

# *Agenda*

## *Senior Advisory Commission Meeting*

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Tuesday, January 27, 2015  
Barbara Lee Senior Center, Room 140  
40 N. Milpitas Blvd.  
1:30 pm

**I. Call to Order**

**II. Flag Salute**

**III. Roll Call & Seating of Alternates**

**IV. Approval of Agenda:** January 27, 2015

**V. Approval of Minutes:** October 28, 2014

**VI. Financial Reports:** October 1-December 31, 2014

**VII. Public Forum**

Members of the audience are invited to address the Commission on any subject not on tonight's agenda. Speakers must supply their name and address for the record and limit their comments to three minutes. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

**VIII. Announcements/Correspondence**

- Update from Police Department – Chief of Police Steve Pangelinan, Police Dept.
- Milpitas Recreation Programs – Stephanie Douglas, Recreation Supervisor
  - Milpitas Phantom Art Gallery: Senior Center Art Shows
    - February 2-13: Chinese Calligraphy participants
    - February 17-27: Chinese Brush Painting Class students
  - February 12: City Facilities closed for Lincoln's Birthday
  - February 16: City Facilities closed for Presidents Day
  - Milpitas Community Concert Band's Spring Concert: "An Invitation to Dance: Musical Dances through the Ages" March 6, 7:30 pm at Milpitas Community Center
  - May: Older Americans Month
- Commissioner Updates/Sharing

**IX. New Business**

**1. Funding for Older Americans Month Events – Stephanie Douglas, Recreation Supervisor**

**Background:** The Barbara Lee Senior Center would like to host in partnership with the Senior Advisory Commission, several special activities in honor of Older American's Month in May. Below is break down of the activities the Senior Center would like to plan, along with costs requested from the Senior Advisory Commission. The Senior Commission currently has \$10,088 in their account.

<b>Karaoke Celebration (Monday, May 4)</b>	
New Updated Karaoke Music for System	\$150
<b>Senior Health Fair &amp; Dance (Thursday, May 14)</b>	
Signage / Nametags	\$100
Tablecloths	\$125
DJ for Dance	\$200
<b>Mystery Surprise Week (Monday – Friday, May 18-22)</b>	
Giveaways / Prizes for Each Day	\$500
<b>Senior Parade &amp; BBQ (Friday, May 29)</b>	
Giveaways	\$500
Banners	\$100
Water	\$100
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Total yearly cost	\$1,775

**Recommendation:** Approve sponsorship of Older Americans Month activities for May 2015 in an amount not to exceed of \$1,775.

## X. Old Business

### 1. Subcommittee Updates – Staff Stephanie Douglas, Recreation Supervisor

**Background:** The Subcommittees listed below were formed to help meet the Commission’s annual Work Plan goals. At each Senior Advisory Commission meeting, the respective subcommittees will update the Commission on their progress and request any action needed of the Commission.

#### **Volunteer & Fundraising Subcommittee:**

Commissioners: Adams, Ebright, Gilana and Holliday.

NO REPORT

Next meeting: TBD

**Recommendation:** NONE

#### **Health & Wellness Subcommittee:**

Commissioners: Ebright, Holliday, Weisgerber and Wong

Subcommittee members met on January 13, 2015, to discuss the date, time and potential vendors for the Health Fair. The Subcommittee is recommending the event date of Thursday, May 14 2015 to coincide with Older Americans Month. The time is suggested to be 10:00 am-2:00 pm so both pre and post lunch attendees can participate. The event will consist of resource tables and a dance from 2:00-4:00 pm to end the day long healthy celebration. Vendors will be contacted in the next few weeks based on previous vendor participation.

Next meeting subcommittee meeting: Tuesday, February 10, 2015 at 11:00 am

**Recommendation:** Receive Update and approve Thursday, May 14, 2015 from 10AM-2PM for the 2015 Health Fair.

**Resource Subcommittee:**

Commissioners: Berryhill, Wi and Yung

NO REPORT

Next meeting: TBD

**Recommendation:** NONE

**XI. Staff, City Council and Liaison Reports**

1. Senior Center Activities Reports – Staff Stephanie Douglas, Recreation Supervisor
  - Trips, Presentations & Events: See handout included in packet
2. Senior Nutrition Program – Staff Stephanie Douglas, Recreation Supervisor
  - October 2014: Meals Served (unduplicated) 1,943 (85 daily average)  
Outreach Lunch Riders 84 one-way trips
  - November 2014: Meals Served (unduplicated) 1,484 (87 daily average)  
Outreach Lunch Riders 60 one-way trips
  - December 2014: Meals Served (unduplicated) 1,638 (78 daily average)  
Outreach Lunch Riders 76 one-way trips
3. City Council Report – Mayor Jose Esteves
4. Sourcewise Report – Vice Chair Melba Holliday

**XII. Future Agenda Items**

Annual Election of Officers (February 2015)

Brown Act Training / Review (April 2015)

Budget Review (June 2015)

**XIII. Adjournment**

**Next Senior Advisory Commission Meeting**

**Tuesday, February 24, 2015 at 1:30 pm at the Senior Center, 40 N. Milpitas Blvd.**

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