

**Sister Cities Commission  
Expenses July 1, 2011 – May 24, 2012**

| <b>Date</b>  | <b>Expense</b>                                 | <b>Total</b>      |
|--------------|--|-------------------|
| 8/22/11      | UPS – Huizhou Travel Letter                    | \$71.33           |
| 8/24/11      | Tsukuba Photo Exchange / Slide Show            | 485.00            |
| 9/06/11      | Staff Reimbursement                            | 12.12             |
| 9/07/11      | Tsukuba Photo Exchange / CDs                   | 43.30             |
| 9/21/11      | Huizhou Visit – Bus to San Francisco           | 850.00            |
| 10/26/11     | Huizhou Visit – San Francisco Trip             | 1,254.97          |
| 1/31/12      | Tsukuba Photo Exchange – Milpitas Exhibit      | 750.00            |
| 3/06/12      | Gift Pens                                      | 520.84            |
| 3/22/12      | Figline Valdarno – pre-pay hotel stay          | 852.00            |
| 4/26/12      | Figline Valdarno – Key to the City Plaque      | 30.26             |
| 5/07/12      | Milpitas High School – Mementos for FV reps    | 32.00             |
| 5/07/12      | Sheraton Hotel – Lunch with FV representatives | 121.06            |
| 5/07/12      | Giorgio’s – Dinner with FV & Milpitas reps     | 395.87            |
| 5/17/12      | Zahir’s Bistro – Lunch with Dagupan rep        | 67.75             |
| 5/17/12      | Peet’s Coffee & Tea – Coffee with Dagupan rep  | 10.60             |
| <b>TOTAL</b> |  | <b>\$5,497.10</b> |

Annual Spending Limit through Council Promotions Budget = \$6,240.00

Remaining Amount for Expenses as of 5/17/12 = \$742.90  
(no outstanding expenses)