



Agenda ***Sister Cities Commission***

May 26, 2016
Milpitas City Hall, Committee Room 1st Floor
455 E. Calaveras Blvd.
6:00 PM

- I. Roll Call**
- II. Seating of Alternates**
- III. Pledge of Allegiance**
- IV. Approval of Minutes: April 28, 2016**
- V. Approval of Agenda: May 26, 2016**
- VI. Announcements / Correspondence**
Items directly related to the Sister Cities Commission (SCC) and City of Milpitas business.
- VII. Public Forum**
Members of the audience are invited to address the commission in any subject not on tonight's agenda. Speakers must supply their name and address for the record. Commissioners cannot respond to issues brought forward, but may request that the matter be added to the agenda of a future meeting.
- VIII. New Business**
 - 1. FY2016-17 Work Plan & September 6, 2017 Presentation**
Background: The SCC is required to submit a work plan each year, which it does on a fiscal year basis to coincide with the academic year.

Recommendation: Review current year's work plan and suggest edits and new activities, as needed. Staff will prepare a draft FY2016-17 Work Plan from this discussion.
- IX. Old Business**
 - 1. Discuss Future of Sister City Program**
Background: The SCC discussed specific actions to raise awareness about the Sister Cities Program.

Recommendation: Decide how to implement the ideas and determine a schedule.

2. City Plaza Signs

Background: The SCC reviewed picture samples of how other cities depict sister city relationships. One style was preferred the sample from Fort Worth, Texas, and staff was asked to research costs. Another style, used by the City of San Jose, will also be considered.

Recommendation: Staff will present potential signs and cost estimates for review.

3. E-Pal Project with Sister Cities

Background: The project has ended for this academic year. Students are encouraged to maintain email contact with each other during the summer and into the future. New matches of students will be conducted in September.

Recommendation: Note receipt and file.

4. Tsukuba City, Japan

Background: Milpitas and Tsukuba signed an updated Memorandum of Understanding (MOU) effective October 7, 2014 for a five-year term, ending October 7, 2019. Vice Chair Arbaugh is the lead commissioner.

Staff received notice from Tsukuba staff that the contact person has changed. Also, there was brief mention of future exchanges. City staff has sent an email requesting to discuss details.

Recommendation: Receive updates and discuss possible student and/or adult visits and other exchanges as available.

5. Dagupan City, Philippines

Background: Milpitas and Dagupan signed an updated MOU in October 7, 2014 for a five-year term, ending October 7, 2019. A lead commissioner is needed for this sister city relationship.

Recommendation: Determine a lead commissioner. Receive updates and discuss possible student and/or adult visits and other exchanges as available.

6. Huizhou Municipality, China

Background: Milpitas and Huizhou signed an updated MOU on October 15, 2013 for a five-year term, ending October 15, 2018. Chair Grilli is the lead commissioner for this relationship.

Recommendation: Receive updates and discuss possible student and/or adult visits and other exchanges as available.

VI. Student Liaison Report

VII. City Council Liaison Report

VIII. School District Liaison Report

IX. Future Agenda Items

Ongoing Sister City Relationships / Cultural Exchanges

1. Tsukuba, Japan
2. Dagupan, Philippines
3. Huizhou, China

Possible New Business

4. Status of Seongnam City, South Korea
5. Sister City Relationship with a city in Latin America
6. Work Plan & Council Presentation, September 6, 2016

X. Adjournment

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