

CITY OF MILPITAS
SENIOR ADVISORY COMMISSION

Minutes: Senior Advisory Commission
Date of Meeting: Tuesday, August 25, 2015
Place of Meeting: Barbara Lee Senior Center, Room 140/141

A. CALL TO ORDER

Chairperson Barbara Ebright called the meeting to order at 1:30 pm.

B. ROLL CALL

Commissioners Present: Barbara Ebright, Melba Holliday, Jae Kuk Wi, Karen Adams, Estrella Gilana, Deborah Langley, Mary Banick and Patrick Yung (1:40 arrival)

Commissioner Absent: Denny Weisgerber

Alternates Present: Jenny Berryhill and Willy Wong

Council Liaison Present: Jose Esteves, Mayor

Staff Present: Stephanie Douglas, Recreation Supervisor
Tiffany Chen, Intern

SEATING OF ALTERNATES: Jenny Berryhill and Willy Wong seated

C. PLEDGE OF ALLEGIENCE

Chairperson Ebright led the Commission in the Pledge of Allegiance.

D. APPROVAL OF AGENDA

MOTION: To approve the Agenda of the August 25, 2015. Senior Advisory Commission.

M/S: Adams / Langley **Ayes: Unanimous**

E. APPROVAL OF THE MINUTES

MOTION: To approve the Minutes of the August 18, 2015 Senior Advisory.

M/S: Adams / Banick **Ayes: Unanimous**

F. FINANCIAL REPORT

The commission reviewed the Financial Reports distributed at the meeting for the period of June 1 – July 31, 2015. The starting balance in June was \$4,169.26, the revenues totaled \$876.00 and the expenses totaled \$792.91, leaving an ending balance of \$4,252.35 (an increase of \$83.09)

MOTION: To approve the Financial Reports ending July 31, 2015

M/S: Holliday / Adams

Ayes: Unanimous

G. PUBLIC FORUM:

Anolia Facun of Milpitas announced the Nutrition, Health, & Community Wellness Forum & Expo taking place at the Milpitas Library on Wednesday, August 26, 2015 from 2PM-7PM. She encouraged participation from Seniors within the community.

G. ANNOUNCEMENTS/ CORRESPONDENCE:

1. Update from Police Department – Chief of Police Steve Pangelinan, NO REPORT
2. Milpitas Recreation Programs – Stephanie Douglas, Recreation Supervisor
 - Thursday, August 27th: Summer Recital of Small Ensembles (Milpitas Community Concert Band), 7:30 pm, Milpitas Senior Center
 - Saturday, October 17th: Veterans Car Show
 - Saturday, October 24th: Pumpkins In The Park
 - Friday, October 30th: Milpitas Community Concert Band’s “Colors” Concert, 7:30 pm, Milpitas Community Center
 - Monday, November 30th: Tree Lighting Ceremony
3. Commissioner Updates/Sharing
 - Vice Chair Holliday is still looking for someone to replace her as the Sourcewise Liaison
 - Parking Lot Incidents: Commissioner Yung cautioned commissioners & public to be aware as there have been scams taking place in parking lots within the City of Milpitas.
 - Mayor Esteves suggested an “Idea Box” for the Senior Center that is managed by the commission. Item will be agendaized for discussion at next meeting
 - Chairperson Ebright requested donations of shampoo bottles and hotel condiments to give to her daughter who is working with the Blue Star Moms Organization.

I. NEW BUSINESS:

1. Brown Act Training / Open Government Review– Staff: Stephanie Douglas, Recreation Supervisor

Background: It is recommended that on an annual basis commissioners review the Brown Act Regulations and the City of Milpitas Open Government Ordinance. Staff has prepared a training video and a form for commissioners to sign stating they have received the training and agree to comply with regulations.

Motion: Provide viewing opportunity after current meeting is adjourned for commissioners who have not viewed the video within the last 3 years. Commissioners that have viewed the video within the last 3 years should turn in their completed Open Government Ordinance form to staff.

M/S: Ebright / Holliday

AYES: Unanimous

J. OLD BUSINESS:

1. Subcommittee Updates – Staff Stephanie Douglas, Recreation Supervisor

Background: The Subcommittees listed below were formed to help meet the Commission’s annual Work Plan goals. At each Senior Advisory Commission meeting, the respective subcommittees will update the Commission on their progress and request any action needed of the Commission.

Community Assessment Subcommittee:

Commissioners: Ebright, Langley, Berryhill,
Subcommittee finalized the survey and started distribution within the community. Subcommittee requested commissions’ support and assistance with distribution of surveys. It also welcomed ideas on additional ways to promote the survey and request that other commissioners assist with distribution.
Next meeting: TBD

Wellness & Resource Subcommittee

Commissioners: Adams, Holliday, Yung
NO REPORT
Next meeting subcommittee meeting: TBD
Recommendation: NONE

K. **Staff, City Council and Liaison Reports**

1. Senior Center Activities Reports – Staff Stephanie Douglas, Recreation Supervisor
Trips, Presentations & Events: See handout included in packet
2. Senior Nutrition Program – Staff Stephanie Douglas, Recreation Supervisor
 - June 2015: Meals Served (unduplicated) 1,912 (87 daily average)
Outreach Lunch Riders 72 one-way trips
 - July 2015: Meals Served (unduplicated) 1,906 (87 daily average)
Outreach Lunch Riders 68 one-way trips

3. City Council Report – Mayor Jose Esteves
 - BART project 65% completed
 - Main Street development underway
 - Odor issue is improving
 - Water conservation still an issue so continue cutting back
 - City is recruiting for City Attorney firm, but have interim attorney during recruitment
 - Inform City Council if there are issues
4. Sourcewise Report – Vice Chair Melba Holliday
 - Article on “Delirium & Dementia” Presented
 - Article on “10 Best Things From White House Conference On Aging” Presented

L. Future Agenda Items

Survey Follow-Up
Idea Box

M. ADJOURNMENT:

Meeting adjourned at 2:20 pm.

The next meeting will be October 27, 2015 at 1:30 pm at the Senior Center, 40 N. Milpitas Blvd.

Respectfully submitted,
Stephanie Douglas, Recreation Supervisor