert Marini, a Senior Center member, asked about several items. He wanted to know the status of his earlier request regarding additional public access computers at the Senior Center. He also asked if Rob Means could still do a presentation to the Commission regarding his PRT (Personal Rapid Transit) project. He wanted to teach a class on Microsoft Power Point and he wanted to have seniors be able to use the Senior Center on late afternoons/evenings when classes (general public/children's music) were taking place. He would also like Senior Center classes taught in the later afternoon because not everyone is able to take them in the mornings.

Recreation Supervisor Douglas responded Recreation Services would be getting new computers with is new registration/facility program and at that time would see what was available. She and the IS Department would also need to determine the logistics of where additional public computers could be placed. Also, classes are taught when instructors are available and facility availability. The Senior Center is currently working with the Milpitas Adult School to teach computer classes at the Senior Center.

In reference to the PRT project, Mayor Esteves indicated that normally once a commission votes on an item, it does not go back and vote again on the same issue.

**H. ANNOUNCEMENTS/ CORRESPONDENCE:**

**a. Update from Police Department:**

None.

**b. Milpitas Recreation Services Programs:**

Recreation Supervisor Stephanie Douglas announced the following Recreation Services events taking place in the next few months:

- Veterans Day Ceremony on Monday, November 11 at 9:00 am at Civic Center Plaza

- Holiday Tree Lighting Event on Sunday, December 1 at 7:00 pm at Civic Center Plaza / Community Center
- Milpitas' 60 Anniversary Gala & Family Day events. Gala on Saturday, January 25 and Family Day on Sunday, January 26.

**c. Commissioner Updates/Sharing:**

Chairperson Ebright said she saw an announcement of Joanne Woods' (a former Senior Advisory Commissioner and Senior Center participant) had passed away on August 25. She also said Commissioner Weisgerber was in the hospital with a broken knee.

**I. NEW BUSINESS:**

**1. 60th Anniversary Celebration/Family Day Booth – Recreation Supervisor Stephanie Douglas**

Recreation Supervisor Douglas stated Milpitas' 60<sup>th</sup> Anniversary of Incorporation is on January 26, 2014. The Anniversary Subcommittee is planning out several events for the year and would be starting in January with a Gala and Family Day. The Gala will be on Saturday, January 25 and the Family Day on Sunday, January 26. Each City Commission is being asked to have a booth at the Family Day and provide some type of activity. She suggested the Senior Advisory Commission's booth could be an art activity where people could draw their idea of Milpitas 60 years from now, or they could create a birthday card for the City. She then asked for ideas from the Commission. Other ideas were face painting or drawing a mural on butcher paper to be displayed somewhere later. Commissioners liked the ideas of the birthday cards, mural and projecting what it would be like in 60 years.

Commissioners Ebright, Galina and possibly Adams stated they would be able to assist.

**Motion:** To participate in the 60<sup>th</sup> Anniversary Family Day with the projects discussed.

**M/S:** Ebright/Adams. Unanimous.

**2. 2014 SAC Work Plan – Recreation Supervisor Stephanie Douglas**

Recreation Supervisor Douglas stated the Commission discussed that an updated work plan should be developed to identify projects for 2014. Supervisor Douglas stated she has reserved a room at City Hall on Tuesday, November 19, 1:30-3:30 pm for the meeting. Commissioner Adams stated the date was not good. An alternate meeting date of Tuesday, December 10, 1:30-3:30 pm was chosen.

**Motion:** To make the Work Plan meeting on December 10, 2013.

**M/S:** Ebright/Gilana. Ayes: Holliday, Daquigan, Banick, Yung, Wi. Nos: Adams

**J. OLD BUSINESS:**

**1. Update on the Recognition of Senior Volunteers (New Building Project) –**

### **Recreation Supervisor Stephanie Douglas**

Recreation Supervisor Douglas updated the Commission on the status of the plaque. She said all the layout and text with the exception of the unveiling date had been sent to the company creating the plaque. She asked the Commission to decide on the unveiling date while keeping in mind that their next scheduled SAC meeting is on December 24th. The three alternatives she gave were:

- Postpone the December meeting to January 28<sup>th</sup> and unveil the plaque at that meeting.
- Postpone the December meeting to January 21<sup>st</sup> and unveil the plaque at that meeting.
- Cancel the December meeting and reconvene on February 25<sup>th</sup> and unveil the plaque at that time.

