

AGENDA

Sister Cities Commission

October 27, 2011
Milpitas City Hall, Committee Conference Room
455 E. Calaveras Blvd.
7:00 PM

I. Roll Call

II. Seating of Alternates

III. Pledge of Allegiance

IV. Approval of Minutes: September 22, 2011

V. Approval of Agenda

VI. Announcements / Correspondence

Items directly related to the Sister Cities Commission (SCC) and City of Milpitas business.

VII. Public Forum

Members of the audience are invited to address the commission on any subject not on tonight's agenda. Speakers must supply their name and address for the record.

Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

VIII. New Business

1. Sister City Budget & Gifts

Background: At its September 22, 2011 meeting, the Commission asked what types of gifts may be appropriate and kept in stock for visiting officials, Each Sister City has a budget of \$2,600 per fiscal year. Funding is to support visits with gifts, excursions, meals, special event tickets, etc. For example, in 2003, Milpitas presented a bronze scale model of the Flute Player by Carla Moss to Dagupan and a dinner held in the City Hall Rotunda. In recent years, Sister City funds were used to support Bay Area and Gold Country trips for youth delegates, dinners and luncheons with adult delegates, and gift bags of memorabilia.

Recommendation: Discuss gift ideas and advise staff of next steps.

2. November & December Meetings

Background: Section 6 of the Commission's Bylaws: The Sister Cities Commission shall hold regular meetings on the fourth Thursday of each month, at 7:00 p.m. All meetings shall be open to the public. Should a regularly scheduled meeting occur on a

holiday, said meeting will be held on the third Thursday of the month or on a date agreed upon by a majority of the Commission. Special meetings of the Milpitas Sister Cities Commission may be called by a majority of the members, Chair, or City Council. Notice of any special meeting shall be given as required by law. Except as otherwise provided by these Bylaws, the Commission will follow the latest edition of Robert's Rules of Order for the orderly conduct of meetings.

Recommendation: Set or cancel meeting for November and December.

IX. Old Business

1. TSUKUBA CITY, JAPAN: STATUS REPORT

Background: Commissioner Arbaugh leads this sister city relationship.

- Milpitas and Tsukuba signed an updated Memorandum of Understanding (MOU) in August 2009 for a five-year term.
- No future visits planned between Milpitas and Tsukuba .
- The 15th anniversary photo exchange is in progress.

Recommendation: Discuss new information as available.

2. HUIZHOU CITY, CHINA: STATUS REPORT

Background: Chair Grilli leads this sister city relationship.

- Milpitas and Huizhou signed an updated MOU in September 2008 for a five-year term.
- Report information about possible student and adult exchanges.

Recommendation: Receive report from Chair Grilli regarding the October 2 – 8 student delegation visit. Discuss new information as available.

3. DAGUPAN CITY, PHILIPPINES: STATUS REPORT

Background: Commissioner Mateo leads this sister city relationship.

- Milpitas and Dagupan signed an updated MOU in September 2009 for a five-year term.
- Report information about possible student and/or adult exchanges as available.

Recommendation: Receive report on State Department Travel Warning. Discuss new information as available.

4. NAM-GU CITY, INCHEON, SOUTH KOREA: STATUS REPORT

Background: Commissioner Tran is the new lead Commissioner for this friendship city relationship.

- Milpitas and Nam-gu signed an open-ended Friendship Agreement in July 2009.
- Report information about possible activities as available.

Recommendation: Receive report from staff regarding email inquiry. Discuss new information as available.

5. RESEARCH OF WESTERN EUROPEAN CITIES: STATUS REPORTS

Background: Commissioner Serpa currently leads research for possible sister city relationships with the following western European cities:

- City in Province of Florence, Italy: Commissioner Serpa and Vice Mayor McHugh will work together on continued contact with this city and to research opportunities with other Italian cities.

Recommendation: Receive updates as available.

5.6. FLAG ORDINANCE

Background: Chair Grilli requested this item be added to the agenda for an update from staff. Flag Ordinance: I-600, Section 2 – City Hall Display Flag Poles and Section 3 – Ceremonial Flag Poles. Purpose is to update the ordinance in order to officially fly country and / or city flags of Milpitas’ sister cities. This item was approved by the Veterans Commission at its August 3, 2011 meeting.

Recommendation: Receive staff report and continue item to next meeting.

X. City Council Liaison Report

XI. School District Liaison Report

XII. Future Agenda Items

Sister City & Friendship Relationships / Cultural Exchanges:

1.
 - i. Huizhou City, China
 - ii. Dagupan City, Philippines
 - iii. Tsukuba City, Japan
 - iv. Nam-gu City, Incheon, South Korea

2. Western European Sister City Research
3. Sister City Budget & Gifts
4. Flag Ordinance

XIII. Adjournment

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Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

Materials related to an item on this agenda submitted to the Sister Cities Commission after initial distribution of the agenda packet are available for public inspection at the City Clerk's office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas during normal business hours.

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E-mail: mogaz@ci.milpitas.ca.gov / Fax 408/586-3030 / Phone 408/586-3040

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