Chairperson Ebright asked if the unveiling would be open to the public and the response was yes.

**Motion:** To postpone December's meeting to January 28.

**M/S:** Gilana/Holliday Unanimous.

**Motion:** To unveil the plaque at the January 28<sup>th</sup> meeting.

**M/S:** Ebright/Gilana Unanimous.

Mayor Esteves suggested the people on the plaque be given a chance to speak at the event on what was involved in the project and why it was important to them. Mayor Esteves also stated he would like to speak at the event. He also suggested the City also give a certificate to those people listed on the plaque. If a person is no longer around, it could be given to their family if in attendance.

It was also suggested to have photos or a display of the old Senior Center and the new site. People on the plaque and families will be invited to the unveiling and refreshments will be served.

## **2. HomeTown Buffet Fundraiser – Commissioner Adams**

Commissioner Adams requested this item be added to the Agenda. As discussed in earlier SAC meetings, the Commission was interested in holding a fundraiser through HomeTown Buffet. Commissioner Adams followed up with the restaurant to find out more information on its fundraiser program. Groups are able to pre-purchase discount cards (for \$5 each, minimum order of 50 cards) and sell them for \$10 each. Each card gives the buyer 4 buy-one get-one free lunches, and 4 buy-one get-one free dinners. The cards are valid Mondays-Thursdays for either four or six months.

The Commission discussed buying the minimum order prior to the holidays and then dividing the cards among the Commission members for selling. Commissioner Adams was also going to look into the expiration time on the cards, and if they are only sold in increments of 50.

**Motion:** To have SAC move forward in doing a HomeTown Buffet fundraiser.  
**M/S:** Adams/Ebright. Unanimous.

**Motion:** To purchase 50 cards to start, with an option to purchase more if needed.  
**M/S:** Ebright/Gilana. Unanimous.

### **3. Subcommittee Updates – Recreation Supervisor Douglas**

Recreation Supervisor Douglas reported that staff had listed on the agenda upcoming meetings with the subcommittees for November 15, 2013 but the date no longer works. The subcommittees will be notified of the rescheduled dates.

## **K. OTHER BUSINESS:**

### **1.0 STAFF REPORTS**

#### **1.1 Recreation Services**

Recreation Supervisor Douglas reviewed the monthly Senior Center events listed in the Agenda. She highlighted the trips and presentations taking place.

#### **1.2 Senior Center Nutrition**

Recreation Supervisor Douglas reported on the lunch program participation and riders for August and September 2013.

August: Served 1,898 meals and provided 94 one-way rides through Outreach.

September: Served 1,736 meals and provided 91 one-way rides through Outreach.

## **2. LIAISON REPORTS**

#### **2.1 City Council - Mayor Jose Esteves**

Mayor Esteves reported on a few events/activities affecting Milpitas.

- The City is working a new senior housing facility in the area of Main Street and Cedar Way. There is currently a long waiting list for housing and Milpitas residents will receive priority over non-residents.
- There will be more new homes around the Great Mall area. The City purchased approximately 11 acres for a park and school in the area and are working with the school district on how to use the land.
- The Tzu Chi Foundation also has a dental program on Mondays.

#### **2.2 Sourcewise Advisory Commission (formerly Council on Aging) – Commissioner Holliday**

Vice Chair Holliday's report included:

- El Camino Hospital distributed a placemat with information on Fall Prevention (from Falls Prevention of Santa Clara County). She thought maybe Senior Center staff could do something similar for the lunch program.
- Sourcewise distributed a brochure on different services and programs of which it is connected.
- Medicare/Medi-Cal Connect is a presentation regarding the changes to the two programs. It will be held at the Santa Clara Convention Center on November 9, 9:00 am-1:00 pm.
- Alzheimers Association gave an informative presentation on the basics of memory loss, dementia and Alzheimer's Disease at a recent Council on Aging meeting.
- A Health Wellness Health Expo will be held soon at West Valley College.
- The status of items the California Senior Legislature's has worked on (distributed handouts to the Commission).

**3. Future Agenda Items**

- Plaque Unveiling
- Election of Officers

**L. COMMISSIONER COMMENTS:**

None.

**M. ADJOURNMENT:**

Meeting adjourned at 2:55 pm. The next meeting is scheduled for January 28, 2014, at 1:30 pm, at the Barbara Lee Senior Center.

Respectfully submitted,  
Lynette Wilson, Commission Recording Secretary